

Franklin

Wisconsin

2004

Annual Budget

City of Franklin



CITY OF FRANKLIN

2004 ANNUAL BUDGET

Frederick F. Klimetz, Mayor

Aldermen:

Donald M. Dorsan, District 1
Timothy C. Solomon, District 2
Ralph A. Netzel, District 3
Pete Kosovich, District 4
Lyle Sohns, District 5
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Prepared by the Offices of Administration and Finance

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2004 BUDGET
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Letter of Transmittal
January 1, 2004

Honorable Mayor, Common Council, and Finance Committee:

Pursuant to Section 13-2.A, Municipal Code of the City of Franklin, submitted herewith is the 2004 Annual Budget for the City of Franklin as adopted by the Common Council on November 5, 2003.

Introduction

The budget process begins with the preparation of a budget forecast. The forecast calculated 2004 costs based on a set of cost assumptions applied to the 2003 approved work program. The forecast was completed May 28, 2003. At that time, the departments were requested to provide their input on personnel needs, capital outlays, equipment replacement needs, street improvement needs, capital improvement needs, and related debt service needs for 2004. That information, plus the forecast, was provided to the Mayor. The Mayor and staff reviewed the forecast and determined what additional personnel needs, capital outlays, equipment replacement needs, street improvement needs, capital improvement needs, and related debt service would be included in the Mayor's Requested Budget. That information was communicated to the departments. The departments then prepared their Department Requested Budgets and submitted them to the Finance Officer for compilation. The Mayor met with the Director of Administration and Finance Officer to finalize the 2004 Requested Budget. That budget was submitted to the Finance Committee for review and recommendation to the Common Council.

The Budget document consists of three sections. Summary information regarding the Tax Levy and information regarding the City of Franklin operating and capital funds are presented first. Budgets for the operating departments are next, followed by budgets for the Library, Sewer, Capital, and the Debt Service Funds.

Assessed Valuation

The assessed value of all property from new development increased by an estimated \$75,900,000, or a 3.9% increase. The year 2003 was a revaluation year and the estimated increase due to revaluation was 17.6%. Exclusive of the TID value, this results in an estimated City assessed value increase from \$1,910,024,440 to \$2,323,110,110, or 21.6%.

Tax Levy and Tax Rate

The tax rate is the result of the tax levy required to finance the activity in all funds divided by assessed value of the City. In a revaluation year, the assessed value contains two components: the new construction amount and the reassessment amount. The prior year tax levy divided by the new assessment amount for existing property results in a tax rate adjusted for the reassessment. That new rate, multiplied by the new construction value, provides the amount of growth tax levy that is estimated at \$527,125. The tax levy required to finance the requested 2004 Annual Budget (all funds) has increased from \$15,606,851 to \$15,813,611, or 1.32% increase.

The result is a tax rate of \$6.80 per \$1,000 of assessed value compared to last years tax rate before reassessment of \$8.17 per \$1,000. The percentage tax rate decrease is 16.69%. There is new tax levy revenue of approximately \$527,000 from growth in City of Franklin properties that accounts for the difference in percentage impacts.

The breakdown by Fund reflects the tax levy requests by fund.

City of Franklin Tax Levy Information

City Tax Rate Components	2004 Budget	2004 Budget	2003 Budget	Tax Levy	2003 Budget	Tax Rate
	Tax Levy	Tax Rate	Tax Levy	% Change	Tax Rate	% Change
Equipment Revolving	255,000	0.1097666	270,000	-5.56%	0.1413594	-22.35%
Capital Outlay	223,000	0.0959920	391,100	-42.98%	0.2047618	-53.12%
Street Improvement	700,000	0.3013202	644,000	8.70%	0.3371685	-10.63%
Debt Service	2,410,211	1.0374932	2,610,624	-7.68%	1.3668014	-24.09%
Subtotal				-8.36%	2.0500911	
Library Program	884,500	0.3807396	869,000	1.78%	0.4549680	-16.32%
General Fund Budget	11,340,900	4.8817746	10,822,127	4.79%	5.6659626	-13.84%
	15,813,611	6.8070862	15,606,851	1.32%	8.1710217	-16.69%
Prior Year Levy	-15,606,851		-14,861,543			
Increase in Tax Levy	206,760		745,308			

Letter of Transmittal
January 1, 2004

General Fund Summary

The revenue other than the tax levy and fund balance transfer for 2002 was \$7,872,633 with a 2003 Adopted Budget of \$7,934,309, a 0.8% increase. The Adopted Budget for 2004 is \$7,593,400, a 4.3% decrease. The decrease is primarily due to a \$266,688 loss of State Shared Revenue. In addition, the City will only record 60% of the landfill siting revenue in the General Fund in 2004.

The property tax levy revenue for 2002 was \$9,750,855, with 2003 budgeted revenue of \$10,822,127, an 11.0% increase. The adopted tax levy revenue for 2004 is \$11,340,900, a 4.8% increase.

The expenditures are the requests of the departments then adjusted by the Mayor, Finance Committee, and then adopted by the Common Council. The 2002 actual expenditures were \$16,814,556 and the 2003 Adopted Budget was \$18,906,436, a 12.4% increase. The 2004 Adopted Budget is \$19,714,300, a 4.3% increase. Increasing employee wage and health benefit costs, and an increase in the City's appropriation for contingencies, cause the increase in the 2004 Budget from 2003.

When the 2004 requested operating budgets were compiled, they were \$670,000 over the expenditure restraint limit. The changes that were incorporated into the budget during the review process reduced that by almost \$675,000, resulting in continued qualification for the expenditure restraint program.

The overtime philosophy was maintained at an estimate of an average years exposure with the understanding that the departments will be able to request additional appropriations from fund balance in a year in which there are above average departmental needs for overtime costs. A similar philosophy was continued for salt purchases, fuel, and claims against the City.

Library Fund

The Library's 2004 expenditure budget is \$962,772, or an increase of \$33,890 (3.6%) in support of Library activities. The 2004 revenue budget in the Library Fund is \$952,500, an increase of \$23,618 (2.5%) over 2003. The 2004 Budget also anticipates that the Library Fund will utilize \$10,272 of anticipated Fund Balance from 2003 for this year's operations.

Equipment Revolving Fund

The Equipment Revolving Fund accounts for the purchase of various types of motorized equipment. New equipment purchased by other funds and replacement equipment purchased is placed on a depreciation schedule in the year acquired. Replacement is made based upon the estimated useful life of the equipment. Funding from the tax levy should approximate the annual depreciation of the replacement value attributed to the City's total fleet based on the estimated useful life. Replacement expenditures totaling \$223,000 have been approved for 2004.

Capital Outlay Fund

The Capital Outlay Budget for 2004 totals \$473,025 compared to \$671,770 in 2003. The budget is lower in large part due to a \$125,920 reduction in Police Department funding. The budget appropriations for replacement of squads, the purchase of mobile computers, and portable radios have been reduced from the 2003 level.

Street Improvement Fund

The Street Improvement Program is a separate capital projects fund to give visibility to the activities in this fund. Many of the City of Franklin streets were reconstructed at the time sewer was installed in various parts of the City 25 to 30 years ago. Many of those streets will need to be reconstructed in the next few years. Funding is being increased in this fund to be able to handle those additional road reconstruction projects. Tax Levy support is increased to \$700,000 in 2004 from \$644,000 in 2003.

Capital Improvement Fund

The Capital Improvement Plan is used to project public improvement needs for the coming years. The Capital Improvement Fund uses this 5-year forecast for planning purposes. Most items contained in the Capital Improvement Fund will be financed without the issuance of debt. The major item in the 2004 Budget is the funding for the Briarwood Sewer project. A budget for the Capital Improvement Fund is prepared each year as the first year of the 5-year forecast. The budget includes projects that have Common Council approval and have a specific budget appropriation. For those projects that have not yet had Common Council review and approval, an unallocated total appropriation is included based on estimated costs.

Sanitary Sewer Fund

The Sewer Fund receives its revenue from user fees and interest income. Its expenditures are to MMUSD and for the salaries, capital assets, and other costs of running the department. The Sewer Fund is continuing its Sewer Rehabilitation Program, resulting in the budgeted reduction in Fund Balance.

Letter of Transmittal
January 1, 2004

Debt Service Fund

No debt was issued in 2003 or planned for 2004. Normally, the City issues debt every other year. In 2004, rather than issuing new general obligation debt, the plan is to borrow funds internally to meet the financing need. The Briarwood Sewer project is assessable to residents or funded by sewer related funds on hand. The payments from the special assessments will retire this internal debt during the next 10 years. The advantages of internal borrowing include the avoidance of bond issuance costs; the lending fund will receive a rate of interest higher than is currently available in the investment market. Also continuing in 2004 is the transfer of 40% of the Waste Management landfill siting fees to be recorded as debt service revenue. By doing so, the debt service tax levy was reduced by \$100,000. If this process is continued for another 3 years, \$3 Million dollars of indebtedness will be able to be retired earlier than currently scheduled.

Water Utility

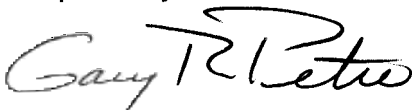
The approving body for the Water Utility is the Franklin Board of Water Commissioners. The approved 2004 Budget is included for informational purposes.

Conclusion

State Shared Revenue cutbacks and transferring funding to the Debt Service Fund, combined with the effort to limit the tax levy increase to the increase in growth, made putting the 2004 Budget together a difficult task. In a growing community, the effort to control the increase in the tax levy will continue to present a challenge during the budget process.

The Library funding is less than requested by the Library Board. The Capital Improvement Budget is funded at a minimum level to avoid additional borrowing. Debt service costs have been reduced by transferring some revenue from the General Fund and by recommending internal borrowing for 2004 capital projects. The result of these actions is an adopted tax levy budget increase of 1.32%, which is less than the 3.38% estimated increase that will be realized just through growth in the community. Franklin continues to be a growing community and its service needs will continue to grow.

Respectfully submitted,



Gary R. Petre
Director of Administration

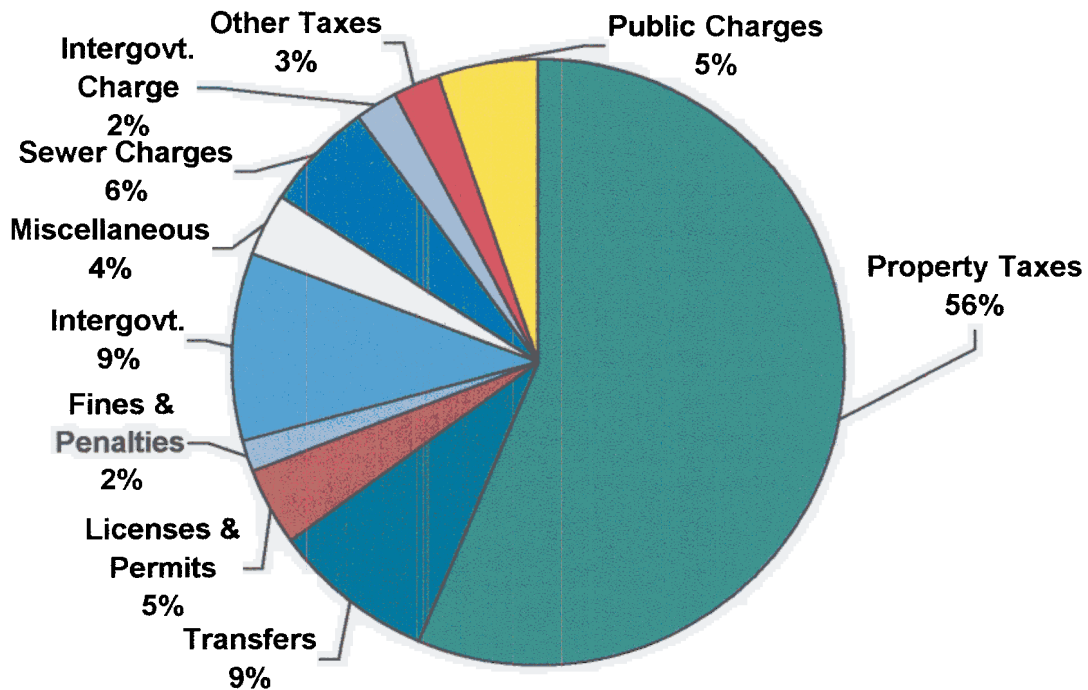
City of Franklin
2004 Adopted Budget

SUMMARY OF CITY OF FRANKLIN REVENUE AND EXPENDITURES

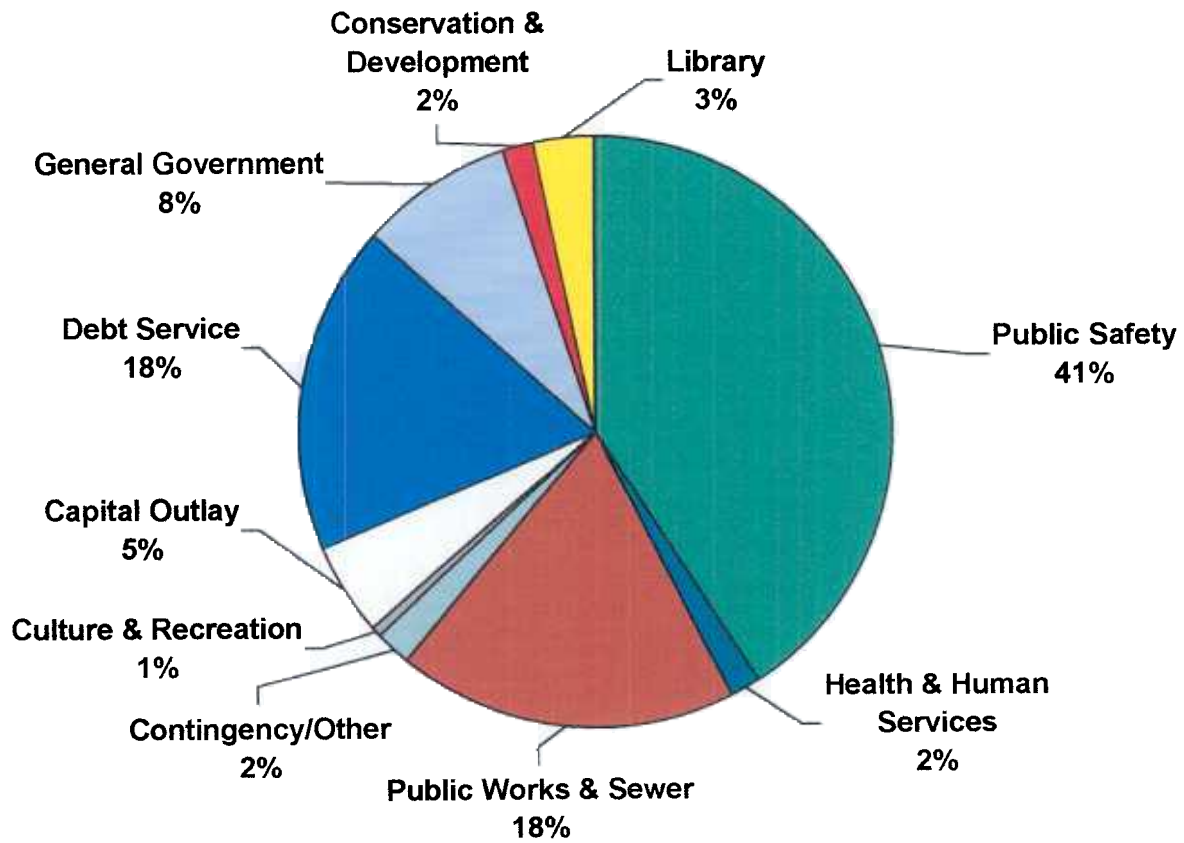
	2001 Actual	2002 Actual	2003 Adopted Budget	2003 Amended Budget	2003 Estimate (12 months)	2004 Adopted Budget	Percent Change
Operating Funds:							
General Fund:							
Revenue							
Property Taxes	\$9,693,947	\$9,750,855	\$10,822,127	\$10,822,127	\$10,772,000	\$11,340,900	4.8%
Other Taxes	565,924	565,904	572,500	572,500	570,500	756,000	32.1%
Intergovernmental Revenue	2,209,436	2,843,462	2,960,615	2,960,615	2,922,200	2,658,900	-10.2%
Licenses and Permits	1,029,645	1,254,563	1,231,840	1,231,840	1,197,350	1,188,150	-3.5%
Fines, Forfeitures, and Penalties	440,039	414,878	450,000	450,000	425,000	450,000	0.0%
Public Charges for Service	1,605,808	1,642,046	1,583,314	1,583,314	1,586,630	1,440,650	-9.0%
Intergovernmental Charges	592,155	607,396	628,300	628,300	620,000	623,000	-0.8%
Miscellaneous Revenue	711,445	539,292	507,740	509,240	492,200	476,700	-6.1%
Transfers from Other Funds	237,862	5,094	0	0	0	0	0.0%
Total Revenue	17,086,262	17,623,488	18,756,436	18,757,936	18,585,880	18,934,300	0.9%
Transfer from Fund Balance	0	0	150,000	240,000	0	780,000	420.0%
Total Revenue & Transfers	\$17,086,262	\$17,623,488	\$18,906,436	\$18,997,936	\$18,585,880	\$19,714,300	4.3%
Expenditures							
General Government	\$2,442,097	\$2,003,881	\$2,339,766	\$2,351,966	\$2,352,503	\$2,420,257	3.4%
Public Safety	9,728,098	10,290,105	11,419,356	11,466,756	11,262,952	11,989,474	5.0%
Public Works	3,128,128	3,088,582	3,522,150	3,567,850	3,504,971	3,579,911	1.6%
Health and Human Services	404,139	445,725	482,518	513,518	500,896	499,368	3.5%
Culture and Recreation	263,515	249,215	267,895	268,995	141,326	142,952	-46.6%
Conservation and Development	519,081	311,702	558,849	628,549	504,008	497,338	-11.0%
Capital Outlay	339,355	425,346					
Contingency	0	0	275,902	140,202	0	525,000	90.3%
Other Financing Uses	477,407	0	40,000	60,100	4,156	60,000	50.0%
Total Expenditures	\$17,301,818	\$16,814,556	\$18,906,436	\$18,997,936	\$18,270,812	\$19,714,300	4.3%
Fund Balance:							
Beginning of Year	\$4,954,441	\$4,738,884	\$5,547,817	\$5,547,817	\$5,547,817	\$5,862,885	
End of Year	\$4,738,884	\$5,547,817	\$5,673,719	\$5,448,019	\$5,862,885	\$5,607,885	
Library Fund:							
Revenue							
Property Taxes	\$598,500	\$792,708	\$869,000	\$869,000	\$869,000	\$884,500	1.8%
Intergovernmental Revenue	966	7,163	0	0	0	0	0.0%
Miscellaneous Revenue	8,494	14,032	19,882	19,882	7,800	8,000	-59.8%
Transfer from Other Funds	56,463	0	40,000	60,100	12,134	60,000	-0.2%
Total Revenue	\$664,423	\$813,893	\$928,882	\$948,982	\$888,934	\$952,500	0.4%
Expenditures							
Library	\$585,113	\$744,254	\$906,382	\$926,482	\$901,578	\$952,772	2.8%
Reciprocal Borrowing	79,310	34,495	22,500	22,500	12,228	10,000	-55.6%
Total Expenditures	\$664,423	\$778,749	\$928,882	\$948,982	\$913,806	\$962,772	1.5%
Fund Balance							
Beginning of the Year	\$0	\$0	\$35,144	\$35,144	\$35,144	\$10,272	
End of the Year	\$0	\$35,144	\$35,144	\$35,144	\$10,272	\$0	
Sanitary Sewer Fund							
Revenue							
Charges for Services	\$1,374,475	\$1,389,020	\$1,503,000	\$1,503,000	\$1,503,000	\$1,580,000	5.1%
Miscellaneous Revenues	277,840	62,592	51,000	51,000	51,000	21,000	-58.8%
Total Revenue	\$1,652,315	\$1,451,612	\$1,554,000	\$1,554,000	\$1,554,000	\$1,601,000	3.0%
Expenditures							
Operations and Maintenance	\$1,496,882	\$1,415,489	\$1,501,254	\$1,522,454	\$1,477,074	\$1,612,032	7.4%
Capital Outlay	14,332	315,380	251,700	200,900	30,900	212,500	-15.6%
Transfers to Other Funds	81,500	85,000	0	0	0	0	
Total Expenditures	\$1,592,714	\$1,815,869	\$1,752,954	\$1,723,354	\$1,507,974	\$1,824,532	4.1%
Retained earnings							
Beginning of the Year	\$1,924,459	\$1,984,060	\$1,619,803	\$1,619,803	\$1,619,803	\$1,665,829	
End of the Year	\$1,984,060	\$1,619,803	\$1,420,849	\$1,450,449	\$1,665,829	\$1,442,297	

	2001 Actual	2002 Actual	2003 Adopted Budget	2003 Amended Budget	2003 Estimate (12 months)	2004 Adopted Budget	Percent Change
Capital Expenditure Funds							
Equipment Replacement Fund, Capital Outlay Fund & Street Improvement Fund							
Revenue							
Property Taxes-Equip Replacement	\$642,000	\$455,000	\$270,000	\$270,000	\$270,000	\$255,000	-5.6%
Property Taxes-Capital Outlay	0	468,751	391,100	391,100	391,100	223,000	-43.0%
Property Taxes-Street Improvement	350,000	520,000	644,000	644,000	644,000	700,000	8.7%
Intergovernmental Revenue	0	74,139	0	0	0	75,000	100.0%
Miscellaneous Revenue	145,101	198,242	65,000	65,000	65,000	65,000	0.0%
Other Financing Sources	297,193	0	250,000	250,000	250,000	0	-100.0%
Total Revenue	\$1,434,295	\$1,716,132	\$1,620,100	\$1,620,100	\$1,620,100	\$1,318,000	-18.6%
Expenditures:							
Capital Outlay-Equip Replacement	\$629,223	\$389,152	\$70,000	\$121,000	\$121,000	\$223,000	218.6%
Capital Outlay-Capital Outlay		425,346	671,770	683,570	554,358	473,025	-29.6%
Capital Outlay-Street Improvement	481,147	591,503	721,000	721,000	651,560	797,000	10.5%
Other Financing Uses	0	0	250,000	250,000	250,000	0	-100.0%
Total Expenditures	\$1,110,369	\$1,406,002	\$1,712,770	\$1,775,570	\$1,576,918	\$1,493,025	-12.8%
Fund Balance							
Beginning of the Year	\$1,512,007	\$1,835,932	\$2,146,063	\$2,146,063	\$2,146,063	\$2,189,245	
End of the Year	\$1,835,932	\$2,146,063	\$2,053,393	\$1,990,593	\$2,189,245	\$2,014,220	
Debt Service Fund							
Revenue							
Property Taxes	\$2,212,867	\$2,810,109	\$2,610,624	\$2,610,624	\$2,610,624	\$2,410,211	-7.7%
Miscellaneous Revenue	58,913	0	200,000	200,000	308,258	424,500	112.3%
Other Financing Source:							
Transfer from Impact Fees	0	374,195	392,500	392,500	392,500	430,500	9.7%
Transfer from Capital Projects	522,120	0	0	0	0	0	0.0%
Transfer from Special Assessments	1,599,138	384,992	980,000	980,000	980,000	1,875,242	91.4%
Total Revenue	\$4,393,038	\$3,569,296	\$4,183,124	\$4,183,124	\$4,291,382	\$5,140,453	22.9%
Proceeds from Borrowing	\$10,000,000	\$0	\$0	\$0	\$0	\$0	
Expenditure							
Debt Service	\$4,268,533	\$3,569,296	\$4,083,124	\$4,083,124	\$4,083,124	\$5,348,711	31.0%
Bond Issue Cost	124,505	0					
Refunded Debt	10,000,000	0	0	0	0	0	
Fund Balance							
Beginning of the Year	\$0	\$0	\$0	\$0	\$0	\$208,258	
End of the Year	\$0	\$0	\$100,000	\$100,000	\$208,258	\$0	
Summary of Budgeted Funds(without borrowing):							
Total Revenue:	\$25,230,332	\$25,174,422	\$27,042,542	\$27,064,142	\$26,940,296	\$27,946,253	3.3%
Total Expenditures	25,062,363	24,384,471	27,384,166	27,528,966	26,352,634	29,343,340	7.2%
Total Fund Balance	8,558,876	9,348,827	9,283,105	9,024,205	9,936,489	9,064,402	-2.4%
Percent of Total Expenditures	34.2%	38.3%	33.9%	32.8%	37.7%	30.9%	
Total Tax Levy	13,497,314	14,797,423	15,606,851	15,606,851	15,556,724	15,813,611	1.3%
Percent of Total Revenue	53.5%	58.8%	57.7%	57.7%	57.7%	56.6%	
Assessed Value	1,552,946,850	1,774,962,300	1,910,024,440	1,910,024,440	1,910,024,440	2,323,110,110	21.63%
Tax Rate	\$7.586	\$7.599	\$8.171	\$8.171	\$8.171	\$6.807	-16.69%
Capital Improvement Fund (Borrowing)							
Revenue							
Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Intergovernmental Revenue	151,867	0	0	0	0	0	0.0%
Miscellaneous Revenue	595,857	134,931	25,000	25,000	25,000	25,000	0.0%
Other Financing Sources	2,106,876	630,784	2,418,300	2,473,300	2,413,300	2,249,000	-7.0%
Total Revenue	\$2,854,600	\$765,715	\$2,443,300	\$2,498,300	\$2,438,300	\$2,274,000	-6.9%
Proceeds from Borrowing	\$9,944,150	\$0	\$0	\$0	\$0	\$0	0.0%
Expenditures:							
Capital Outlay	\$14,769,649	\$4,165,950	\$3,715,000	\$3,420,000	\$2,999,409	\$2,646,900	-28.8%
Other Financing Uses	\$629,106	\$0	\$0	\$0	\$0	\$0	0.0%
Fund Balance							
Beginning of the Year	\$6,934,731	\$4,334,726	\$934,491	\$934,491	\$934,491	\$373,382	
End of the Year	\$4,334,726	\$934,491	(\$337,209)	\$12,791	\$373,382	\$482	

2004 Budgeted Revenue



2004 Budgeted Expenditures



Opportunities and Threats Facing the Current and Future Year Budgets

Opportunities

- Additional annual Landfill Siting Fees of in the area of \$1 million to \$2 million could be available if there is a political desire for landfill expansion.
- Consolidation of similar services with neighboring communities.
- Revenue gain from the Northwestern Mutual project.
- Potential reduction in cost and tax levy by billing all residents for the full cost of fire protection.
- Billing residential refuse collection and removing that amount from the tax levy.
- The completion of TIF District # 2 currently scheduled for 2011
- Decline in the level of tax levy necessary to support debt service starting in 2012.
- Growth of the Community – Increased Revenue.
- Level of City tax rate below comparable Milwaukee County communities.

Threats

- Existing annual Landfill Siting Fees of \$1,000,000 (\$800,000 in the General Fund in 2003) are anticipated to decline and then end by 2008.
- If landfill activities end, certain costs now provided free as part of the landfill agreement will become the responsibility of the City possibly in the area of \$250,000 to \$500,000 annually.
- Continuing State Budget problems in 2003-05 make the elimination or significant reduction in shared revenues/expenditure restraint payments a likely scenario resulting in possible reductions in the area of \$115,000 to \$700,000.
- Potential reduction in ambulance billing reimbursement from Milwaukee County.
- Continuing large annual increases in employee health care costs.
- Aggressive development of the Park Plan would strain available financial resources.
- Growth of the Community
 - Increased demand for services from residents.
 - Increased need for staffing to provide same services.
- Level of overall tax rates above comparable Milwaukee County communities.
- Potential for Reduced Economic Activity
 - Less available revenue (permits, charges for services, etc.).
 - Potential for a decline in valuations leading to less tax levy revenue.
- Potential for carryover expenses from the closing of the expenditure phase of TIF #2.

Updated December 30, 2003

City of Franklin
2004 Adopted Budget
Tax Levy Information

City Tax Rate Components	2004 Budget Tax Levy	2004 Budget Tax Rate	2003 Budget Tax Levy	Tax Levy % change	2003 Budget Tax Rate	Tax Rate % change
General Fund Operating Budget	11,340,900	4.8817746	10,822,127	4.79%	5.6659626	-13.84%
Library Program	884,500	0.3807396	869,000	1.78%	0.4549680	-16.32%
Equipment Revolving Fund	255,000	0.1097666	270,000	-5.56%	0.1413594	-22.35%
Capital Outlay Fund	223,000	0.0959920	391,100	-42.98%	0.2047618	-53.12%
Street Improvement Program	700,000	0.3013202	644,000	8.70%	0.3371685	-10.63%
Debt Service	2,410,211	1.0374932	2,610,624	-7.68%	1.3668014	-24.09%
	15,813,611	6.8070863	15,606,851	1.32%	8.1710216	-16.69%
Assessed Value - (net of TIF value)		2,323,110,110	1,910,024,440	21.63%		
Impact on Average Household	2003	\$ 191,300	6.8070863	1,302.20		
	2002	\$ 163,000	8.1710216	1,331.88		

**DIRECT AND OVERLAPPING TAX RATES
2003 AND 2002 COMPARISON**

TAXING AUTHORITY	2003 Tax Levy	2002 Tax Levy	2003 Rate PER/\$1,000	2002 Rate PER/\$1,000	% Increase in Tax Levy	% Increase in Tax Rate	% of Total
State Of Wisconsin	480,153	444,602	0.1977667	0.2227829	8.00%	-11.23%	0.81%
Milwaukee County	10,982,099	10,821,595	4.7246693	5.6669144	1.48%	-16.63%	18.50%
Mil Metro Sewer Dist	3,478,005	3,447,820	1.5672194	1.8938895	0.88%	-17.25%	5.86%
City of Franklin	15,813,611	15,606,851	6.8032612	8.1727972	1.32%	-16.76%	26.64%
Franklin School District	23,147,556	20,815,514	12.7408078	13.8597810	11.20%	-8.07%	38.99%
Oak Creek/Franklin School District	2,748,924	2,639,959	8.4191543	10.1856462	4.13%	-17.34%	4.63%
Whitnall School District	1,945,269	1,889,735	10.7956684	12.7130906	2.94%	-15.08%	3.28%
Mil Area Tech College	4,538,616	4,269,377	1.9525836	2.2357329	6.31%	-12.66%	7.64%
School Credit	(3,764,243)	(3,827,301)	-1.5504216	-1.9177931	1.65%	19.16%	-6.34%
TIF Increment	2,729,979	2,617,173					0.00%
	62,099,968	58,725,325			5.75%		

COMBINED RATES BY SCHOOL DISTRICT

SCHOOL DISTRICT	COMBINED 2003 Rate PER/\$1,000	COMBINED 2002 Rate PER/\$1,000	INCREASE (DECREASE)	PERCENTAGE INCREASE (DECREASE)
Franklin With Sewer	26.4358864	30.1341048	-3.6982184	-12.27%
Franklin Without Sewer	24.8686670	28.2402153	-3.3715483	-11.94%
Oak Creek/Franklin With Sewer	22.1142329	26.4599700	-4.3457371	-16.42%
Oak Creek/Franklin Without Sewer	20.5470135	24.5660805	-4.0190670	-16.36%
Whitnall With Sewer	24.4907470	28.9874144	-4.4966674	-15.51%

(Note: 2003 rate is reflected on tax bills mailed in December 2003, used to fund the 2004 budgets)

City of Franklin
Summary of General Fund Budget - 2004 Adopted Budget

	2001 Actual	2002 Actual	2003 Adopted Budget	2003 Amended Budget	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change/ Adopted
Revenue:									
Property taxes	\$9,693,947	\$9,750,855	\$10,822,127	\$10,822,127	\$10,772,000	\$11,687,000	\$11,369,000	\$11,340,900	4.8%
Other taxes	103,424	103,404	110,000	110,000	108,000	112,000	112,000	112,000	1.8%
Utility tax equivalent	462,500	462,500	462,500	462,500	462,500	644,000	644,000	644,000	39.2%
Total tax revenue	10,259,871	10,316,759	11,394,627	11,394,627	11,342,500	12,443,000	12,125,000	12,096,900	6.2%
Intergovernmental	2,209,436	2,843,462	2,960,615	2,960,615	2,922,200	2,654,900	2,654,900	2,658,900	-10.2%
Licenses and permits	1,029,645	1,254,563	1,231,840	1,231,840	1,197,350	1,188,150	1,188,150	1,188,150	-3.5%
Penalties and forfeitures	440,039	414,878	450,000	450,000	425,000	450,000	450,000	450,000	0.0%
Charges for services	1,605,808	1,642,046	1,583,314	1,583,314	1,586,630	1,440,650	1,440,650	1,440,650	-9.0%
Intergovernmental charges	592,155	607,396	628,300	628,300	620,000	623,000	623,000	623,000	-0.8%
Interest revenue	596,578	327,254	376,560	376,560	355,000	342,500	342,500	342,500	-9.0%
Miscellaneous revenue	114,867	212,038	131,180	132,680	137,200	134,200	134,200	134,200	2.3%
Transfers from other funds	237,862	5,094	0	0	0	0	0	0	0.0%
Total non-tax revenue	6,826,391	7,306,729	7,361,809	7,363,309	7,243,380	6,833,400	6,833,400	6,837,400	-7.1%
Transfer from fund balance	0	0	150,000	240,000	0	500,000	605,000	780,000	420.0%
Total revenue	17,086,262	17,623,488	18,906,436	18,997,936	18,585,880	19,776,400	19,563,400	19,714,300	4.3%
Expenditures:									
Mayor	23,481	22,509	24,077	24,077	24,077	24,077	24,052	23,852	-0.9%
Alderman	65,580	58,499	63,281	63,281	63,281	63,281	63,281	60,231	-4.8%
Municipal Court	54,465	55,545	58,530	58,530	68,603	77,763	61,994	58,994	0.8%
Clerk	199,730	204,982	217,139	220,039	218,009	235,580	235,809	234,309	7.9%
Elections	12,119	31,815	15,987	15,987	16,717	45,757	45,757	40,757	154.9%
Information Services	179,316	181,059	325,200	325,200	321,447	319,816	309,800	295,350	-9.2%
Administrator	301,938	272,226	233,781	233,781	229,238	240,523	240,397	232,797	-0.4%
Human Resources	106,845	97,573	123,445	134,245	121,913	130,995	130,799	129,799	5.1%
Finance	278,785	267,680	283,202	283,202	284,499	304,151	303,051	299,301	5.7%
Independent Audit	21,715	19,399	25,500	25,500	25,500	26,000	26,000	23,000	-9.8%
Assessor	226,034	196,434	212,288	212,288	210,496	235,329	235,314	233,314	9.9%
Treasurer	128,326	121,744	135,982	135,982	139,559	149,200	149,105	147,905	8.8%
City Attorney/Legal Counsel	203,405	176,091	165,141	165,141	165,141	203,141	196,380	191,380	15.9%
Municipal Buildings	248,736	192,200	262,013	262,013	229,897	240,688	247,418	244,918	-6.5%
Insurance	410,795	167,245	184,200	182,700	184,200	201,800	201,800	199,350	8.2%
Unclassified	38,363	4,034	10,000	10,000	49,926	5,000	5,000	5,000	-50.0%
Contingency	0	0	275,902	140,202	0	200,000	220,000	525,000	90.3%
Total General Government	2,505,665	2,069,034	2,615,668	2,492,168	2,352,503	2,703,101	2,695,957	2,945,257	12.6%

¹ Boards and Commissions combined with Aldermen

City of Franklin
Summary of General Fund Budget - 2004 Adopted Budget

	2001 Actual	2002 Actual	2003 Adopted Budget	2003 Amended Budget	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change/ Adopted
Police Department	5,658,670	6,104,792	6,550,156	6,587,856	6,594,719	7,105,891	6,947,530	6,980,730	6.6%
Fire Department	3,292,185	3,542,404	3,829,093	3,838,793	3,709,803	4,207,461	4,018,016	4,017,016	4.9%
Paid on Call Fire	33,336	1,164	0	0	0	0	0	0	0.0%
Public Fire Protection	250,000	250,000	250,000	250,000	217,900	217,900	217,900	217,900	-12.8%
Building Inspection	644,986	681,879	786,027	786,027	736,450	837,056	770,028	767,028	-2.4%
Weights and Measures	4,080	4,080	4,080	4,080	4,080	6,800	6,800	6,800	66.7%
Total Public Safety	9,883,257	10,584,319	11,419,356	11,466,756	11,262,952	12,375,108	11,960,274	11,989,474	5.0%
Engineering	515,531	458,434	520,328	520,328	496,207	529,418	527,518	527,018	1.3%
Highway	1,542,503	1,505,490	1,765,721	1,811,421	1,768,832	1,888,651	1,817,344	1,812,844	2.7%
Solid Waste Collection	929,381	944,554	997,401	997,401	996,178	1,005,768	1,005,649	990,649	-0.7%
Street Lighting	228,143	200,815	223,700	223,700	223,700	224,485	224,400	224,400	0.3%
Weed Control	5,558	25,460	15,000	15,000	20,054	25,050	25,000	25,000	66.7%
Total Public Works	3,221,117	3,134,754	3,522,150	3,567,850	3,504,971	3,673,372	3,599,911	3,579,911	1.6%
Health Department	352,581	418,728	452,858	482,358	469,736	499,948	468,968	466,668	3.0%
Senior Services	25,000	0	0	0	0	0	0	0	
Animal Control	28,621	27,277	29,660	31,160	31,160	32,700	32,700	32,700	10.2%
Total Health & Human Services	406,202	446,005	482,518	513,518	500,896	532,648	501,668	499,368	3.5%
Recreation	206,321	183,053	192,861	192,861	64,760	63,096	63,205	55,805	-71.1%
Parks	70,376	80,801	75,034	76,134	76,566	85,932	87,147	87,147	16.1%
Total Culture and Recreation	276,697	263,854	267,895	268,995	141,326	149,028	150,352	142,952	-46.6%
Community Development	0	0	104,204	104,204	0	114,677	114,677	193,379	85.6%
Planning	254,552	255,826	295,685	295,685	286,100	314,920	314,882	303,959	2.8%
Economic Development	276,922	60,764	158,960	228,660	217,908	165,635	165,679	0	-100.0%
Total Conservation/development	531,474	316,590	558,849	628,549	504,008	595,232	595,238	497,338	-11.0%
Transfers to other funds	477,407	0	40,000	60,100	4,156	210,000	60,000	60,000	
Total expenditures	17,301,818	16,814,556	18,906,436	18,997,936	18,270,812	20,238,489	19,563,400	19,714,300	4.3%
Net Change	-215,557	808,933	0	0	315,068	-462,089	0	0	
Beginning fund balance	4,954,441	4,738,884	5,547,817	5,547,817	5,547,817	5,862,885	5,862,885	5,862,885	
Ending fund balance	4,738,884	5,547,817	5,673,719	5,448,019	5,862,885	5,100,796	5,477,885	5,607,885	
Fund Balance as a percent of total expenditures	27.39%	32.99%	30.01%	28.68%	32.09%	25.20%	28.00%	28.45%	

City of Franklin General Fund Revenue

City general fund revenue, as described below, are generally predictable, and with the majority of general fund revenue obtained from property taxes, state shared revenue, and transportation aides known at the beginning of the year. Revenue is not largely dependent on changes in economic factors. However, as discussed below, varying factors, including the local economy, which cause fluctuations from year to year, impacts certain revenue.

Property Taxes

Property taxes are levied upon all property owners at a calculated rate per \$1,000 of assessed value, on both real and personal property. As is typical for most Wisconsin municipalities, the property tax is the primary source of revenue for the government's operations. The trend for property taxes as a percentage of General Fund operating revenue is as follows:

Year	1997	1998	1999	2000	2001	2002	2003	2004
Percentage	57	56	56	55	57	54	57	56

The 2004 decrease in property tax percentage is attributable to increased fund balance revenue, elimination of the City subsidy of the Franklin School District's Recreation Program, and restructuring of the Community and Economic Development budgets. The 2003 increase in property tax percentage is due to transferring 20% of landfill siting revenue to the Debt Service Fund, lower interest revenue and lower penalty revenue. The 2002 decline in property tax percentage is attributable to receiving expenditure restraint payments from the State, higher penalty revenue, and removing capital outlay expenditures from the General Fund. The growth in the City and need to periodically add personnel to maintain service levels has had an effect on taxes, as other revenue sources have not grown at the same rate as expenditures. Property taxes as a percentage of general fund revenue will increase or decrease, depending on fluctuations in other revenue sources or whether significant increases in expenditures are needed to meet service needs for the City.

Utility Tax Equivalent

The Franklin Water Utility makes a payment in lieu of property taxes, as mandated by the Public Service Commission, by applying the local municipal and school tax rates against the total value of plant in service. As the plant in service has grown due to the pace of development in the City, this revenue source has also increased. Much of the plant value added is contributed via developers or assessment projects. The growth in the tax equivalent had strained the finances of the utility to the point where the utility requested that the Council freeze the tax equivalent at the 1999 rate until 2003. The Council agreed to the freeze to provide some relief to the utility while it's customer base grows.

State Revenue

State Shared Revenue was originally based on a formula that considered per capita and aidable revenue factors that included relative property value of the City and local revenue generated. Due to the value of the City's taxable property relative to other communities, no Shared Revenues are allocated based on the aidable revenue factor. During the last 2 years, the State Budget provided for a 1% increase in State Shared Revenue. However, future amounts to be received under this program are unclear at this time.

An additional shared revenue payment is available under the Expenditure Restraint Program, by restricting general fund expenditure growth in the prior year to an established limit, which considers inflation and growth in new construction in the City. Due to fund restructuring in 2001 and 2002, the City has been able to meet the 2002 and 2003 expenditure restraint limits (5.2%) and participate in this program, resulting in the receipt of \$543,000 and \$613,000, respectively. The expenditure restraint limit for 2004 is 3.5% and the City has qualified for \$574,300 for this program in 2004, assuming that the program is continued in the next State Budget.

The State provides general transportation aids to local communities. Transportation aids are based on a formula established by the State that considers costs of maintaining the City's transportation system, including maintenance, traffic enforcement, and capital costs (street construction, etc.). This formula uses costs over a rolling 6-year period in determining the aid amount, and such aids have been rising along with operating costs. The State Budget used the established formula for 2002 and 2003 resulting in \$94,884 and \$163,726 respectively in additional revenue. In 2004, this revenue is anticipated to decrease by \$21,027.

A 1997 legislative change exempted business computers from being subject to property tax. It also provided for a state aid payment to municipalities to offset the loss of taxable income. The estimated state aid payment in 2004 is approximately \$48,000.

The recycling grant pays for a portion of the cost of the City's curbside recycling program and yard waste collection and disposal. The State recycling grant paid \$80,000 in 2003 and is expected to pay the same in 2004.

Licenses and Permits

The City issues numerous licenses and permits in performing its regulatory function, such as liquor, bartender, peddler, food, pet, contractor, and others. The majority of such revenue does not fluctuate greatly from year to year and in some cases is limited by state statute. A franchise fee is charged by the City on cable television services, and has increased in recent years along with growth in the City and increases in cable rates charged by the service provider. The primary source of revenue in the permit category is building, plumbing and electrical permits, which had declined in 2000 and 2001. These permits increased in 2002 due to a large commercial project. The 2003 budget is slightly lower than the 2002 budget.

Penalties and Forfeitures

This category represents the City's share of fines from violation of City ordinances and state statutes, as well as parking ticket revenue. This revenue remains steady at \$450,000 in 2004.

Charges for Services

This revenue source includes charges for use of City services. The majority of revenue in this category is generated from engineering and administrative fees charged to developers in connection with development agreements, ambulance transport charges, and landfill operations. Fees for basic life support (non-paramedic) ambulance transportation are billed on behalf of the City by an outside billing service.

Landfill charges represent amounts paid to the City from Metro Landfills in accordance with landfill siting and operation agreements, including a rebate of tipping fees for City refuse deposited at the landfill. Anticipated revenue is \$697,000 in 2004 based on the landfill siting agreements in place. An additional 20% of the landfill siting revenue is now recorded in the debt service fund.

Intergovernmental Charges for Services

Reimbursement budgeted at \$590,000 from Milwaukee County is for the County run paramedic services program covering approximately 51% of the cost of the Franklin Fire Department paramedic salaries and benefits, as they serve a County area extending beyond the City limits. The other revenue source is reimbursement from the Franklin School District for one-half of the cost of the school liaison police officer.

Commercial/Miscellaneous Revenue

Interest earnings on invested funds is the main revenue source in this category. Earnings on the General Fund's pooled investments of City balances decreased in 2003 due to the low interest rate environment. Current levels in interest rates will keep this source from increasing in 2004. Interest earnings on tax collections, which consists of (a) interest earned on the tax levies of other entities between the time of collection and settlement; and (b) penalties and interest on late property tax payments through July 31 each year are also lower. Insurance dividends result primarily from the dividend on the worker compensation program and can fluctuate greatly based on claims experience.

**CITY OF FRANKLIN
2004 REVENUE BUDGET**

		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimated	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
GENERAL FUND										
TAXES										
GENERAL PROPERTY TAX	01.0000.4011	\$9,693,947	\$9,750,855	\$10,822,127	\$10,822,127	\$10,772,000	\$11,687,000	\$11,369,000	\$11,340,900	
MOBILE HOME TAX	01.0000.4014	45,603	48,060	50,000	50,000	50,000	52,000	52,000	52,000	
MOTEL ROOM TAX	01.0000.4022	57,821	55,344	60,000	60,000	58,000	60,000	60,000	60,000	
UTILITY TAX EQUIVALENT	01.0000.4031	462,500	462,500	462,500	462,500	462,500	644,000	644,000	644,000	
Total Taxes		10,259,871	10,316,759	11,394,627	11,394,627	11,342,500	12,443,000	12,125,000	12,096,900	6.2%
INTERGOVERNMENTAL										
PER CAPITA	01.0000.4121	780,097	788,740	795,777	795,777	748,572	492,572	582,572	600,062	
AIDABLE REVENUE	01.0000.4123	31,591	31,906	32,225	32,225	32,225	32,225	32,225	0	
EXPENDITURE RESTRAINT	01.0000.4124	0	542,375	613,583	613,583	613,581	600,000	510,000	574,300	
SPECIAL UTILITY	01.0000.4125	26,177	25,598	26,703	26,703	26,703	26,703	26,703	27,238	
STATE SHARED REVENUE		837,865	1,388,619	1,468,288	1,468,288	1,421,081	1,151,500	1,151,500	1,201,600	
STATE EXEMPT COMPUTER AID	01.0000.4126	44,320	44,233	49,000	49,000	48,352	48,000	48,000	48,000	
FIRE INSURANCE TAX	01.0000.4127	59,278	66,392	68,000	68,000	82,000	85,000	85,000	85,000	
BLOCK GRANTS	01.0000.4143	45,759	60,139	0	0	0	0	0	0	
TRANSPORTATION AIDS	01.0000.4144	996,717	1,091,590	1,255,327	1,255,327	1,255,329	1,280,400	1,280,400	1,234,300	
RECYCLING GRANTS	01.0000.4146	73,512	77,384	80,000	80,000	77,438	80,000	80,000	80,000	
LAW ENFORCEMENT TRAINING	01.0000.4156	321	6,139	0	0	0	0	0	0	
OTHER POLICE GRANTS	01.0000.4157	16,664	8,365	10,000	10,000	8,000	10,000	10,000	10,000	
FEDERAL COPS GRANT	01.0000.4158	135,000	100,600	30,000	30,000	30,000	0	0	0	
Total Intergovernmental		2,209,436	2,843,462	2,960,615	2,960,615	2,922,200	2,654,900	2,654,900	2,658,900	-10.2%
LICENSES & PERMITS										
CLASS A LIQUOR	01.0000.4201	5,344	6,135	6,000	6,000	6,200	6,200	6,200	6,200	
CLASS B LIQUOR	01.0000.4203	14,450	17,588	16,800	16,800	18,000	15,000	15,000	15,000	
SPECIAL CLASS B BEER	01.0000.4205	4,063	4,264	3,600	3,600	8,000	3,600	3,600	3,600	
BARTENDERS LICENSE	01.0000.4209	13,788	14,954	13,400	13,400	16,000	13,500	13,500	13,500	
AMUSEMENT OPERATORS	01.0000.4211	1,875	1,200	2,000	2,000	2,000	2,000	2,000	2,000	
AMUSEMENT DEVICES	01.0000.4213	3,270	3,550	3,400	3,400	3,000	3,400	3,400	3,400	
BOWLING AND POOL	01.0000.4215	530	530	500	500	500	500	500	500	
DANCE AND ENTERTAINMENT	01.0000.4217	2,250	2,650	2,600	2,600	2,500	2,500	2,500	2,500	
PEDDLERS LICENSE	01.0000.4219	29,435	31,690	36,050	36,050	36,000	36,000	36,000	36,000	
COMBINATION FOOD/PEDDLERS	01.0000.4221	6,360	9,205	7,650	7,650	9,000	9,000	9,000	9,000	
FOOD LICENSE	01.0000.4223	6,575	7,015	6,200	6,200	7,000	7,000	7,000	7,000	
ICE LICENSE	01.0000.4225	330	315	300	300	300	300	300	300	
SODA LICENSE	01.0000.4227	705	695	750	750	700	700	700	700	
CIGARETTE LICENSE	01.0000.4229	4,110	3,800	4,150	4,150	4,000	3,500	3,500	3,500	
DRIVE-IN THEATRE LICENSE	01.0000.4231	4,900	0	0	0	0	0	0	0	
COUNTRY CLUB LICENSE	01.0000.4233	250	250	250	250	250	250	250	250	
RACE TRACK LICENSE	01.0000.4235	1,200	1,200	1,250	1,250	1,200	0	0	0	
SALVAGE YARD LICENSE	01.0000.4237	3,100	2,100	3,200	3,200	2,100	2,100	2,100	2,100	
OTHER BUSINESS LICENSES	01.0000.4241	2,270	2,605	5,350	5,350	5,400	5,400	5,400	5,400	
ELECTRICAL CONTRACTORS	01.0000.4253	11,392	14,660	23,450	23,450	13,000	16,000	16,000	16,000	
BICYCLE LICENSE	01.0000.4257	331	65	200	200	300	100	100	100	
CAT/DOG LICENSE	01.0000.4261	12,510	6,738	7,200	7,200	7,000	7,200	7,200	7,200	
Total Licenses		129,038	131,209	144,300	144,300	142,450	134,250	134,250	134,250	
CABLE TV FRANCHISE	01.0000.4255	232,334	235,741	240,000	240,000	240,000	245,000	245,000	245,000	
BUILDING PERMITS	01.0000.4271	424,711	616,615	569,000	569,000	525,000	535,000	535,000	535,000	
ELECTRICAL PERMITS	01.0000.4273	90,573	107,691	100,000	100,000	110,000	110,000	110,000	110,000	
PLUMBING PERMITS	01.0000.4275	124,599	130,818	141,000	141,000	141,000	125,000	125,000	125,000	
STREET EXCAVATION PERMITS	01.0000.4277	7,000	7,125	8,000	8,000	7,500	8,000	8,000	8,000	
FILL PERMITS	01.0000.4279	3,020	3,615	3,000	3,000	3,500	3,000	3,000	3,000	
SIGN PERMITS	01.0000.4281	2,924	6,719	12,400	12,400	12,400	12,400	12,400	12,400	
SPECIAL EVENT PERMITS	01.0000.4285	2,623	1,300	1,000	1,000	1,000	1,000	1,000	1,000	
MISC FIRE PERMITS	01.0000.4288	6,615	8,775	9,500	9,500	9,500	9,500	9,500	9,500	
OTHER PERMITS	01.0000.4289	6,210	4,955	3,640	3,640	5,000	5,000	5,000	5,000	
Total Permits		668,273	887,613	847,540	847,540	814,900	808,900	808,900	808,900	
Total Licenses, Fees and Permits		1,029,645	1,254,563	1,231,840	1,231,840	1,197,350	1,188,150	1,188,150	1,188,150	-3.5%
PENALTIES & FORFEITURES										
PENALTY/COST	01.0000.4311	440,039	412,217	450,000	450,000	425,000	450,000	450,000	450,000	
ORDINANCE VIOLATIONS-OTHER	01.0000.4331	0	2,662	0	0	0	0	0	0	
Total Penalties and Forfeitures		440,039	414,878	450,000	450,000	425,000	450,000	450,000	450,000	0.0%

		2001	2002	2003	2003	2003	2004	2004	2004	Percent
		Actual	Actual	Adopted	Amended	Estimated	Dept/Request	Request	Adopted	Change
CHARGES FOR SERVICES										
SUBDIVISION FILING	01.0000.4401	12,725	21,250	19,000	19,000	19,000	37,450	37,450	37,450	
LAND COMBINATION FILING	01.0000.4402	750	900	2,400	2,400	2,400	1,800	1,800	1,800	
CSM FILING	01.0000.4403	10,875	15,000	15,300	15,300	15,300	20,000	20,000	20,000	
SITE PLAN REVIEW	01.0000.4404	1,625	7,575	5,500	5,500	5,000	9,000	9,000	9,000	
ZONING APPEALS	01.0000.4405	2,688	3,400	4,500	4,500	4,500	2,400	2,400	2,400	
SPECIAL USE	01.0000.4406	13,475	9,300	26,200	26,200	26,200	18,750	18,750	18,750	
ZONING FILING	01.0000.4407	28,925	6,225	35,000	35,000	35,000	22,000	22,000	22,000	
OTHER FILING	01.0000.4409	100	4,131	2,300	2,300	4,000	21,500	21,500	21,500	
PUBLICATIONS & RECORDING	01.0000.4411	570	2,143	6,300	6,300	6,300	6,300	6,300	6,300	
PROPERTY STATUS REPORTS	01.0000.4413	6,152	7,142	8,000	8,000	8,000	7,000	7,000	7,000	
HOME SALES REPORTS	01.0000.4414	25	5	0	0	0	0	0	0	
COPYING CHARGES	01.0000.4415	2,558	3,617	3,000	3,000	3,600	3,600	3,600	3,600	
SOIL TESTING	01.0000.4416	950	1,250			0	0	0	0	
MAP SALES	01.0000.4421	1,817	1,491	1,850	1,850	1,850	1,850	1,850	1,850	
ARCHITECTURAL BOARD REVIEW	01.0000.4425		2,050	7,200	7,200	7,200	7,200	7,200	7,200	
POLICE SERVICES	01.0000.4431	10,069	4,234	6,500	6,500	6,500	6,500	6,500	6,500	
SPECIAL EVENT PUBLIC SAFETY	01.0000.4432	11,393	19,264	15,500	15,500	15,500	15,500	15,500	15,500	
AMBULANCE SERVICES	01.0000.4441	276,930	283,667	306,000	306,000	300,000	306,000	306,000	306,000	
SAFETY TRAINING-FIRE	01.0000.4442	2,967	2,203	3,000	3,000	3,000	3,000	3,000	3,000	
FIRE SPRINKLER PLAN REVIEW	01.0000.4443	12,255	18,150	17,000	17,000	17,000	25,000	25,000	25,000	
QUARRY REIMBURSEMENT	01.0000.4445	26,633	33,266	32,500	32,500	33,800	34,500	34,500	34,500	
WEIGHTS & MEASURES CHARGES	01.0000.4449		0	4,080	4,080	4,080	6,800	6,800	6,800	
CLINIC SERVICES	01.0000.4452	30,623	33,867	40,000	40,000	40,000	45,000	45,000	45,000	
WEED CONTROL	01.0000.4470	6,158	24,259	14,500	14,500	20,000	25,000	25,000	25,000	
STREET LIGHTING	01.0000.4471	1,468	120	3,000	3,000	3,000	3,000	3,000	3,000	
ENGINEERING REVIEW FEES 2%	01.0000.4478		42,873	30,000	30,000	30,000	30,000	30,000	30,000	
ENGINEERING FEES	01.0000.4479	80,887	15,682	72,500	72,500	72,500	72,500	72,500	72,500	
DPW CHARGES	01.0000.4480	7,887	4,709	12,000	12,000	12,000	12,000	12,000	12,000	
LANDFILL OPERATIONS-DIRECT	01.0000.4492	583,506	592,550	484,401	484,401	485,300	371,300	371,300	371,300	
LANDFILL OPERATIONS-SEPARATI	01.0000.4493	43,298	43,969	36,048	36,048	36,000	27,500	27,500	27,500	
LANDFILL OPERATIONS-FLAT	01.0000.4494	131,263	133,315	108,935	108,935	109,100	83,500	83,500	83,500	
LANDFILL OPERATIONS-TIPPAGE	01.0000.4495	244,245	248,580	207,300	207,300	202,500	154,700	154,700	154,700	
LANDFILL OPERATIONS-EMERALD	01.0000.4496	52,995	55,861	53,500	53,500	58,000	60,000	60,000	60,000	
Total Charges for Services		1,605,808	1,642,046	1,583,314	1,583,314	1,586,630	1,440,650	1,440,650	1,440,650	
INTERGOVERNMENT CHARGES FOR SERVICES										
COUNTY EMT-P	01.0000.4611	555,851	577,612	580,000	580,000	584,000	590,000	590,000	590,000	
SCHOOL LIAISON OFFICER	01.0000.4615	36,304	29,784	48,300	48,300	36,000	33,000	33,000	33,000	
Total Intergovernmental Charges		592,155	607,396	628,300	628,300	620,000	623,000	623,000	623,000	-0.8%
COMMERCIAL/MISCELLANEOUS REVENUE										
INTEREST ON INVESTMENTS	01.0000.4711	367,540	257,392	275,000	275,000	275,000	275,000	275,000	275,000	
INVESTMENT GAINS/LOSSES	01.0000.4713	18,136	-24,380	0	0	-25,000	-25,000	-25,000	-25,000	
BANK FEES	01.0000.4714	-244	-197	0	0	0	0	0	0	
INTEREST-TAX ROLL	01.0000.4715	208,306	89,876	100,000	100,000	90,000	90,000	90,000	90,000	
MISCELLANEOUS INTEREST	01.0000.4719	2,840	4,563	1,560	1,560	15,000	2,500	2,500	2,500	
RENTAL-MUNICIPAL PROP	01.0000.4725	27,732	37,575	32,880	32,880	35,000	40,000	40,000	40,000	
PROPERTY SALE	01.0000.4751	2,524	0	5,000	5,000	5,000	5,000	5,000	5,000	
CULVEFT PIPE SALES	01.0000.4753	12,892	3,019	4,000	4,000	4,000	4,000	4,000	4,000	
CULVEFT-PIPE SALE-TAXABLE	01.0000.4754		8,356	8,000	8,000	8,000	8,000	8,000	8,000	
TRASH BAG SALES	01.0000.4755	449	507	500	500	500	500	500	500	
SALE OF STATE SEALS	01.0000.4756	5,946	4,740	7,000	7,000	7,000	7,000	7,000	7,000	
SALE OF HOUSE NUMBERS	01.0000.4757	1,307	1,098	1,500	1,500	1,500	1,500	1,500	1,500	
SALE OF RECYCLING BINS	01.0000.4759		1,078	1,000	1,000	1,000	1,000	1,000	1,000	
SALE OF RECYCLABLES	01.0000.4761	785	710	400	400	700	700	700	700	
INSURANCE DIVIDEND	01.0000.4771	23,903	22,102	24,000	24,000	20,000	20,000	20,000	20,000	
REFUNDS/REIMBURSEMENTS	01.0000.4781	36,368	115,918	44,000	44,000	42,000	44,000	44,000	44,000	
REFUNDS & REIMB - ELECTIONS	01.0000.4782		13,118	0	0	10,000	0	0	0	
REFUNDS & REIMB - MADACC	01.0000.4784		2,870	0	1,500	1,500	1,500	1,500	1,500	
MISCELLANEOUS REVENUE	01.0000.4799	2,961	947	2,900	2,900	1,000	1,000	1,000	1,000	
Total Commercial Revenue		711,445	539,292	507,740	509,240	492,200	476,700	476,700	476,700	
OTHER FINANCING SOURCES										
TRANSFERS FROM TIF	01.0000.4830	0	5,094			0	0	0	0	
TRANSFERS FROM OTHER FUNDS	01.0000.4830	156,362	0			0	0	0	0	
TRANSFERS FROM WATER	01.0000.4831	81,500	0			0	0	0	0	
TRANSFERS FROM FUND BALANC	01.0000.4850	0	0	150,000	240,000	0	500,000	605,000	780,000	
Total Other Financing Sources		237,862	5,094	150,000	240,000	0	500,000	605,000	780,000	420.0%
TOTAL GENERAL FUND REVENUE		\$17,086,262	\$17,623,488	\$18,906,436	\$18,997,936	\$18,585,880	\$19,776,400	\$19,563,400	\$19,714,300	4.3%

City of Franklin General Fund Expenditures

City general fund expenditures are divided into departments and those departments are grouped into categories. The categories are general government, public safety, public works, health & human services, culture & recreation, and conservation and development.

General Government

General government is comprised of 15 departments that provide either specific services for the City or provide services to or on behalf of the departments. General Government also includes the City's Contingency Budget which is the budget for unknown needs that may come up in the coming year in any of the expenditure categories. General government expenditures amount to 15% of the general fund expenditure budget.

Public Safety

Public safety is comprised of the departments that provide for the safety of the general public. This includes the police department, fire department, building inspection and weight and measures. Public Safety expenditures have increased 5% over 2003. Public Safety expenditures amount to 61% of the general fund expenditure budget.

Public Works

Public Works is comprised of the departments that provide the infrastructure for the City. This includes engineering, highway, solid waste collection, street lighting, and weed control. Public Works expenditures have increased only 1.6% over 2003. Public Works expenditures amount to 18% of the general fund expenditure budget.

Health & Human Services

Health & Human Services is comprised of the Health Department and the animal control expenses. Health & Human Services expenditures have decreased 3.5% over 2003. Health & Human Services expenditures amount to 2.5% of the general fund expenditure budget.

Culture & Recreation

Culture & Recreation is comprised of the Parks Department and recreation expenses. Recreation expense includes amounts paid for St. Martins Fair expenses and Civic Celebrations expenses. Culture & Recreation expenditures have decreased 46.6% from 2003. Culture & Recreation expenditures amount to .7% of the general fund expenditure budget. The decrease is related to discontinuing a \$130,000 annual subsidy that was previously paid to the Franklin School District for its Recreation Program.

Conservation & Development

Conservation & Development is comprised of the Community Development and Planning Departments. Conservation & Development expenditures have decreased 11% from 2003. Conservation & Development expenditures amount to 2.5% of the general fund expenditure budget. The decrease in this area is due to elimination of the Economic Development Department in the 2004 Budget.

Transfers to Other Funds

Transfer to Other Funds is used to transfer funds to the Library, should the City deem it wise to make that transfer if the Library demonstrates the need for these funds.

The explanations of the individual departments and their budgets are detailed on the following pages.

The 2004 General Fund budget is also presented on this page by functional categories.

CITY OF FRANKLIN 2004 BUDGET	2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
General Fund expenditures by object:									
Salaries-Full Time	7,507,204	8,080,608	8,604,640	8,604,640	8,632,896	9,404,893	9,074,151	9,036,345	5.0%
Salaries-Part Time	297,732	278,766	359,214	359,214	342,865	387,703	386,319	362,701	1.0%
Salaries-Temporary	48,879	71,131	66,285	66,285	68,220	84,180	84,180	79,535	20.0%
Salaries-Overtime	441,020	364,478	359,679	359,679	381,901	418,948	393,038	381,684	6.1%
Comptime Taken	168,886	150,258	177,350	177,350	177,350	157,350	157,350	157,350	-11.3%
Longevity	28,877	29,695	30,406	30,406	28,307	32,242	32,212	32,212	5.9%
Holiday	136,634	102,775	156,716	156,716	158,642	169,745	163,871	165,928	5.9%
Hazardous Materials Pay	18,030	17,470	18,400	18,400	18,400	18,400	18,400	18,400	0.0%
College Incentive	40,551	46,749	50,870	50,870	51,795	58,872	58,278	58,872	15.7%
Total Salaries and wages	\$8,687,814	\$9,141,930	\$9,823,560	\$9,823,560	\$9,860,376	\$10,732,333	\$10,367,799	\$10,293,027	4.8%
FICA	663,738	695,597	759,512	759,512	757,659	819,882	795,200	789,510	3.9%
Retirement	1,214,612	1,281,118	1,395,704	1,395,704	1,400,370	1,570,862	1,525,810	1,524,443	9.2%
Group health & dental	1,567,297	1,796,281	2,262,007	2,262,007	1,861,407	2,257,442	2,157,450	2,157,033	-4.6%
Life Insurance	34,307	36,029	40,402	40,402	43,918	46,544	45,311	45,157	11.8%
Allocated Payroll costs	0	-241,000	-268,800	-268,800	-268,800	-275,081	-271,600	-254,600	-5.3%
Salaries, Wages and Benefits Insurance	12,167,767	12,709,954	14,012,385	14,012,385	13,654,930	15,151,982	14,619,970	14,554,570	3.9%
Contractor services	410,795	438,245	462,200	521,900	476,000	503,900	566,800	564,150	22.1%
Utilities	2,268,888	1,964,862	2,136,885	2,205,485	2,085,956	2,180,059	2,138,000	2,162,350	1.2%
Operating supplies	432,279	477,147	567,740	567,740	538,552	546,082	546,050	545,050	-4.0%
Services & Charges	662,486	643,180	750,314	828,014	824,719	788,995	765,950	721,600	-3.8%
Facility Charges	296,430	254,188	326,265	327,365	314,903	313,800	303,180	262,130	-19.7%
Other operating expenditures	241,320	313,592	313,745	313,745	310,770	327,871	327,850	307,050	-2.1%
Capital outlay	5,091	13,388	21,000	21,000	60,826	15,800	15,800	12,400	-41.0%
Contingency	339,355								
Transfers to other funds	0	0	275,902	140,202	0	200,000	220,000	525,000	90.3%
	477,407	0	40,000	60,100	4,156	210,000	60,000	60,000	50.0%
Total General fund by object	\$17,901,818	\$16,814,556	\$18,906,436	\$18,997,936	\$18,270,812	\$20,238,489	\$19,563,400	\$19,714,300	4.3%
General Fund Expenditures	17,901,818	16,814,556	18,906,436	18,997,936	18,270,812	20,238,489	19,563,400	19,714,300	
Expenditure Restraint Limit - 4.3%			18,908,082	18,908,082		19,719,413	19,719,413	19,719,413	
Over Limit			-1,646	89,854		519,076	-156,013	-5,113	

471,586

MAYOR
101

DEPARTMENT: Mayor

PROGRAM MANAGER: Mayor (administered by Director of Administration)

PROGRAM DESCRIPTION:

The Mayor is the Chief Executive Officer of the City, responsible for ensuring that all City ordinances and State laws are observed and enforced, and that all City officers, boards and commissions properly discharge their duties. The Mayor nominates to Council the appointment of certain City employees, board and commission members, and is chairman of the Plan Commission and the Community Development Authority. The Mayor presides at the meetings of the Common Council voting only in cases relating to tie votes. The Mayor is elected for a 3-year term of office, with the current term expiring April 2005.

City ordinances designate 8 cabinet officers, as well as other unclassified positions within City government, that shall be appointed by the Mayor subject to the confirmation by a majority of all members of the Common Council.

SERVICES:

- Represent people of the City of Franklin.
- Oversees City government in accordance with City ordinances and State Statutes.
- Annually prepare a financial forecast for use in development of the City's Annual Budget

STAFFING:

1 Part-time (elected)

BUDGET SUMMARY:

- 1) The annual salary for the Mayor is currently established at \$16,800. In addition, the Mayor receives \$4,800 annually for reimbursement of mileage related expenses. These compensation levels were established by Common Council action on December 15, 1998 under City Ordinance 98-1527.
- 2) The 2004 Mayor Budget is \$225 less than the 2003 Adopted Budget level.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
GENERAL FUND EXPENDITURES										
MAYOR										
PERSONAL SERVICES										
SALARIES-PT	01.101.0000.5113	16,800	15,960	16,800	16,800	16,800	16,800	16,800	16,800	
FICA	01.101.0000.5151	1,652	1,588	1,652	1,652	1,652	1,652	1,652	1,652	
Sub-total		18,452	17,548	18,452	18,452	18,452	18,452	18,452	18,452	0.0%
Percent of Department Total		78.6%	78.0%	76.6%	76.6%	76.6%	76.6%	76.7%	77.4%	
CONTRACTUAL SERVICES										
LEGAL SERVICES	01.101.0000.5212	0	0	0	0	0	0	0	0	
Sub-total		0	0	0	0	0	0		0	0.0%
SUPPLIES										
OFFICE SUPPLIES	01.101.0000.5312	59	0	150	150	150	150	150	150	
PRINTING	01.101.0000.5313	0	0	50	50	50	50	50	50	
Sub-total		59	0	200	200	200	200	200	200	0.0%
SERVICES AND CHARGES										
SUBSCRIPTIONS	01.101.0000.5422	115	0	100	100	100	100	100	0	
CONFERENCES AND SCHOOLS	01.101.0000.5425	45	0	125	125	125	125	100	0	
MILEAGE	01.101.0000.5432	4,800	4,850	4,800	4,800	4,800	4,800	4,800	4,800	
Sub-total		4,960	4,850	5,025	5,025	5,025	5,025	5,000	4,800	-4.5%
CONTRIBUTIONS AND AWARDS										
EMPLOYEE AWARDS	01.101.0000.5726		111	400	400	400	400	400	400	
GRAND TOTAL MAYOR		23,481	22,509	24,077	24,077	24,077	24,077	24,052	23,852	-0.9%

ALDERMEN

102

DEPARTMENT: Aldermen

PROGRAM MANAGERS: Aldermen (administered by Director of Administration)

PROGRAM DESCRIPTION:

The Common Council is the legislative branch of City government. Its primary purpose is the passage of laws, ordinances and policies, establishment of pay ranges for City employees, and official management of the City's financial affairs; its budget, its revenues, and the raising of funds for the operation of the City. The Common Council is comprised of the Mayor and 6 members representing the 6 Aldermanic Districts, serving 3-year overlapping terms effective for those elected in April 2001 and after.

Boards and Commissions of the City serve primarily in an advisory role to the Mayor and Common Council in developing policies and managing the affairs of the City to best serve its citizens. Boards and commissions allow for additional citizen input beyond that of the elected officials. Certain boards and commissions are required under Wisconsin statutes (e.g., the Board of Public Works and Plan Commission); others have been established to oversee certain activities (e.g., Civic Celebrations Commission). The following Boards and Commissions serve the City:

Architectural Board	Ethics Board
Board of Health	Fair Commission
Board of Review	Finance Committee
Board of Public Works	Library Board
Board of Water Commissioners	License Committee
Board of Zoning and Building Appeals	Parks Commission
Civic Celebrations Commission	Personnel Committee
Community Development Authority	Plan Commission
Economic Development Commission	Police and Fire Commission
Environmental Commission	Technology Commission

Certain boards and commissions oversee programs with their own budget or fund (such as the Economic Development Commission, Civic Celebrations Commission, Library Board, and Board of Water Commissioners). The cost of supporting the remaining boards and commissions is included in the Aldermen Program Budget.

SERVICES:

- Represent people of the City of Franklin.
- Adopt ordinances and resolutions; levy taxes and appropriate monies for the operation of the City.
- Adopt and review policies to meet needs of the City and its citizens.

STAFFING:

6 Part-time (elected)

Board and Commission members are volunteers

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Ordinances passed	60	40	62	45	55	50
Resolutions passed	159	172	194	148	175	175
Common Council meeting hours	97	71	110	110	95	100

* Forecast

BUDGET SUMMARY:

- 1) The annual salary for Aldermen is currently established at \$7,200. In addition, Aldermen also receive \$1,800 annually for reimbursement of mileage related expenses. These compensation levels were established by Common Council action on December 15, 1998 under City Ordinance 98-1527.
- 2) The appropriation for Undesignated Professional Services is reduced by \$2,000, from \$3,000 to \$1,000 in 2004. Utilization of these funds requires Common Council approval.
- 3) The 2004 Aldermen Budget is \$3,050 less than the 2003 Adopted Budget level

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
ALDERMEN										
PERSONAL SERVICES										
SALARIES-PT	01.102.0000.5113	43,000	41,100	43,200	43,200	43,200	43,200	43,200	43,200	
FICA	01.102.0000.5151	4,112	3,959	4,131	4,131	4,131	4,131	4,131	4,131	
Sub-total		47,112	45,059	47,331	47,331	47,331	47,331	47,331	47,331	0.0%
Percent of Department Total		1	77.0%	74.8%	74.8%	74.8%	74.8%	74.8%	78.6%	
CONTRACTUAL SERVICES										
LEGAL SERVICES	01.102.0000.5212	0	0	0	0	0	0	0	0	
OTHER PROFESSIONAL SERVICES	01.102.0000.5219	0	1,916	3,000	3,000	3,000	3,000	3,000	1,000	
SUNDRY CONTRACTORS	01.102.0000.5299	162	0	0	0	0	0	0	0	
Sub-total		162	1,916	3,000	3,000	3,000	3,000	3,000	1,000	-66.7%
SUPPLIES										
OFFICE SUPPLIES	01.102.0000.5312	50	144	500	500	500	500	500	200	
PRINTING	01.102.0000.5313	109	356	400	400	400	400	400	400	
Sub-total		160	499	900	900	900	900	900	600	-33.3%
SERVICES AND CHARGES										
OFFICIAL NOTICES/ADVERTISING	01.102.0000.5421		26	500	500	500	500	500	500	
MEMBERSHIPS	01.102.0000.5424	7,338	0	0	0	0	0	0	0	
CONFERENCES AND SCHOOLS	01.102.0000.5425	0	163	750	750	750	750	750	0	
MILEAGE	01.102.0000.5432	10,750	10,709	10,800	10,800	10,800	10,800	10,800	10,800	
Sub-total		18,088	10,898	12,050	12,050	12,050	12,050	12,050	11,300	-6.2%
CONTRIBUTIONS AND AWARDS										
LEGISLATIVE CONTRIBUTIONS	01.102.0000.5722		0	0	0	0	0	0	0	
EMPLOYEE AWARDS	01.102.0000.5726	31	0	0	0	0	0	0	0	
VOLUNTEER RECOGNITION	01.102.0000.5734	27	127	0	0	0	0	0	0	
Sub-total		58	127	0	0	0	0	0	0	
GRAND TOTAL ALDERMEN		65,580	58,499	63,281	63,281	63,281	63,281	63,281	60,231	-4.8%

MUNICIPAL COURT
121

DEPARTMENT: Municipal Court

PROGRAM MANAGER: Municipal Judge

PROGRAM DESCRIPTION:

The Municipal Court has jurisdiction over local ordinance and traffic citations issued in the City. The Court is presided over by a Municipal Judge, elected every 3 years. The Judge is required by Local Ordinance to be a licensed attorney. The cost of the Court Clerk for the weekly trial and pleading sessions is also included in this program. The Police Department provides administrative services for the Court which are accounted for in a separate program. The City's interests at trial are represented by the City Attorney's Office and are also accounted for in a separate program. Also included in this program is the cost of boarding prisoners.

SERVICES:

- Presides over Municipal Court, adjudicating violations of municipal ordinances and traffic citations and imposing forfeitures where provided by law.
Provides for the boarding of prisoners.

STAFFING:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Municipal Judge (Part-time, Elected)	0.10	0.10	0.12	0.15	0.15	0.15
Court Clerk (Part-time)	0.20	0.20	0.25	0.45	0.45	0.45
Total	0.30	0.30	0.37	0.60	0.60	0.60

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Municipal Court Cases	7,807	9,889	10,075	9,347	8,000	10,000

* Forecast

BUDGET SUMMARY:

- 1) Two (2) daytime and 4 nighttime court sessions per month are held.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
MUNICIPAL COURT										
PERSONAL SERVICES										
SALARIES-PT	01.121.0000.5113	23,780	30,463	33,655	33,655	33,723	35,470	34,086	34,086	
SALARIES-TEMP	01.121.0000.5115		0	0	0	0	0	0	0	
FICA	01.121.0000.5151	1,819	2,248	2,575	2,575	2,580	2,713	2,608	2,608	
RETIREMENT	01.121.0000.5152		0				1,384	0	0	
GROUP HEALTH & DENTAL	01.121.0000.5154		0				2,821	0	0	
LIFE INSURANCE	01.121.0000.5155		0				75	0	0	
Sub-total		25,599	32,711	36,230	36,230	36,303	42,463	36,694	36,694	1.3%
Percent of Department Total		0	58.9%	61.9%	61.9%	52.9%	54.6%	59.2%	62.2%	
CONTRACTUAL SERVICES										
OTHER PROFESSIONAL SERVICES	01.121.0000.5219	475	420	500	500	500	500	500	500	
PRISONER BOARDING	01.121.0000.5294	26,697	20,756	20,000	20,000	30,000	30,000	20,000	20,000	
COLLECTION SERVICES	01.121.0000.5298						3,000	3,000	0	
Sub-total		27,172	21,176	20,500	20,500	30,500	33,500	23,500	20,500	0.0%
SUPPLIES										
OFFICE SUPPLIES	01.121.0000.5312	212	230	250	250	250	300	300	300	
PRINTING	01.121.0000.5313	326	392	350	350	350	350	350	350	
Sub-total		538	622	600	600	600	650	650	650	8.3%
SERVICES AND CHARGES										
SUBSCRIPTIONS	01.121.0000.5422	0	0	100	100	100	0	0	0	
MEMBERSHIPS	01.121.0000.5424	100	100	100	100	100	150	150	150	
CONFERENCES AND SCHOOLS	01.121.0000.5425	674	789	800	800	800	800	800	800	
JURY/WITNESS FEES	01.121.0000.5429	182	147	200	200	200	200	200	200	
Sub-total		956	1,036	1,200	1,200	1,200	1,150	1,150	1,150	-4.2%
TOTAL GENERAL FUND		54,265	55,545	58,530	58,530	68,603	77,763	61,994	58,994	0.8%
CAPITAL OUTLAY FUND										
FURNITURE/FIXTURES	41.121.0000.5812		0	0	0	0	0		0	
COMPUTER EQUIPMENT	41.121.0000.5841	200					0	0	0	
SOFTWARE	41.121.0000.5843	0	0				0	0	0	
TOTAL CAPITAL OUTLAY FUND		200	0	0	0	0	0	0	0	
GRAND TOTAL MUNICIPAL COURT		54,465	55,545	58,530	58,530	68,603	77,763	61,994	58,994	0.8%
Less Program Revenue:										
Penalties & Forfeitures @ 12%		-52,805	-49,785	-54,000	-54,000	-51,000	-54,000	-54,000	-54,000	
Net Municipal Court Related Costs		1,660	5,760	4,530	4,530	17,603	23,763	7,994	4,994	

CITY CLERK/ELECTIONS 141, 142

DEPARTMENT: City Clerk

PROGRAM MANAGER: City Clerk

PROGRAM DESCRIPTION:

The City Clerk is the legal custodian of the City's official records, responsible for the administration of elections, complaint handling, legal notification to the public, the issuance of licenses and permits, and the preparation of the agenda and official minutes for Common Council meetings and various committees. The Clerk's Office provides administrative support to the Mayor, Common Council, various boards, commissions and committees, and responds to informational requests from the general public. In addition, the Clerk's Office is responsible for the Elections Budget.

The Elections Budget provides funding for the operation of local, school, state, and federal elections in the City of Franklin. All election records and voter files are maintained and all elections are conducted through the Office of the City Clerk.

SERVICES:

- Prepare and review Common Council agenda.
- Attend all Council meetings and Board and Commission meetings as necessary.
- Maintain custody of City's official records, providing access to and responding to public records requests.
- Prepare and distribute resolutions, ordinances, proclamations, agendas, and minutes for meetings of the Common Council and various City boards, commissions and committees, including ad hoc groups.
- Complaint handling.
- Index Council minutes, resolutions, and ordinances.
- Codify approved ordinances.
- Administer oaths of office and certify official documents.
- Issue permits and licenses, as required by local and state laws.
- Oversee City records management and retention program.
- Administer elections, which includes providing candidate information, voter registration, verification and updating of voter records, assistance with absentee voting, and election inspector training.
- Coordinate, prepare, and distribute City Directory and monthly calendar.

STAFFING:

	Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
	City Clerk	0.00	1.00	1.00	1.00	1.00	1.00
	Deputy City Clerk						
	Administration Clerk	1.00	1.00	1.00	1.00	1.00	1.00
	Clerk/Typist	.50	.50	.50	.50	.50	.50
	Business Administrator/Clerk	1.00	0.00	0.00	0.00	0.00	0.00
	Administrative Secretary	1.00	.00	.00	.00	.00	.00
	Assistant to the Administrator	1.00	0.00	0.00	0.00	0.00	0.00
	Total	5.50	3.50	3.50			3.50

- * The position of Business Administrator/Clerk was eliminated in June 1999 and the position of Director of Administration was created and is part of Department 147. The Assistant to the Administrator was reclassified to Human Resource Manager and is part of Department 148. The position of Deputy City Clerk was changed to City Clerk.
- ** In 2000, the position of Administrative Secretary was changed to Deputy City Clerk.

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Liquor Licenses	70	71	70	70	72	72
Bartenders Licenses	260	290	304	290	300	300
Peddler Permits	240	251	250	250	240	240
Property Status Reports	450	280	246	350	300	250
Registered Voters	15,630	16,076	17,836	18,000	19,929	19,929
Elections Held	3	4	2	8	3	4
Other Licenses	840	807	810	810	810	810

* Forecast

BUDGET SUMMARY:

- 1) Elections increase in funding is due to 4 elections scheduled in 2004.
- 2) Due to the increased workload in the City Clerk's Office and the 2004 elections, including a high-turnout Presidential Election, this budget request includes a temporary part-time clerk-typist for a total of 780 hours at the rate of \$12.00 per hour to be utilized during preparation time for the 4 elections in 2004.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
CITY CLERK										
PERSONAL SERVICES										
SALARIES-FT	01.141.0000.5111	122,050	126,676	130,103	130,103	131,209	138,926	138,926	138,926	
SALARIES-PT	01.141.0000.5113	9,834	12,124	14,284	14,284	14,284	15,592	15,592	15,592	
SALARIES-TEMP	01.141.0000.5115	0	0	0	0	0	0	0	0	
SALARIES-OT	01.141.0000.5117	908	391	1,075	1,075	1,075	1,075	1,075	1,075	
COMP TIME TAKEN	01.141.0000.5118	154	182	150	150	150	150	150	150	
LONGEVITY	01.141.0000.5133	510	507	420	420	420	624	624	624	
FICA	01.141.0000.5151	10,085	10,554	11,171	11,171	11,256	11,962	11,962	11,962	
RETIREMENT	01.141.0000.5152	12,744	13,611	14,603	14,603	14,714	15,637	15,637	15,637	
GROUP HEALTH & DENTAL	01.141.0000.5154	20,913	22,336	28,228	28,228	24,857	30,267	30,267	30,267	
LIFE INSURANCE	01.141.0000.5155	696	684	805	805	844	876	876	876	
Allocated payroll cost	01.141.0000.5199		-9,000	-9,400	-9,400	-9,400	-9,729	-9,500	-9,500	
Sub-total		177,895	178,065	191,439	191,439	189,409	205,380	205,609	205,609	7.4%
Percent of Department Total		1	85.6%	87.6%	86.4%	86.3%	87.2%	87.2%	87.8%	
CONTRACTUAL SERVICES										
FILING FEES	01.141.0000.5223	631	1,031	1,000	1,000	1,000	1,000	1,000	1,000	
EQUIPMENT MAINTENANCE	01.141.0000.5242	40	0	100	100	100	100	100	100	
SUNDRY CONTRACTORS	01.141.0000.5299	4,539	8,790	4,000	6,900	6,900	8,000	8,000	8,000	
Sub-total		5,210	9,821	5,100	8,000	8,000	9,100	9,100	9,100	78.4%
SUPPLIES										
POSTAGE	01.141.0000.5311		0	0	0	0	0	0	0	
OFFICE SUPPLIES	01.141.0000.5312	922	1,618	1,700	1,700	1,700	1,700	1,700	1,700	
PRINTING	01.141.0000.5313	1,078	790	800	800	800	800	800	800	
Sub-total		2,000	2,408	2,500	2,500	2,500	2,500	2,500	2,500	0.0%
SERVICES AND CHARGES										
OFFICIAL NOTICES/ADVERTISING	01.141.0000.5421	10,692	10,602	11,000	11,000	11,000	11,000	11,000	10,000	
SUBSCRIPTIONS	01.141.0000.5422	820	585	1,000	1,000	1,000	1,000	1,000	500	
MEMBERSHIPS	01.141.0000.5424	220	320	500	500	500	600	600	600	
CONFERENCES AND SCHOOLS	01.141.0000.5425	253	576	2,000	2,000	2,000	2,300	2,300	2,300	
MILEAGE	01.141.0000.5432	80	155	600	600	600	700	700	700	
BACKGROUND CHECKS	01.141.0000.5471	2,510	2,450	3,000	3,000	3,000	3,000	3,000	3,000	
Sub-total		14,575	14,688	18,100	18,100	18,100	18,600	18,600	17,100	-5.5%
TOTAL GENERAL FUND		199,680	204,982	217,139	220,039	218,009	235,580	235,809	234,309	7.9%
CAPITAL OUTLAY FUND										
OFFICE EQUIPMENT	41.141.0000.5813	50	0				0	0	0	
COMPUTER EQUIPMENT	41.141.0000.5841	0	3,062	1,500	1,500	1,500	0	0	0	
SOFTWARE	41.141.0000.5843	0	0				0	0	0	
TOTAL CAPITAL OUTLAY FUND		50	3,062	1,500	1,500	1,500	0	0	0	-100.0%
GRAND TOTAL CITY CLERK		199,730	208,044	218,639	221,539	219,509	235,580	235,809	234,309	7.2%
Less Program Revenue:										
Licenses: 4201 -4217		-45,570	-50,872	-48,300	-48,300	-56,200	-46,700	-46,700	-46,700	
Licenses: 4223 -4241		-23,440	-17,980	-21,450	-21,450	-20,950	-19,250	-19,250	-19,250	
PUBLICATIONS & RECORDING	01.0000.4411	-570	-2,143	-6,300	-6,300	-6,300	-6,300	-6,300	-6,300	
PROPERTY STATUS REPORTS	01.0000.4413	-6,152	-7,676	-8,000	-8,000	-8,000	-7,000	-7,000	-7,000	
Net City Clerk Related Costs		123,998	129,373	134,589	137,489	128,059	156,330	156,559	155,059	

CITY OF FRANKLIN		2001	2002	2003	2003	2003	2004	2004	2004	Percent
2004 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Dept/Request	Request	Adopted	Change
ELECTIONS										
PERSONAL SERVICES										
SALARIES-FT	01.142.0000.5111		972	500	500	500	705	705	705	
SALARIES-PT	01.142.0000.5113						217	217	217	
SALARIES-TEMP	01.142.0000.5115	7,189	24,878	9,782	9,782	9,782	35,064	35,064	30,419	
SALARIES-OT	01.142.0000.5117	492	2,002	1,000	1,000	1,000	1,622	1,622	1,622	
LONGEVITY	01.142.0000.5133		16	0	0	0	5	5	5	
FICA	01.142.0000.5151	37	224	115	115	115	911	911	556	
RETIREMENT	01.142.0000.5152	0	366	150	150	300	292	292	292	
HEALTH INSURANCE	01.142.0000.5154		888	240	240	800	378	378	378	
LIFE INSURANCE	01.142.0000.5155		6	0	0	20	13	13	13	
Sub-total		7,718	29,352	11,787	11,787	12,517	39,207	39,207	34,207	190.2%
Percent of Department Total		1	92.3%	50.4%	50.4%	51.9%	85.7%	85.7%	83.9%	
CONTRACTUAL SERVICES										
DP SERVICES	01.142.0000.5214	312	812	400	400	400	800	800	800	
EQUIPMENT MAINTENANCE	01.142.0000.5242	3,276	0	1,750	1,750	1,750	1,750	1,750	1,750	
Sub-total		3,588	812	2,150	2,150	2,150	2,550	2,550	2,550	18.6%
SUPPLIES										
POSTAGE	01.142.0000.5311	0	0	0	0	0	0	0	0	
OFFICE SUPPLIES	01.142.0000.5312	340	472	500	500	500	800	800	800	
PRINTING	01.142.0000.5313	285	687	1,000	1,000	1,000	2,000	2,000	2,000	
Sub-total		624	1,159	1,500	1,500	1,500	2,800	2,800	2,800	86.7%
SERVICES AND CHARGES										
OFFICIAL NOTICES/ADVERTISING	01.142.0000.5421	176	386	400	400	400	500	500	500	
CONFERENCES AND SCHOOLS	01.142.0000.5425	0	0	100	100	100	600	600	600	
MILEAGE	01.142.0000.5432	13	106	50	50	50	100	100	100	
Sub-total		189	492	550	550	550	1,200	1,200	1,200	118.2%
TOTAL GENERAL FUND		12,119	31,815	15,987	15,987	16,717	45,757	45,757	40,757	154.9%
CAPITAL OUTLAY FUND										
OTHER CAPITAL EQUIPMENT	41.142.0000.5819	0	0	0	0	0	0	0	0	
SOFTWARE	41.142.0000.5843			7,400	7,400	7,400	0	0	0	
TOTAL CAPITAL OUTLAY FUND		0	0	7,400	7,400	7,400	0	0	0	0.0%
GRAND TOTAL ELECTIONS		12,119	31,815	23,387	23,387	24,117	45,757	45,757	40,757	74.3%
Less Program Revenue:										
REFUNDS & REIMB - ELECTIONS	01.0000.4782	0	-13,118	0	0	-10,000	0	0	0	
Net Elections Related Costs		12,119	18,697	23,387	23,387	14,117	45,757	45,757	40,757	

INFORMATION SERVICES

144

DEPARTMENT: Information Services

PROGRAM MANAGER: Director of Administration

PROGRAM DESCRIPTION:

This program administers Citywide computing and telecommunication needs. This includes the City Hall complex Local Area Network (LAN), as well as the City's Wide Area Network (WAN), which includes all Fire Station locations, Public Works Garage, Sewer/Water operations, Police Facility, and Library.

SERVICES:

- Maintain and grow the City WAN structure.
- Perform maintenance and repair work on City-owned computing equipment.
- Provide training and software support to City personnel.
- Maintain and assist in development of the City's World Wide Web page.
- Coordinate and monitor Internet and email access for City employees.
- Maintain the City's telecommunication services and equipment.

STAFFING:

	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Position (FTE)						
EDP Administrator	1.00	1.00	.00	.00	.00	.00
Total	1.00	1.00	.00	.00	.00	.00

The Director of Administration, through a professional services contract with an outside data processing administration and technical support firm, manages the City's data processing function. In addition, the Information Services Budget provides for outside contracting for Geographic Information System (GIS) support services and maintenance of GIS software. The City's cost of telecommunication services and equipment (excluding the Police Department) is included in this budget.

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Total Desktop PC's	97	110	115	136	136	136
Software Applications	32	37	42	41	41	41
Training Sessions Held	6	10	10	8	16	20

* Forecast

BUDGET SUMMARY:

- 1) The 2004 Adopted Budget provides for continuation of outside Information Services administration and technical support services at a cost of \$130,000. This 24 hour/day – 7days/week coverage is estimated to be less than the cost of 2 full-time, 40 hour/week staff positions to provide data processing support.
- 2) A \$50,000 appropriation is continued for GIS support services during 2004. Actual costs will be dependent upon the level of technical expertise gained by City staff through training and the level of support needed from the City's GIS project management contractor.
- 3) The 2004 Budget contains a \$5,000 appropriation for continued development and enhancements to the City's web site as well as web site hosting services. This represents a \$10,000 decrease from the 2003 Adopted Budget.
- 4) Annual software maintenance costs related to the GIS and Govern software programs result in a \$7,050 increase in this budget.
- 5) Due to favorable experience with telephone service charges, the 2004 Budget is reduced by \$2,000.
- 6) A \$20,000 appropriation was included in the 2003 Budget to install new cabling and switches within City Hall and Fire Station No. 1. This new cable infrastructure will better support the high-speed transmission of network and GIS data to the using departments. This appropriation is not needed in 2004, resulting in a \$20,000 reduction to the budget.
- 7) The total expenditure budget for this department is reduced by \$33,650 (9.3%), from \$360,200 in 2003 to \$326,550 in 2004.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
INFORMATION SERVICES										
CONTRACTUAL SERVICES										
DATA PROCESSING SERVICES	01.144.0000.5214	118,233	123,593	127,000	127,000	127,000	130,000	130,000	130,000	
GIS SUPPORT SERVICES	01.144.0000.5215	0	0	50,000	50,000	50,000	50,000	50,000	50,000	
OTHER PROFESSIONAL SERVICE	01.144.0000.5219	7,798	8,578	0	0	0	0	0	0	
EQUIPMENT MAINTENANCE	01.144.0000.5242	1,659	563	2,000	2,000	2,000	2,000	2,000	2,000	
SOFTWARE MAINTENANCE	01.144.0000.5257	300	18,600	22,500	22,500	25,747	29,566	29,550	29,550	
SUNDRY CONTRACTORS	01.144.0000.5299	12,372	3,121	15,000	15,000	8,000	10,000	10,000	5,000	
Suo-total		140,300	154,454	216,500	216,500	212,747	221,566	221,550	216,550	0.0%
SUPPLIES										
OFFICE SUPPLIES	01.144.0000.5312	228	36	250	250	250	250	250	250	
OPERATING SUPPLIES - OTHER	01.144.0000.5329	2,255	4,575	4,500	4,500	4,500	4,500	4,500	4,500	
EQUIPMENT SUPPLIES	01.144.0000.5333	1,018	4,318	2,500	2,500	2,500	2,500	2,500	2,500	
Sub-total		3,501	8,929	7,250	7,250	7,250	7,250	7,250	7,250	0.0%
SERVICES AND CHARGES										
DATA COMMUNICATION SERVICES	01.144.0000.5410		9,026	32,000	32,000	32,000	23,550	13,550	13,550	
TELEPHONE	01.144.0000.5415		0	60,000	60,000	60,000	58,000	58,000	58,000	
OFFICIAL NOTICES/ADVERTISING	01.144.0000.5421	53	0	0	0	0	0	0	0	
SUBSCRIPTIONS	01.144.0000.5422	60	30	200	200	200	200	200	0	
MEMBERSHIPS	01.144.0000.5424	0	0	200	200	200	200	200	0	
CONFERENCES AND SCHOOLS	01.144.0000.5425	4,500	8,621	9,000	9,000	9,000	9,000	9,000	0	
MILEAGE	01.144.0000.5432	0	0	50	50	50	50	50	0	
Sub-total		4,613	17,676	101,450	101,450	101,450	91,000	81,000	71,550	-29.5%
TOTAL GENERAL FUND		148,414	181,059	325,200	325,200	321,447	319,816	309,800	295,350	-9.2%
CAPITAL OUTLAY FUND										
FURNITURE/FIXTURES	41.144.0000.5812	0	517	2,000	2,000	2,000	1,500	1,500	1,000	
OTHER CAPITAL EQUIPMENT	41.144.0000.5819		0	0	0	0				
COMPUTER EQUIPMENT	41.144.0000.5841	15,048	16,350	17,000	17,000	13,829	17,000	17,000	17,000	
SOFTWARE	41.144.0000.5843	15,854	15,228	16,000	16,650	19,109	45,000	16,000	13,200	
TOTAL CAPITAL OUTLAY FUND		30,902	32,095	35,000	35,650	34,938	64,500	34,500	31,200	-10.9%
GRAND TOTAL INFORMATION SERVICES		179,316	213,154	360,200	360,850	356,385	384,316	344,300	326,550	-9.3%

ADMINISTRATION

147

DEPARTMENT: Administration

PROGRAM MANAGER: Director of Administration

PROGRAM DESCRIPTION:

The Director of Administration serves as the Chief Administrative Officer of the Municipal Corporation; leading, planning, organizing and directing the administration of the City of Franklin toward the fulfillment of goals and policies determined by the Common Council. The Director coordinates the day-to-day administrative activities of the City, introduces new methods and procedures among City departments and appraises the Mayor and Common Council on operating results. The Director has the responsibility of overseeing the City's insurance program. Additionally, the Director, assisted by the Finance Officer, oversees management of financial resources and is responsible for the preparation of the annual City Budget.

SERVICES:

- Attend Common Council meetings and Board and Commission meetings as necessary.
- In conjunction with the Personnel Committee and with support from the Human Resource Manager, is responsible for negotiation and administration of collectively bargained labor agreements; recruitment of non-sworn personnel; authorize pay and benefit changes within policy or contract; and manage the annual evaluation of Department Heads.
- Administration of the City's Casualty and Property Insurance Program.
- In coordination with the Human Resource Manager, administer the City's Workers' Compensation and Employee Health Insurance Programs.
- Oversee the coordination, preparation, and distribution of the City's annual budget document.
- Coordinate the development and publication of the City's newsletter.
- Represent the City in intergovernmental and legislative functions.
- Provide staff support to the Technology Commission and maintain and upgrade the City's web site.

STAFFING:

	Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Director of Administration		0.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant		0.00	1.00	1.00	1.00	1.00	1.00
Total		0.00	2.00	2.00	2.00	2.00	2.00

BUDGET SUMMARY:

The expenditure budget for this department is decreased by \$984, from \$242,281 in 2003 to \$241,297 in 2004. The primary reasons for the change are as follows:

- 1) Personnel costs are increased by \$3,016 primarily due to anticipated annual wage increases.
- 2) Equipment maintenance costs are increased by \$5,100, primarily reflecting an adjustment to the Telephone Equipment Maintenance Account.
- 3) Based on experience, the Supplies Budget is reduced by \$6,950.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
ADMINISTRATION										
PERSONAL SERVICES										
SALARIES-FY	01.147.0000.5111	98,271	101,437	104,528	104,528	104,663	108,153	108,153	108,153	
SALARIES-TEMP	01.147.0000.5115	0	0	0	0	0	0	0	0	
SALARIES-OT	01.147.0000.5117	2,374	1,926	1,500	1,500	1,500	1,500	1,500	1,500	
COMPTIME TAKEN	01.147.0000.5118	547	430	500	500	500	500	500	500	
LONGEVITY	01.147.0000.5133	0	0	0	0	0	0	0	0	
FICA	01.147.0000.5151	7,778	7,980	8,149	8,149	8,160	8,427	8,427	8,427	
RETIREMENT	01.147.0000.5152	10,456	10,379	10,653	10,653	10,666	11,015	11,015	11,015	
GROUP HEALTH & DENTAL	01.147.0000.5154	15,124	16,845	19,403	19,403	16,032	18,380	18,380	18,380	
LIFE INSURANCE	01.147.0000.5155	775	813	798	798	967	972	972	972	
Allocated payroll cost	01.147.0000.5199		-6,900	-7,200	-7,200	-7,200	-7,452	-7,600	-7,600	
Sub-total		135,326	132,911	138,331	138,331	135,288	141,495	141,347	141,347	2.2%
Percent of Department Total		0	48.2%	57.1%	57.0%	56.8%	56.8%	56.8%	56.8%	
CONTRACTUAL SERVICES										
AUTO MAINTENANCE	01.147.0000.5241	871	216	600	600	600	600	600	600	
EQUIPMENT MAINTENANCE	01.147.0000.5242	9,282	9,773	10,700	10,700	10,700	15,808	15,800	15,800	
SUNDRY CONTRACTORS	01.147.0000.5299	10,149	0	0	0	0	0	0	0	
Sub-total		20,302	9,990	11,300	11,300	11,300	16,408	16,400	16,400	45.1%
SUPPLIES										
POSTAGE	01.147.0000.5311	32,015	40,671	44,000	44,000	44,000	44,000	44,000	40,850	
OFFICE SUPPLIES	01.147.0000.5312	168	278	500	500	500	500	500	500	
PRINTING	01.147.0000.5313	7,228	8,007	8,000	8,000	7,500	7,500	7,500	5,950	
TRASH BAGS	01.147.0000.5323	958	958	0	0	0	0	0	0	
OPERATING SUPPLIES-OTHER	01.147.0000.5329	9,077	6,326	9,000	9,000	8,500	8,500	8,500	8,500	
FUEL & LUBRICANTS	01.147.0000.5331	2,120	182	2,000	2,000	1,500	1,500	1,500	750	
Sub-total		51,566	56,422	63,500	63,500	62,000	62,000	62,000	56,550	-10.9%
SERVICES AND CHARGES										
TELEPHONE	01.147.0000.5415	83,853	55,254	0	0	0	0	0	0	
SUBSCRIPTIONS	01.147.0000.5422	93	204	400	400	400	400	400	400	
MEMBERSHIPS	01.147.0000.5424	120	8,335	9,650	9,650	9,650	9,670	9,700	9,200	
CONFERENCES AND SCHOOLS	01.147.0000.5425	381	1,109	1,200	1,200	1,200	1,200	1,200	850	
MILEAGE	01.147.0000.5432	121	288	400	400	400	350	350	150	
EQUIPMENT RENTAL	01.147.0000.5433	8,600	7,714	9,000	9,000	9,000	9,000	9,000	7,900	
Sub-total		93,168	72,903	20,650	20,650	20,650	20,620	20,650	18,500	-10.4%
TOTAL GENERAL FUND		300,362	272,226	233,781	233,781	229,238	240,523	240,397	232,797	-0.4%
CAPITAL OUTLAY FUND										
FURNITURE & FIXTURES	41.147.0000.5812	0	0				0	0	0	
OFFICE EQUIPMENT	41.147.0000.5813	544	238	500	500	500	500	500	500	
COMPUTER EQUIPMENT	41.147.0000.5841	1,032	1,648	3,000	3,000	3,000	4,000	4,000	4,000	
SOFTWARE	41.147.0000.5843	0	1,669	5,000	5,600	5,600	4,000	4,000	4,000	
TOTAL CAPITAL OUTLAY FUND		1,576	3,554	8,500	9,100	9,100	8,500	8,500	8,500	0.0%
GRAND TOTAL ADMINISTRATION		301,938	275,780	242,281	242,881	238,338	249,023	248,897	241,297	-0.4%

Administration includes Central Services starting in 2002. The 2000 and 2001 numbers have the information from central services included. City Memberships in League of Municipalities, Public Policy Forum and Intergovernmental Cooperation Council moved to this Department.

HUMAN RESOURCES

148

DEPARTMENT: Human Resources

PROGRAM MANAGER: Human Resource Manager

PROGRAM OVERVIEW:

The Human Resources Office serves as a consultant to all departments in resolving employee relations' issues, employee benefit issues, and hiring decisions. It also ensures that the City's human resources systems comply with federal and state mandates.

The Human Resources Office administers City benefit programs such as COBRA; FMLA; life, health, dental, and disability insurance; pension plans; deferred compensation plans; leaves of absences; workers compensation; and employee assistance programs.

SERVICES:

- Labor Contract Negotiations
- Contract Administration
- Employee Benefit Administration
- Employee Relations
- Worker's Compensation Administration
- Recruitment, Testing and Selection
- Administration of Classification Plan
- Employment Records Management
- Salary Survey and Compensation Administration
- New Hire Orientations
- Exit Interviews
- Training
- Benefit Analysis & Recommendation
- Employee Handbook /Policy/ Procedure Manual
- Personnel Committee
- Performance Management

STAFFING:

	Position (FTE)	1999 Budget	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Human Resources Coordinator		.00	1.00	1.00	1.00	.00	.00
Human Resources Manager		.00	.00	.00	.00	1.00	1.00
Clerk		.00	.00	.00	.00	.25	.25
Total		.00	1.00	1.00	1.00	1.25	1.25

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Labor Contracts Negotiated	1	4	3	0	3	3
Worker's Comp Claims	51	44	50	59	48	48
Job Analyses Conducted & Job Description Revised	N/A	N/A	20	12	40	22
New Hires	N/A	N/A	24	22	20	18
Terminations	N/A	N/A	16	16	16	16
Turnover Rate	N/A	N/A	7.2%	7.2%	6%	6%
Civil Service Exams Administered	N/A	N/A	N/A	371	225	200
Vacancies Filled	28	24	46	62	42	42

* Forecast

BUDGET SUMMARY:

- 1) A \$200 increase in the Printing budget is due to a new City of Franklin Employee Handbook that was published in 2003. Updates will need to be sent out to all employees if there is a change in policy or employment law.
- 2) The Conferences and Schools Account is for the Human Resources Manager to obtain a national certification as a Professional Human Resources Representative by the Society for Human Resources Management.
- 3) The \$4,000 (50%) decrease in Official Notices/Advertising is due to less advertising being done in the Milwaukee Journal/Sentinel. More employment advertising is being conducted via the Internet, which is either free or much less expensive than placing an ad in the local newspapers.
- 4) Total expenditures for this department are increased by \$6,354 (5.1%), from \$123,445 in the 2003 Adopted Budget to \$129,799 in the 2004 Adopted Budget.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
HUMAN RESOURCES										
PERSONAL SERVICES										
SALARIES-FT	01.148.0000.5111	44,324	45,666	47,554	47,554	47,554	50,645	50,645	50,645	
SALARIES-PT	01.148.0000.5113	0	0	4,645	4,645	0	4,160	4,160	4,160	
SALARIES-TEMP	01.148.0000.5115						0			
SALARIES-OT	01.148.0000.5117	0	119	0	0	0	0	0	0	
LONGEVITY	01.148.0000.5133	0	162	0	0	0	0	0	0	
FICA	01.148.0000.5151	3,375	3,497	3,993	3,993	3,638	4,193	4,193	4,193	
RETIREMENT	01.148.0000.5152	3,448	4,583	4,755	4,755	4,755	5,064	5,064	5,064	
GROUP HEALTH & DENTAL	01.148.0000.5154	4,391	4,958	12,397	12,397	5,060	12,936	12,936	12,936	
LIFE INSURANCE	01.148.0000.5155	245	252	246	246	251	251	251	251	
Allocated payroll cost	01.148.0000.5199		-5,400	-5,600	-5,600	-5,600	-5,600	-5,800	-5,800	
Sub-total		55,783	53,837	67,990	67,990	55,658	71,649	71,449	71,449	5.1%
Percent of Department Total		1	54.8%	55.1%	50.6%	45.7%	54.7%	54.6%	55.0%	
CONTRACTUAL SERVICES										
MEDICAL SERVICES	01.148.0000.5211	0	4,326	2,575	2,575	2,575	4,326	4,350	4,350	
HR PROCESSING FEES	01.148.0000.5215	10,410	9,825	11,330	11,330	11,330	11,670	11,650	11,650	
OTHER PROFESSIONAL SERVICES	01.148.0000.5219	0	125	750	750	750	750	750	750	
LABOR ATTORNEY	01.148.0000.5252	18,718	14,178	23,250	34,050	34,050	23,250	23,250	23,250	
UNEMPLOYMENT COSTS	01.148.0000.5287						5,000	5,000	5,000	
SUNDRY CONTRACTORS	01.148.0000.5299	4,110	3,700	5,000	5,000	5,000	5,500	5,500	4,500	
Sub-total		33,238	32,154	42,905	53,705	53,705	50,496	50,500	49,500	15.4%
SUPPLIES										
POSTAGE	01.148.0000.5311	0	0	0	0	0	0	0	0	
OFFICE SUPPLIES	01.148.0000.5312	138	365	200	200	200	200	200	200	
PRINTING	01.148.0000.5313	54	216	0	0	0	200	200	200	
EDUCATION SUPPLIES-TESTING	01.148.0000.5328	2,887	1,033	2,500	2,500	2,500	2,600	2,600	2,600	
FUNERAL FLOWERS	01.148.0000.5399		236.5	200	200	200	200	200	200	
Sub-total		3,078	1,850	2,900	2,900	2,900	3,200	3,200	3,200	10.3%
SERVICES AND CHARGES										
OFFICIAL NOTICES/ADVERTISING	01.148.0000.5421	11,004	7,240	8,000	8,000	8,000	4,000	4,000	4,000	
SUBSCRIPTIONS	01.148.0000.5422	250	160	250	250	250	250	250	250	
MEMBERSHIPS	01.148.0000.5424	715	1,079	800	800	800	800	800	800	
CONFERENCES AND SCHOOLS	01.148.0000.5425	480	1,174	500	500	500	500	500	500	
MILEAGE	01.148.0000.5432	261	79	100	100	100	100	100	100	
Sub-total		12,690	9,732	9,650	9,650	9,650	5,650	5,650	5,650	-41.5%
TOTAL GENERAL FUND		104,789	97,573	123,445	134,245	121,913	130,995	130,799	129,799	5.1%
CAPITAL OUTLAY FUND										
OFFICE EQUIPMENT	41.148.0000.5813	132	583				0	0	0	
COMPUTER EQUIPMENT	41.148.0000.5841	1,474	0				0	0	0	
SOFTWARE	41.148.0000.5843	450	0				0	0	0	
TOTAL CAPITAL OUTLAY FUND		2,056	583	0	0	0	0	0	0	
GRAND TOTAL HUMAN RESOURCES		106,845	98,156	123,445	134,245	121,913	130,995	130,799	129,799	5.1%

FINANCE DEPARTMENT
151, 152

DEPARTMENT: Finance

PROGRAM MANAGER: Finance Officer

PROGRAM DESCRIPTION:

The City Finance Department is responsible for the accounting, budgeting, borrowing, and financial reporting of all City operations. This includes the maintenance of all financial records for the City, billing and collections, accounts payable processing, managing the City's borrowing, and processing payroll for all City employees. The Finance Department also assists the Treasurer's Office with investment and cash management. Long-term department goals include increasing automation of accounting functions to improve efficiency of services to other City departments and the public, increasing accounting knowledge of department staff, and improving timeliness, quality, and usefulness of financial information provided to City officials and citizens.

Department No. 152 accounts for the cost of the annual City audit.

SERVICES:

Preparation of quarterly and annual financial statements and coordination of annual audit.

- Preparation of required State of Wisconsin financial reports and forms.
- Coordinate the preparation of annual City budget.
- Implement all City borrowing.
- Disbursement of monies to vendors.
- Payroll processing for all City employees.
- Billing and collection for City services provided, including special assessments, weed control, development inspection, and other services.

STAFFING:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Finance Officer	1.00	1.00	1.00	1.00	1.00	1.00
Accountant	2.00	2.00	2.00	2.00	2.00	2.00
Account Clerk	1.00	1.50	1.50	1.50	1.30	1.30
Total	4.00	4.50	4.50	4.50	4.30	4.30

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Disbursement Checks	6,288	5,569	5,618	5,634	5,700	5,700
Employees Paid	319	357	332	375	375	375
Receipts Processed	10,259	9,219	9,298	8,427	9,400	9,400
Assessment Invoices	122	116	572	57	50	50
Customer Invoices	1,276	404	356	387	360	360
Purchase Requisitions Used	4,501	4,130	4,658	3,549	4,200	4,200

* Forecast

BUDGET SUMMARY:

- 1 Contractual Services - Ambulance billing service is outsourced. Cost of the service is 7.5% of the amounts collected. Increased collections require an increased budget.
- 2) Printing - the printing of CAFR covers, purchase requisition forms, A/P checks, 1099 forms, and envelopes are included.
- 3) Conferences and Seminars - cost associated with seminars and training for the professional staff.
- 4) Allocated Payroll Costs – These credits represent the portion of the departmental personal services expense charged to the sewer and water operations.
- 5) Capital Outlay:

Software

Computer workstation

\$1,500

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
FINANCE										
PERSONAL SERVICES										
SALARIES-FT	01.151.0000.5111	159,840	154,883	144,675	144,675	151,344	154,123	154,123	154,123	
SALARIES-PT	01.151.0000.5113	9,529	25,422	42,372	42,372	42,372	45,289	45,289	45,289	
SALARIES-OT	01.151.0000.5117	5,540	4,232	4,500	4,500	3,500	3,500	3,500	3,500	
COMPTIME TAKEN	01.151.0000.5118	118	403	0	0	0	0	0	0	
LONGEVITY	01.151.0000.5133	348	306	324	324	324	330	330	330	
FICA	01.151.0000.5151	13,400	14,230	14,678	14,678	14,844	15,548	15,548	15,548	
RETIREMENT	01.151.0000.5152	14,955	17,909	19,187	19,187	19,404	20,324	20,324	20,324	
GROUP HEALTH & DENTAL	01.151.0000.5154	27,043	30,381	31,395	31,395	29,002	36,788	36,788	36,788	
LIFE INSURANCE	01.151.0000.5155	1,235	1,350	1,429	1,429	1,567	1,599	1,599	1,599	
Allocated payroll cost	01.151.0000.5199		-25,800	-26,800	-26,800	-26,800	-26,800	-27,900	-27,900	
Sub-total		232,009	223,316	231,760	231,760	235,557	250,701	249,601	249,601	7.7%
Percent of Department Total		1	83.6%	80.1%	79.7%	80.6%	77.2%	77.1%	83.0%	
CONTRACTUAL SERVICES										
PAYROLL PROCESSING FEES	01.151.0000.5215	13,414	12,962	14,000	14,000	13,500	14,000	14,000	14,000	
EQUIPMENT MAINTENANCE	01.151.0000.5242	651	567	1,000	1,000	1,000	1,000	1,000	500	
SOFTWARE MAINTENANCE	01.151.0000.5257	5,159	5,366	5,000	5,000	5,000	6,800	6,800	6,800	
AMBULANCE BILLING SERVICES	01.151.0000.5296	19,743	21,928	24,000	24,000	24,000	25,000	25,000	23,000	
COLLECTION SERVICES	01.151.0000.5298	737	265	100	100	100	100	100	100	
Sub-total		39,703	41,089	44,100	44,100	43,600	46,900	46,900	44,400	0.7%
SUPPLIES										
OFFICE SUPPLIES	01.151.0000.5312	1,395	901	1,392	1,392	1,392	1,400	1,400	900	
PRINTING	01.151.0000.5313	410	337	3,000	3,000	2,600	3,000	3,000	2,500	
Sub-total		1,805	1,238	4,392	4,392	3,992	4,400	4,400	3,400	-22.6%
SERVICES & CHARGES										
OFFICIAL NOTICES/ADVERTISING	01.151.0000.5421	0	0				0	0	0	
SUBSCRIPTIONS	01.151.0000.5422	216	227	300	300	300	300	300	250	
MEMBERSHIPS	01.151.0000.5424	310	235	350	350	350	350	350	250	
CONFERENCES & SEMINARS	01.151.0000.5425	1,762	1,258	2,100	2,100	500	1,200	1,200	1,200	
MILEAGE	01.151.0000.5432	204	317	200	200	200	300	300	200	
Sub-total		2,492	2,037	2,950	2,950	1,350	2,150	2,150	1,900	-35.6%
TOTAL GENERAL FUND		276,009	267,680	283,202	283,202	284,499	304,151	303,051	299,301	5.7%
CAPITAL OUTLAY FUND										
FURNITURE & FIXTURES	41.151.0000.5812	428	0				0	0	0	
OFFICE EQUIPMENT	41.151.0000.5813	0	0				0	0	0	
COMPUTER EQUIPMENT	41.151.0000.5841	847	0				16,000	16,000	1,500	
SOFTWARE	41.151.0000.5843	1,500	-400	6,000	7,750	7,750	4,500	4,500	0	
TOTAL CAPITAL OUTLAY FUND		2,776	-400	6,000	7,750	7,750	20,500	20,500	1,500	-75.0%
GRAND TOTAL FINANCE		278,785	267,280	289,202	290,952	292,249	324,651	323,551	300,801	4.0%
Less Program Revenue:										
AMBULANCE SERVICES @ 7.5%	01.0000.4441	-20,770	-21,275	-22,950	-22,950	-22,500	-22,950	-22,950	-22,950	
Net Finance Related Costs		258,015	246,005	266,252	268,002	269,749	301,701	300,601	277,851	

AUDIT

CONTRACTUAL SERVICES										
AUDIT	01.152.0000.5213	21,715	19,399	25,500	25,500	25,500	26,000	26,000	23,000	
GRAND TOTAL AUDIT		21,715	19,399	25,500	25,500	25,500	26,000	26,000	23,000	-9.8%

CITY ASSESSOR

154

DEPARTMENT: Assessor

PROGRAM MANAGER: City Assessor

PROGRAM DESCRIPTION:

The Assessor's Office is responsible for setting the value of all property within the City for the purposes of determining the taxable value of real and personal property, upon which is levied the municipal, county, and school property tax. The City Assessor is an outside contractor with City staff support from a full-time Assessor Clerk.

SERVICES:

- Input and update information in property database.
- Inspect and review all properties that were issued permits for the current year, any partial assessments from the prior year and determine values.
- Provide assessment information to interested parties.
- Keep an annual updated list of businesses for personal property reporting.
- Preparation and completion of Assessor's Final Report and TIF Valuation Report for submission to the Department of Revenue.
- Attend Board of Review as required by State Statutes.
- Perform property revaluations as necessary.

STAFFING:

	Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Assessor				1.00	1.00	1.00	0.00
Assistant Assessor		1.00	1.00	0.00	0.00	0.00	0.00
Assessor Clerk		1.00	1.00	1.00	1.00	1.00	1.00
Total		2.00	2.00	2.00	2.00	2.00	1.00

ACTIVITY MEASURES:

Activity	1999	2000 Φ	2001	2002	2003* Φ	2004*
Properties Inspected	1,255	1,382	1,412	1,420	1,420	1,420
Assessment Notices Mailed	1,997	10,169	1,991	2,000	10,831	2,000
Open Book Hearings	37	316	37	37	628	40
Board of Review Hearings	5	50	6	8	8	8
Residential Parcels	9,221	9,672	9,915	10,200	10,505	10,200
Commercial Parcels	459	504	513	525	582	525
Total Parcels	1016	10,487	10,591	10,800	11,087	10,800
Assessed Value Increase	93m	284m	81m	80m	361.5m	80m

* Forecast

Φ Revaluation Year

BUDGET SUMMARY:

- 1) Contractual Assessor Support Services increase by \$6,000 primarily reflecting this year's increased cost of a revaluation in 2006. In previous years, a revaluation cost was fully funded in one year. Now, one-third of the revaluation cost is budgeted every year and paid out in the third year.
- 2) An appropriation of \$8,900 is included in the 2004 Budget for the first time to pay for newly established charges to municipalities by the State of Wisconsin for manufacturing assessment services.
- 3) Based on experience, supplies and other charges are reduced by \$2,605.
- 4) The total Operating Budget for this department is increased by \$21,026, from \$212,288 in the 2003 Budget to \$233,314 in the 2004 Adopted Budget.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
ASSESSOR										
PERSONAL SERVICES										
SALARIES-FT	01.154.0000.5111	77,164	80,721	84,306	84,306	84,776	90,636	90,636	90,636	
SALARIES-TEMP	01.154.0000.5115		623	0	0	0	0	0	0	
SALARIES-OT	01.154.0000.5117	229	280	300	300	300	300	300	300	
COMPTIME TAKEN	01.154.0000.5118	0	612	0	0	0	0	0	0	
LONGEVITY	01.154.0000.5133	324	324	324	324	324	0	0	0	
FICA	01.154.0000.5151	5,954	6,329	6,497	6,497	6,533	6,957	6,957	6,957	
RETIREMENT	01.154.0000.5152	7,772	8,177	8,493	8,493	8,540	9,094	9,094	9,094	
GROUP HEALTH & DENTAL	01.154.0000.5154	16,502	19,104	22,570	22,570	20,177	24,902	24,902	24,902	
LIFE INSURANCE	01.154.0000.5155	416	446	443	443	491	475	475	475	
Sub-total		108,362	116,615	122,933	122,933	121,141	132,364	132,364	132,364	7.7%
Percent of Department Total		0	58.4%	57.9%	57.9%	57.6%	56.2%	56.2%	56.7%	
CONTRACTUAL SERVICES										
PROFESSIONAL SERVICES	01.154.0000.5210	102,500	73,000	76,000	76,000	76,000	82,000	82,000	82,000	
SOFTWARE MAINTENANCE	01.154.0000.5257	3,398	2,700	3,600	3,600	3,600	2,900	2,900	2,900	
SUNDRY CONTRACTORS	01.154.0000.5257						8,900	8,900	8,900	
Sub-total		105,898	75,700	79,600	79,600	79,600	93,800	93,800	93,800	17.8%
SUPPLIES										
POSTAGE	01.154.0000.5311	2,391	0	3,300	3,300	3,300	1,500	1,500	1,000	
OFFICE SUPPLIES	01.154.0000.5312	850	564	1,300	1,300	1,300	1,500	1,500	1,000	
PRINTING	01.154.0000.5313	3,488	1,985	2,800	2,800	2,800	4,300	4,300	3,300	
OPERATING SUPPLIES-OTHER	01.154.0000.5329	0	0							
Sub-total		6,729	2,549	7,400	7,400	7,400	7,300	7,300	5,300	-28.4%
SERVICES AND CHARGES										
PUBLICATIONS	01.154.0000.5421	142	14	650	650	650	400	400	400	
SUBSCRIPTIONS	01.154.0000.5422	674	702	700	700	700	600	600	600	
MEMBERSHIP	01.154.0000.5424	65	65	65	65	65	65	50	50	
CONFERENCES AND SCHOOLS	01.154.0000.5425	476	526	740	740	740	600	600	600	
MILEAGE	01.154.0000.5432	572	264	200	200	200	200	200	200	
Sub-total		1,929	1,570	2,355	2,355	2,355	1,865	1,850	1,850	-21.4%
TOTAL GENERAL FUND		222,918	196,434	212,288	212,288	210,496	235,329	235,314	233,314	9.9%
CAPITAL OUTLAY FUND										
OFFICE EQUIPMENT	41.154.0000.5813	0	0			0	0	0	0	
COMPUTER EQUIPMENT	41.154.0000.5841	3,116	3,282			0	0	0	0	
SOFTWARE	41.154.0000.5843	0	0			0	0	0	0	
TOTAL CAPITAL OUTLAY FUND		3,116	3,282	0	0	0	0	0	0	
GRAND TOTAL ASSESSOR		226,034	199,716	212,288	212,288	210,496	235,329	235,314	233,314	9.9%

TREASURER'S OFFICE

156

DEPARTMENT: Treasurer

PROGRAM MANAGER: City Treasurer

PROGRAM DESCRIPTION:

The Treasurer's Office acts as the City's banker. By law, the office is to receive and record all City revenues and keep detailed records of the transactions. The duties include cash receipting, investment and banking operations for all City departments, including the Water Utility. The Treasurer's Office is also responsible for property tax collection for the City and other government jurisdictions through July of each year.

SERVICES:

- Cash management and investment of City funds.
Manage City bank accounts.
- Property tax collection and settlement with other governments.
- Receipting of all monies paid to the City.
Dog and cat licensing.

STAFFING:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
City Treasurer	.30	.1.00	1.00	1.00	1.00	1.00
Deputy Treasurer	1.00	0.00	0.75	0.75	0.75	0.75
Treasury Clerk	.63	.70	.00	.00	.00	.00
Cashier/Clerk	.23	.53	.53	.53	.53	.80
Cashier (seasonal)	.60	.60	.60	.60	.60	.60
Total	2.76	2.83	2.88	2.88	2.88	3.15

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Treasurer's Receipts	10,257	9,219	9,298	9,350	9,350	9,400
Water/Sewer Payments	30,428	31,732	33,036	34,192	34,192	34,500
Property Tax Bills	11,335	11,341	11,363	11,761	11,761	12,000
Special Charges-Tax Bills	3,787	3,870	4,180	4,320	4,320	4,400
Dog/Cat Licenses	1,045	1,051	1,065	1,102	1,102	

BUDGET SUMMARY:

- 1) Staffing adjustments are recommended to increase the part-time position presence by .27 FTE in the office and ensure adequate office coverage and timely completion of workload. These adjustments increase personnel costs by \$11,500.
- 2) The budget anticipates that property tax bills will be printed and mailed by an outside contractor to reduce the processing time to get property tax bills out to residents earlier. The Contractual Service Budget is increased by \$7,000 for this purpose. Partially offsetting this cost is a \$4,250 reduction to the Postage Account and a \$2,000 reduction to the Printing Account.
- 3) The Capital Outlay Budget includes \$3,000 for the purchase of 2 personal computers as part of an annual replacement program for the department's 6 computers, and \$1,300 to replace a 10-year-old copy machine.
- 4) The total Operating Budget for this department is increased by \$11,923, from \$135,982 in the 2003 Budget to \$147,905 in the 2004 Adopted Budget.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
TREASURER										
PERSONAL SERVICES										
SALARIES-FT	01.156.0000.5111	46,528	47,459	49,320	49,320	48,122	49,569	49,569	49,569	
SALARIES-PT	01.156.0000.5113	28,886	33,119	33,222	33,222	39,949	48,622	48,622	48,622	
SALARIES-TEMP	01.156.0000.5115	8,265	10,214	14,338	14,338	16,704	11,302	11,302	11,302	
SALARIES-OT	01.156.0000.5117	101	0	1,100	1,100	1,100	100	100	100	
COMPTIME TAKEN	01.156.0000.5118	480	728	100	100	100	100	100	100	
LONGEVITY	01.156.0000.5133	60	60	60	60	60	60	60	60	
FICA	01.156.0000.5151	6,307	6,824	7,508	7,508	8,112	8,396	8,396	8,396	
RETIREMENT	01.156.0000.5152	6,379	7,011	7,493	7,493	7,668	7,557	7,557	7,557	
GROUP HEALTH & DENTAL	01.156.0000.5154	12,334	14,212	16,574	16,574	13,812	17,246	17,246	17,246	
LIFE INSURANCE	01.156.0000.5155	403	434	497	497	547	553	553	553	
Allocated payroll cost	01.156.0000.5199		-9,900	-10,300	-10,300	-10,300	-10,300	-10,400	-10,400	
Sub-total		109,742	110,161	119,912	119,912	125,874	133,205	133,105	133,105	11.0%
Percent of Department Total		1	90.5%	88.2%	88.2%	90.2%	89.3%	89.3%	90.0%	
CONTRACTUAL SERVICE										
EQUIPMENT MAINTENANCE	01.156.0000.5242	4,017	3,704	4,200	4,200	4,000	4,200	4,200	4,200	
SUNDRY CONTRACTORS	01.156.0000.5299	0	0	0	0	0	7,000	7,000	7,000	
Sub-total		4,017	3,704	4,200	4,200	4,000	11,200	11,200	11,200	166.7%
SUPPLIES										
POSTAGE	01.156.0000.5311	3,244	2,931	4,250	4,250	3,500	0	0	0	
OFFICE SUPPLIES	01.156.0000.5312	1,621	1,690	2,300	2,300	2,000	2,000	2,000	2,000	
PRINTING	01.156.0000.5313	2,338	3,133	2,700	2,700	2,700	700	700	700	
Sub-total		7,202	7,755	9,250	9,250	8,200	2,700	2,700	2,700	-70.8%
SERVICES AND CHARGES										
SUBSCRIPTIONS	01.156.0000.5422	0	27	40	40	30	40	50	50	
MEMBERSHIPS	01.156.0000.5424	80	80	80	80	80	80	100	100	
CONFERENCES AND SCHOOLS	01.156.0000.5425	914	0	2,000	2,000	1,000	1,500	1,500	500	
MILEAGE	01.156.0000.5432	258	17	325	325	200	300	300	100	
BANK FEES	01.156.0000.5491	235	0	175	175	175	175	150	150	
Sub-total		1,487	124	2,620	2,620	1,485	2,095	2,100	900	-65.6%
TOTAL GENERAL FUND		122,448	121,744	135,982	135,982	139,559	149,200	149,105	147,905	8.8%
CAPITAL OUTLAY FUND										
OFFICE EQUIPMENT	41.156.0000.5813	0	0				1,300	1,300	1,300	
COMPUTER EQUIPMENT	41.156.0000.5841	5,878	0				3,000	3,000	3,000	
SOFTWARE	41.156.0000.5841	0	0				0	0	0	
TOTAL CAPITAL OUTLAY FUND		5,878	0	0	0	0	4,300	4,300	4,300	
GRAND TOTAL TREASURER		128,326	121,744	135,982	135,982	139,559	153,500	153,405	152,205	8.8%
Less Program Revenue:										
INTEREST-TAX ROLL	01.0000.4715	-208,306	-89,876	-100,000	-100,000	-90,000	-90,000	-90,000	-90,000	
Net Finance Related Costs		-79,980	31,868	35,982	35,982	49,559	63,500	63,405	62,205	

LEGAL SERVICES
161

DEPARTMENT: Legal Services

PROGRAM MANAGER: City Attorney

PROGRAM DESCRIPTION:

The City Attorney is responsible for conducting most of the legal business in which the City is involved; such as legal opinions, ordinances, resolutions, general legal counsel, purchase and sale of property, and prosecution of ordinance and traffic violations.

Legal expenses associated with claim defense are charged to the Claims Account.

SERVICES:

- Attend all Common Council meetings.
- Review ordinances and resolutions.
- Consult with staff and elected officials on legal matters.
- Render legal opinions as requested.
- Hold instructional meetings.
- Coordinate legal defense of claims against the City.
- Represent the City, its boards and officers in civil claims and litigation.
- Prosecute ordinance violations.
- Prepare and review development agreements.
- Prepare and/or review City contracts.

STAFFING:

Contractual

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Hours of Service w/o Municipal Ct.	1,388	1,261	1,432	1,450	1,485	1,450
Matters Litigated	8	9	2	2	5	2
Municipal Court Cases	7,719	10,127	9,715	10,000	7,500	9,000

* Forecast

BUDGET SUMMARY:

Budget increase of \$26,239, from \$165,141 in the 2003 Budget to \$191,380 in the 2004 Adopted Budget, requested to improve response time in providing legal services.

CITY OF FRANKLIN		2001	2002	2003	2003	2003	2004	2004	2004	Percent
2004 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Dept/Request	Request	Adopted	Change
LEGAL COUNSEL										
CONTRACTUAL SERVICES										
LEGAL SERVICES - GENERAL	01.161.0000.5212	79,216	87,172	77,151	77,151	77,151	77,151	77,150	77,150	
LEGAL SERVICES - DAY COURT	01.161.0000.5213			28,800	28,800	14,400	28,800	28,800	28,800	
SPECIAL ATTORNEY	01.161.0000.5251	0	1,721	2,000	2,000	2,000	10,000	5,000	5,000	
LEGAL SERVICES - LANDFILL SITING	01.161.0000.5252	0	0	0	0	0				
ATTORNEY FEES - ADD'L SERVICES	01.161.0000.5253	122,890	85,406	54,590	54,590	68,990	84,590	84,600	79,600	
Sub-total		202,106	174,298	162,541	162,541	162,541	200,541	195,550	190,550	17.2%
SUPPLIES										
PRINTING	01.161.0000.5313	0	0	100	100	100	100	100	100	
Sub-total		0	0	100	100	100	100	100	100	0.0%
SERVICES AND CHARGES										
SUBSCRIPTIONS	01.161.0000.5422	1,119	1,803	1,000	1,000	1,000	1,000	0	0	
CONFERENCES AND SCHOOLS	01.161.0000.5425		190					250	250	
COURT COSTS	01.161.0000.5427	180		1,500	1,500	1,500	1,500	480	480	
Sub-total		1,299	1,793	2,500	2,500	2,500	2,500	730	730	-70.8%
GRAND TOTAL LEGAL COUNSEL		203,405	176,091	165,141	165,141	165,141	203,141	196,380	191,380	15.9%

MUNICIPAL BUILDINGS

181

DEPARTMENT: Municipal Buildings

PROGRAM MANAGER: City Engineer (assisted by Building Operations Supervisor)

PROGRAM DESCRIPTION:

The Municipal Buildings Department provides for the operation and maintenance of the City's buildings which include: the City Hall Complex, Fire Stations 1, 2, and 3; Law Enforcement Building, Library, Legend Park Buildings, the Public Works Garage and accessory buildings. Custodial service employees are provided to City Hall, Law Enforcement Building, and Library.

SERVICES:

- Provide custodial services at City Hall, Law Enforcement Building, and Library.
- Operate and maintain City grounds and buildings.
- Coordinate repairs and major maintenance projects in City facilities, including ADA compliance activities.
- Procure maintenance materials and supplies for all municipal buildings. The cost of maintenance materials, supplies, and utilities are included in the budgets of the Law Enforcement Building, Library, Fire Stations, Public Works Garage, and the Sewer and Water Building.

STAFFING:

	1999	2000	2001	2002	2003	2004
Position (FTE)	Actual	Actual	Actual	Actual	Budget	Budget
Operations Supervisor	.00	.00	.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	.00	.00	.00
Assistant Custodian	1.00	1.48	2.48	2.98	3.48	3.36
Seasonal Maintenance	.58	.58	.58	.58	.58	.32
Total	2.58	3.06	4.06	4.56	5.06	4.68

Note: New position requires Council action prior to hiring due to State budget issues.

ACTIVITY MEASURES:

Square Footage:	1999	2000	2001	2002	2003*	2004*
City Hall	47,206	47,206	47,206	47,206	47,206	47,206
Fire Stations	21,060	21,060	21,060	26,480	26,480	26,480
Public Works Building	45,450	45,450	45,450	45,450	45,450	45,450
Sewer & Water Building	2,840	2,840	2,840	6,620	6,620	6,620
Law Enforcement Building				68,300	68,300	68,300
Library Building				40,000	40,000	40,000
Total Square Footage	119,396	119,396	119,396	234,056	234,056	234,056

Forecast

BUDGET SUMMARY:

- 1) Addition of a weekend Library maintenance person resulted in the ability to reduce overtime and summer help, giving an overall reduction in staffing budget: 5.06 down to 4.68.
- 2) Allocated Payroll Credits – This credit represents the portion of the departmental expense charged to the Police and Library operations.
- 3) Capital Outlay:

Maintenance Equipment –

Gas Powered Leaf Blower	\$ 250.00
Gas Powered Hedge Trimmer	\$ 350.00
Gas Powered Line Grass Trimmer	\$ 225.00

Building Improvements –

Compressor Upgrade	\$ 5,500.00
Hazardous Clean-up – Old Gun Range	\$ 6,000.00

Total Capital Outlay	\$12,325.00
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CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
MUNICIPAL BUILDING										
PERSONAL SERVICES										
SALARIES-FT	01.181.0000.5111	74,089	86,316	103,992	103,992	111,946	109,375	109,375	109,375	
SALARIES-PT	01.181.0000.5113	12,377	26,823	42,253	42,253	26,595	43,935	43,935	27,671	
SALARIES-TEMP	01.181.0000.5115	7,416	5,335	10,926	10,926	10,557	6,000	6,000	6,000	
SALARIES-OT	01.181.0000.5117	2,014	3,243	4,783	4,783	4,783	3,000	3,000	3,410	
COMPTIME TAKEN	01.181.0000.5118	370	860	0	0	0	0	0	0	
LONGEVITY	01.181.0000.5133	91	0	0	0	0	0	0	0	
FICA	01.181.0000.5151	7,373	9,378	12,389	12,389	11,772	12,417	12,417	11,204	
RETIREMENT	01.181.0000.5152	9,009	11,380	19,792	19,792	15,480	15,713	15,713	15,780	
GROUP HEALTH & DENTAL	01.181.0000.5154	20,693	28,998	52,882	52,882	33,786	37,637	37,637	37,637	
LIFE INSURANCE	01.181.0000.5155	321	491	796	796	778	791	791	791	
Allocated payroll cost	01.181.0000.5199		-92,000	-114,000	-114,000	-114,000	-119,700	-113,000	-96,000	
Sub-total		133,751	80,824	133,813	133,813	101,697	109,168	115,868	115,868	-13.4%
Percent of Department Total		1	42.1%	48.5%	48.5%	41.7%	43.2%	44.6%	45.1%	
CONTRACTUAL SERVICES										
EQUIPMENT MAINTENANCE	01.181.0000.5242	656	505	0	0	0	0	0	0	
DATA & TELEPHONE CABLING	01.181.0000.5247	592	700	3,000	3,000	3,000	3,000	3,000	1,000	
SUNDRY CONTRACTORS	01.181.0000.5299	0	0	0	0	0	0	0	0	
Sub-total		1,248	1,204	3,000	3,000	3,000	3,000	3,000	1,000	-66.7%
SUPPLIES										
OFFICE SUPPLIES	01.181.0000.5312	250	155	500	500	500	250	250	250	
PRINTING	01.181.0000.5313	63	28	0	0	0	0	0	0	
UNIFORMS	01.181.0000.5326	659	361	800	800	800	800	800	800	
FUEL/LUBRICANTS	01.181.0000.5331	12	0	100	100	100	100	100	100	
CONSUMABLE TOOLS	01.181.0000.5342	1,235	349	1,000	1,000	1,000	1,000	1,000	500	
Sub-total		2,219	892	2,400	2,400	2,400	2,150	2,150	1,650	-31.3%
SERVICES AND CHARGES										
CONFERENCES AND SCHOOLS	01.181.0000.5425	10	370	0	0	0	150	150	150	
FACILITY CHARGES										
WATER	01.181.0000.5551	4,324	2,710	5,000	5,000	5,000	5,000	5,000	5,000	
ELECTRICITY	01.181.0000.5552	39,782	39,979	58,500	58,500	58,500	60,840	60,850	60,850	
SEWER	01.181.0000.5553	1,112	625	1,500	1,500	1,500	1,500	1,500	1,500	
NATURAL GAS	01.181.0000.5554	11,598	11,334	22,000	22,000	22,000	22,880	22,900	22,900	
LANDSCAPE MATERIALS	01.181.0000.5555	281	135	3,000	3,000	3,000	3,000	3,000	3,000	
JANITORIAL SUPPLIES	01.181.0000.5556	6,337	5,824	5,000	5,000	5,000	5,200	5,200	5,200	
BUILDING MAINTENANCE-SYSTEMS	01.181.0000.5557	17,438	12,838	17,500	17,500	17,500	17,500	17,500	17,500	
BUILDING MAINTENANCE-FLOORING	01.181.0000.5558	0	1,435	0	0	0	0	0	0	
BUILDING MAINTENANCE-OTHER	01.181.0000.5559	13,621	34,031	10,300	10,300	10,300	10,300	10,300	10,300	
Sub-total		94,494	108,910	122,800	122,800	122,800	126,220	126,250	126,250	2.8%
TOTAL GENERAL FUND		231,722	192,200	262,013	262,013	229,897	240,688	247,418	244,918	-6.5%
CAPITAL OUTLAY FUND										
FURNITURE & FIXTURES	41.181.0000.5812	890	0				0	0	0	
NON-MOTORIZED EQUIPMENT	41.181.0000.5814	999	5,077	3,900	3,900	3,900	825	825	825	
SHOP EQUIPMENT	41.181.0000.5815	7,156	1,150							
BUILDING IMPROVEMENTS	41.181.0000.5822	7,969	16,751	10,000	10,000	10,000	11,500	11,500	11,500	
TOTAL CAPITAL OUTLAY FUND		17,014	22,977	13,900	13,900	13,900	12,325	12,325	12,325	-11.3%
EQUIPMENT REVOLVING FUND										
EQUIPMENT	42.181.0000.5811	0	0	0	0	0	0	0	0	
GRAND TOTAL MUNICIPAL BUILDING		248,736	214,807	275,913	275,913	243,797	252,863	259,593	257,093	-6.8%

INSURANCE

194

DEPARTMENT: Insurance

PROGRAM MANAGER: Director of Administration

PROGRAM DESCRIPTION:

The City accounts for all insurance program activities in a separate general fund department. Insurance coverage maintained by the City includes general and umbrella liability, property, auto, professional liability, and worker compensation policies. Third party insurance companies provide all insurance coverage for the City. Worker compensation costs are based on covered payroll amounts multiplied by standard rates established by the State. The City's worker compensation insurance carrier also offers a dividend program, which makes the City eligible to earn dividends if claim costs fall below specified thresholds. Good claims experience may increase the amount of the dividend available to the City. The full-expected premium cost is budgeted as expenditure; estimated dividends are budgeted as revenues on a conservative basis, as the amounts are subject to change based on claims experience. Insurance amounts are allocated to the Police Department, Fire Department, Highway Department, Water Utility, and Sewer Fund through an ongoing administrative allocation.

BUDGET SUMMARY:

- 1) During 2003, the Common Council approved a budget amendment to realign this budget appropriation for insurance premiums, based on final 2003 premium charges that exceeded the 2003 Adopted Budget. This amendment resulted in a \$97,300 increase to the 2003 Budget.
- 2) The 2004 Budget includes an estimated \$46,650 increase in premium costs as compared to the 2003 Amended Budget.
- 3) Approximately \$428,800 (68%) of the premium costs in the 2004 Budget is allocated to the departments identified above. This allocation is increased by \$128,800 in 2004, resulting in a net increased Expenditure Budget in this department of \$15,150, from \$184,200 in the 2003 Budget to \$199,350 in the 2004 Budget.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
INSURANCE										
CONTRACTUAL SERVICES										
OTHER PROFESSIONAL SERVICE	01.194.0000.5219	0	0	0	0	0	0	0	0	
Sub-total		0	0	0	0	0	0	0	0	
FACILITY CHARGES										
BUILDING INSURANCE	01.194.0000.5511	6,357	10,666	15,000	35,900	15,000	41,300	41,300	41,300	
AUTO/EQUIPMENT INSURANCE	01.194.0000.5512	80,158	76,210	90,000	93,300	90,000	107,300	107,300	104,850	
PUBLIC LIABILITY	01.194.0000.5513	44,480	54,030	60,000	64,500	60,000	74,200	74,200	74,200	
PROFESSIONAL LIABILITY	01.194.0000.5514	56,007	57,007	60,000	76,100	60,000	87,600	87,600	87,600	
BOILER INSURANCE	01.194.0000.5515	3,733	4,632	9,200	7,200	9,200	8,200	8,200	8,200	
UMBRELLA INSURANCE	01.194.0000.5516	14,387	19,701	20,000	23,500	20,000	27,000	27,000	27,000	
WORKERS COMPENSATION	01.194.0000.5517	205,673	236,999	230,000	281,000	230,000	285,000	285,000	285,000	
TREASURERS BOND	01.194.0000.5521	0	0	0	0	0	0	0	0	
Allocated insurance cost	01.194.0000.5560		-292,000	-300,000	-398,800	-300,000	-428,800	-428,800	-428,800	
Sub-total		410,795	167,245	184,200	182,700	184,200	201,800	201,800	199,350	8.2%
GRAND TOTAL INSURANCE		410,795	167,245	184,200	182,700	184,200	201,800	201,800	199,350	8.2%
Less Program Revenue:										
INSURANCE DIVIDEND	01.0000.4771	-23,903	-22,102	-24,000	-24,000	-20,000	-20,000	-20,000	-20,000	
Net Insurance Related Costs		386,892	145,143	160,200	158,700	164,200	181,800	181,800	179,350	

UNCLASSIFIED & CONTINGENCY
198, 199

DEPARTMENT: Unclassified & Contingency

PROGRAM MANAGER: Director of Administration

PROGRAM DESCRIPTION:

These programs provide for miscellaneous accounts that are not contained in department operating budgets.

Department 198 Unclassified: Items accounted for in this department include special assessments on City owned property (if any); and claims or judgment costs. Unemployment compensation cost payments (the City is self-insured) have been reassigned to the Human Resources Office.

Department 199 Contingency: This department carries the annual contingency appropriation. This appropriation is made to address unforeseen expenditures in the General Fund or to allow Common Council to retain control of program expenditures that are uncertain at time of budget adoption. Funds are not expended directly from the contingency account, but are transferred to General Fund operating budgets by specific Common Council action.

POLICE
211, 212, 213

DEPARTMENT: Police

PROGRAM MANAGER: Chief of Police

PROGRAM DESCRIPTION:

The Franklin Police Department provides law enforcement services to the community 24 hours per day, 7 days per week through the efforts of the department staff. The Chief of Police, as department manager, is responsible for the leadership, supervision, direction, staff development, training, evaluation, and discipline of department personnel. The Chief is empowered by State Statute and local ordinance to exercise authority in matters of police operations, and establishes rules/regulations and policies/procedures for the department.

The Inspector, as second in command of the department, serves as Operations Commander, which includes oversight of patrol services, special unit services, investigation services, and administration/communication services. The Inspector of Police acts on behalf of the Chief of Police in the Chief's absence. The Inspector assists in the management of the department, and is the immediate supervisor to the Captains.

The sworn staff is divided into 3 shifts, each led by a Police Captain who is responsible for the leadership, supervision, training, evaluation, and discipline of the supervisors and officers assigned to the shift. In addition, each Captain is responsible for an area of specialty within the department. Areas of specialty include the Special Unit Services Division, Investigative Services Division, and the Administrative/Communication Services Division.

Seven Police Sergeants report directly to the respective Captains. The Sergeants are responsible for first-line supervision of 40 Police Officers, 1 Corporal, and 6 Detectives. There are 2 Police Sergeants assigned to each shift in Patrol and 1 Sergeant assigned to the supervision of the Detective Bureau. In addition, each Sergeant has other responsibilities within the department. These include first line supervision of the Field Training Officers, Emergency Response Unit (E.R.U.), Street Crimes Unit, Dive Team, Evidence/Property Room, Traffic Enforcement Unit (T.E.U.), Evidence Technicians, department detention/lockup facility, etc.

Police Patrol Officers provide 24 hour per day police services, which include protecting of life and property, preserving peace and good order of the community, and furnishing any other appropriate service that enhances the safe and orderly operation of the City. As the Patrol Officers are the main source of routine squad, bicycle, and foot patrol, they respond to calls for service, conduct initial criminal investigations, investigate traffic accidents, etc. In addition to their regularly assigned duties, they provide police canine (K-9) services, are members of the E.R.U., Dive Team, and provide staffing for special events such as St. Martins Fair and July 4th celebrations. Patrol Officers also coordinate Crime Prevention programs, work in the Evidence/Property Room, work as Adopt-A-School Officers, and teach Drug Abuse Resistance Education (D.A.R.E.).

A Police Captain oversees management of the Special Unit Services Division. These services include the K-9 Unit, E.R.U., department negotiators, Street Crimes Unit, Dive Team, Field Training Program, T.E.U., traffic accident investigators, Intoximeter and Preliminary Breath Testers maintenance, department detention/lockup facilities, and warrant services.

A Police Captain oversees management of the Investigative Services Division. A Sergeant handles the daily supervision of 6 Detectives in the Detective Bureau, 4 assigned to general criminal investigations, and 2 assigned to youth services. In addition to handling all criminal and juvenile investigations that are forwarded from Patrol, the Detectives conduct employment background investigations for potential new City employees, and are involved in D.A.R.E., and the School Liaison Program. This Captain also oversees the operation of the Evidence/Property Room, Bureau of Identification, and Community Services including the Crime Prevention Unit, Police Officer Support Team (P.O.S.T.), and Department Chaplain. This Captain also serves as the department Public Information Officer.

A Police Captain deals with the operation and maintenance of department communications equipment, including radio systems, telephone equipment, 911 equipment, video cameras, and computer hardware. In addition, this Captain oversees daily administrative functions within the Police Department including equipment purchases and reporting crime statistics. The Administrative/Communication Services Captain oversees the operation of the Communications Bureau, Community Policing at the Wal-Mart Substation, the Bicycle Patrol Unit, Auxiliary Services, the department gun range, vehicle purchases and maintenance. This Captain also coordinates the department's participation with the Suburban Mutual Assistance Response Team (S.M.A.R.T.).

The 3 member administrative staff consisting of the Chief's Administrative Assistant, Municipal Court Administrative Assistant, and Deputy Police/Court Administrative Assistant handle all related duties for the Chief, Inspector, Captains and Municipal Court. Their duties include: preparing, distributing, and filing confidential documents and correspondence; maintaining personnel, payroll, court, and other critical departmental files; transcription of official police and court reports, as well as handling confidential telephone calls. They also assist with front window contacts when needed and available. They also prepare documents for the District Attorney's Office, Clerk of Courts, Municipal Court, Police and Fire Commission, and social service agencies.

A civilian Communications Supervisor supervises the Communication Bureau and is responsible for the leadership, supervision, training, evaluation, and discipline of 15 civilian Dispatcher/Clerks. The Dispatcher/Clerks are also divided into 3 shifts and provide 24-hour emergency service communications for the City. The Dispatcher/Clerks answer emergency and non-emergency telephone calls, operate the computer aided dispatch system (CAD), and dispatch appropriate police and fire units to calls for service. The Dispatcher/Clerks are trained in state and national teletype system usage that permits access to Department of Motor Vehicle records, Crime Information Bureau, and National Crime Information Center records, warrants/commitments, and criminal history information. In addition, they transcribe and file all police reports and provide front window service to citizens seeking information.

The 3/4 time Utility Person assists with squad and equipment maintenance, replacement and transport to appropriate service departments.

SERVICES:

- Recommendations to Mayor, Common Council, Boards, Commissions, and citizens concerning public safety issues.
- Provide 24 hour per day, 7 day per week police communications.
- Secretarial support to officers, supervisory staff, municipal court, and commissions.
- Police patrol of City by squads, bicycles, foot, and alternative methods.
- Special City event management (St. Martin's Fair, 4th of July, etc).
- Criminal investigations (adult and juvenile).
- Apprehension and prosecution of violators/offenders of local, county, state, and federal laws.
- K-9 Unit.
- Emergency Response Unit.
- Dive Team.
- Street Crimes Unit.
- Traffic Enforcement Unit/Accident Investigation.
- Neighborhood Substation (Wal-Mart).
- Crime Prevention (Neighborhood / Business Watch) Programs.
- Police/School Liaison Officer Program and Adopt-A-School Officer Program.
- Drug Abuse Resistance Education.
- Child Safety Programs (including bicycle safety, child fingerprinting, protective behaviors - child abuse prevention education).

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Part I Crimes	743	743	754	681	790	750
Adult Arrests	1,220	1,461	1,768	1,193	1,518	1,600
Juvenile Arrests	552	653	514	624	600	550
Traffic Citations	5,191	7,181	6,882	6,460	6,000	6,460
Parking Citations	1,492	1,787	1,919	1,899	1,649	1,900
Traffic Accidents	604	686	595	584	617	590
911 Calls	1,133	3,470	4,140	4,102	4,471	4,800
Total Calls to Dispatch	73,486	79,654	83,268	82,488	87,990	91,000

* Forecast

STAFFING:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	3.00	3.00
Sergeant	7.00	7.00	7.00	7.00	7.00	7.00
Corporal	1.00	1.00	1.00	1.00	1.00	1.00
Juvenile Officer	1.00	1.00	1.00	1.00	1.00	1.00
School Liaison Off.	1.00	1.50	1.50	1.50	1.50	1.00
Detective	4.00	4.00	4.00	4.00	4.00	4.00
Patrol Officer	36.00	35.50	39.50	39.50	39.50	40.00
Lead Dispatcher	1.00	1.00	1.00	.50	0.00	0.00
Comm. Supervisor	0.00	0.00	0.00	.50	1.00	1.00
Dispatcher	12.00	12.50	13.00	15.00	15.00	15.00
Secretary	1.00	1.00	1.50	1.50	1.50	1.50
Court Clerk	2.00	2.00	1.50	1.50	1.50	1.50
Utility Person	.50	.50	.75	.75	.75	.75
Total	71.50	76.00	76.75	78.75	78.75	78.75

BUDGET SUMMARY:

- 1) While all services come under the total Police Department budget, the personal services accounts for the Dispatch area and the Court Services area have been separated from the Police personal services accounts for management purposes.
- 2) Capital outlay:

Auto Equipment:	
Replacement Squads	\$130,000
Computer Equipment:	
Replacement Computers	\$6,000
Other Capital Equipment:	
Replacement Mobile Data Computers	\$14,000
800 Mhz portable radios & support	15,000
In-Squad Video Cameras	8,000
Replacement Body Armor @ 550	11,000
Highway Spike Strips	1,500
Replacement Preliminary Breath Test Equip	1,300
Evidence / Property Room Refrigerator	600
Total Capital Outlay	\$187,400

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
POLICE DEPARTMENT										
PERSONAL SERVICES										
SALARIES-FT	01.211.0000.5111	2,767,085	2,950,925	2,926,051	2,926,051	3,014,500	3,240,654	3,137,689	3,187,215	
SALARIES-PT	01.211.0000.5113	18,928	17,012	18,659	18,659	18,753	19,316	19,316	19,316	
SALARIES-OT	01.211.0000.5117	173,793	105,108	120,619	120,619	143,170	143,170	143,170	134,381	
COMPTIME TAKEN	01.211.0000.5118	134,785	113,947	145,000	145,000	145,000	125,000	125,000	125,000	
LONGEVITY	01.211.0000.5133	13,009	14,845	14,296	14,296	14,644	15,724	15,694	15,694	
HOLIDAY	01.211.0000.5134	125,253	83,159	135,059	135,059	136,532	145,478	140,948	143,130	
FICA	01.211.0000.5151	250,787	254,372	264,055	264,055	269,694	286,630	278,298	281,657	
RETIREMENT	01.211.0000.5152	529,722	553,198	560,876	560,876	581,587	645,864	636,705	644,320	
GROUP HEALTH & DENTAL	01.211.0000.5154	606,684	681,426	790,002	790,002	671,959	765,978	740,905	753,464	
LIFE INSURANCE	01.211.0000.5155	10,796	11,240	11,587	11,587	12,182	12,643	12,370	12,500	
COLLEGE INCENTIVE	01.211.0000.5161	24,531	27,177	28,413	28,413	29,609	33,858	33,264	33,858	
Sub-total		4,655,364	4,812,409	5,014,617	5,014,617	5,037,630	5,434,315	5,283,359	5,350,535	6.7%
Percent of Department Total		89.7%	86.6%	85.1%	84.5%	85.1%	86.2%	85.3%	87.0%	
CONTRACTUAL SERVICES										
AUTO MAINTENANCE	01.211.0000.5241	7,029	7,137	9,548	9,548	11,400	11,742	11,750	11,750	
EQUIPMENT MAINTENANCE	01.211.0000.5242	24,113	41,435	56,500	56,500	60,000	61,800	61,800	61,800	
DATA & TELEPHONE CABLING	01.211.0000.5247	0	11,015	14,960	14,960	13,500	13,905	13,900	13,900	
SOFTWARE MAINTENANCE	01.211.0000.5257	6,955	3,812	8,805	8,805	8,805	9,069	9,050	9,050	
SUNDRY CONTRACTORS	01.211.0000.5299	35,242	28,210	36,919	36,919	33,600	35,300	35,300	35,300	
Sub-total		73,338	91,608	126,732	126,732	127,305	131,816	131,800	131,800	4.0%
SUPPLIES										
OFFICE SUPPLIES	01.211.0000.5312	11,799	10,872	12,500	12,500	12,000	12,360	12,350	12,350	
PRINTING	01.211.0000.5313	4,340	3,553	4,600	4,600	4,300	4,429	4,450	4,450	
UNIFORMS *	01.211.0000.5326	28,268	29,572	32,600	32,600	31,600	32,000	32,000	32,000	
FIREARMS SUPPLIES	01.211.0000.5327	14,748	14,375	14,000	14,000	14,000	14,420	14,400	12,000	
EDUCATION SUPPLIES	01.211.0000.5328	3,300	3,605	5,500	5,500	4,500	4,635	4,650	3,500	
OPERATING SUPPLIES-OTHER	01.211.0000.5329	10,032	15,394	16,000	16,000	15,500	15,965	15,950	15,950	
FUEL/LUBRICANTS	01.211.0000.5331	62,981	57,734	66,000	66,000	70,000	72,100	72,100	72,100	
VEHICLE SUPPORT	01.211.0000.5332	19,131	20,786	18,000	18,000	20,000	20,600	20,600	20,600	
EQUIPMENT SUPPLIES	01.211.0000.5333	897	151	0	0	0	0	0	0	
AUXILIARY SUPPORT	01.211.0000.5334	1,542	3,630	5,000	5,000	4,500	4,635	4,650	3,500	
CRIME PREVENTION MATERIALS	01.211.0000.5335	5,424	3,864	4,000	4,000	4,000	4,000	4,000	3,000	
Sub-total		162,462	163,535	178,200	178,200	180,400	185,144	185,150	179,450	0.7%
SERVICES AND CHARGES										
TELEPHONE	01.211.0000.5415	8,282	19,044	25,000	25,000	23,000	23,690	23,700	23,700	
SUBSCRIPTIONS	01.211.0000.5422	620	990	1,000	1,000	1,000	1,000	1,000	800	
MEMBERSHIPS	01.211.0000.5424	805	1,405	1,900	1,900	1,850	1,900	1,900	1,600	
CONFERENCES AND SCHOOLS	01.211.0000.5425	23,047	19,198	26,000	26,000	24,000	22,000	22,000	20,000	
ALLOCATED INSURANCE COST	01.211.0000.5428		145,600	149,000	186,700	149,000	157,940	200,800	200,800	
MILEAGE	01.211.0000.5432	1,799	890	2,250	2,250	2,150	2,000	2,000	2,000	
Sub-total		34,654	187,128	205,150	242,850	201,000	208,530	251,400	248,900	21.3%
FACILITY CHARGES										
WATER	01.211.0000.5551	811	1,634	7,488	7,488	4,000	4,000	4,000	4,000	
ELECTRICITY	01.211.0000.5552	25,770	47,995	64,560	64,560	68,000	70,040	70,050	70,050	
SEWER	01.211.0000.5553	19	41	2,600	2,600	1,000	1,000	1,000	1,000	
NATURAL GAS	01.211.0000.5554	5,132	22,313	35,440	35,440	40,000	41,200	41,200	41,200	
LANDSCAPE MATERIALS	01.211.0000.5555	0	0	1,575	1,575	1,300	1,300	1,300	750	
JANITORIAL SUPPLIES	01.211.0000.5556	267	4,809	6,300	6,300	6,300	6,300	6,300	6,300	
BUILDING MAINTENANCE-SYSTEMS	01.211.0000.5557	2,374	1,141	8,400	8,400	8,000	8,000	8,000	8,000	
BUILDING MAINTENANCE-FLOORING	01.211.0000.5558	0	4,162	6,300	6,300	4,000	4,000	4,000	750	
BUILDING MAINTENANCE-OTHER	01.211.0000.5559	0	8,011	8,400	8,400	8,400	8,400	8,400	8,400	
Allocated payroll cost	01.211.0000.5560	0	60,000	60,000	60,000	60,000	63,000	63,000	46,000	
Sub-total		34,372	150,105	201,063	201,063	201,000	207,240	207,250	186,450	-7.3%
TOTAL GENERAL FUND		4,960,189	5,404,786	5,725,762	5,763,462	5,747,335	6,167,045	6,058,959	6,097,135	6.5%
CAPITAL OUTLAY FUND										
AUTO EQUIPMENT	41.211.0000.5811	0	184,898	199,920	199,920	199,920	182,000	182,000	130,000	
OTHER CAPITAL EQUIPMENT	41.211.0000.5819	83,072	78,879	113,400	108,700	108,700	92,400	92,400	51,400	
COMPUTER EQUIPMENT	41.211.0000.5841	7,857	0		12,000	12,000	12,000	12,000	6,000	
SOFTWARE	41.211.0000.5843	0	0				0	0	0	
TOTAL CAPITAL OUTLAY FUND		90,929	263,777	313,320	320,620	320,620	286,400	286,400	187,400	-40.2%
EQUIPMENT REVOLVING FUND										
EQUIPMENT	42.211.0000.5811	206,557	0	0	0	0	0	0	0	
SUBTOTAL POLICE DEPARTMENT		5,257,676	5,668,563	6,039,082	6,084,082	6,067,955	6,453,445	6,345,359	6,284,535	4.1%

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
PD Dispatch										
PERSONAL SERVICES										
SALARIES-FT	01.212.0000.5111	338,930	406,615	449,403	449,403	479,694	522,078	491,508	488,660	8.7%
SALARIES-OT	01.212.0000.5117	25,611	13,958	18,000	18,000	18,000	18,000	18,000	17,150	-4.7%
COMPTIME TAKEN	01.212.0000.5118	17,982	15,350	30,000	30,000	30,000	30,000	30,000	30,000	0.0%
LONGEVITY	01.212.0000.5133	650	1,019	755	755	540	755	755	755	0.0%
HOLIDAY	01.212.0000.5134	11,381	19,616	21,657	21,657	22,110	24,267	22,923	22,798	5.3%
FICA	01.212.0000.5151	30,135	34,947	41,296	41,296	42,101	45,525	43,084	42,791	3.6%
RETIREMENT	01.212.0000.5152	30,718	39,078	53,982	53,982	55,034	59,510	56,319	55,936	3.6%
GROUP HEALTH & DENTAL	01.212.0000.5154	85,469	92,113	119,315	119,315	113,829	152,089	139,527	139,566	17.0%
LIFE INSURANCE	01.212.0000.5155	1,654	2,088	2,721	2,721	2,773	3,017	2,850	2,834	4.2%
Sub-total		542,529	624,783	737,129	737,129	764,081	855,241	804,966	800,490	8.6%
PD Court Services										
PERSONAL SERVICES										
SALARIES-FT	01.213.0000.5111	39,856	48,023	48,804	48,804	48,405	51,085	51,085	51,085	
SALARIES-PT	01.213.0000.5113	0	0	0	0	0	0	0	0	
SALARIES-OT	01.213.0000.5117	4,743	516	7,500	7,500	7,500	3,000	3,000	2,575	
COMPTIME TAKEN	01.213.0000.5118	276	409	600	600	600	600	600	600	
LONGEVITY	01.213.0000.5133	180	180	180	180	180	180	180	180	
FICA	01.213.0000.5151	3,346	3,639	4,367	4,367	4,336	4,197	4,197	4,165	
RETIREMENT	01.213.0000.5152	3,573	4,951	5,708	5,708	5,669	5,487	5,487	5,444	
GROUP HEALTH & DENTAL	01.213.0000.5154	12,848	17,244	19,831	19,831	16,344	18,770	18,770	18,770	
LIFE INSURANCE	01.213.0000.5155	199	261	275	275	269	286	286	286	
Sub-total		65,022	75,223	87,265	87,265	83,303	83,605	83,605	83,105	-4.8%
Grand Total Police Department by Fund										
General Fund			6,104,792	6,550,156	6,587,856	6,594,719	7,105,891	6,947,530	6,980,730	
Capital Outlay Fund			263,777	313,320	320,620	320,620	286,400	286,400	187,400	
Grand Total Police Department		5,865,227	6,368,569	6,863,476	6,908,476	6,915,339	7,392,291	7,233,930	7,168,130	4.4%
Less Program Revenue:										
LAW ENFORCEMENT TRAINING	01.0000.4156	-321	-6,139	0	0	0	0	0	0	
OTHER POLICE GRANTS	01.0000.4157	-16,664	-8,365	-10,000	-10,000	-8,000	-10,000	-10,000	-10,000	
FEDERAL COPS GRANT	01.0000.4158	-135,000	-100,600	-30,000	-30,000	-30,000	0	0	0	
Penalties & Forfeitures @ 87.6%		-385,475	-363,433	-394,200	-394,200	-372,300	-394,200	-394,200	-394,200	
POLICE SERVICES	01.0000.4431	-10,069	-4,234	-6,500	-6,500	-6,500	-6,500	-6,500	-6,500	
SPECIAL EVENT PUBLIC SAFETY	01.0000.4432	-11,393	-19,264	-15,500	-15,500	-15,500	-15,500	-15,500	-15,500	
CONSTABLE	01.0000.4433	0	0	0	0	0	0	0	0	
SCHOOL LIAISON OFFICER	01.0000.4615	-36,304	-29,784	-48,300	-48,300	-36,000	-33,000	-33,000	-33,000	
PROPERTY SALES - VEHICLES	41.0000.4751	0	23,485	0	0	0	0	0	0	
INSURANCE PROCEEDS - VEHICLES	41.0000.4799	0	84,672	0	0	0	0	0	0	
Net Police Related Costs		5,270,003	5,944,907	6,358,976	6,403,976	6,447,039	6,933,091	6,774,730	6,708,930	

FIRE
221, 223

DEPARTMENT: Fire

PROGRAM MANAGER: Fire Chief

PROGRAM DESCRIPTION:

The Franklin Fire Department Mission is to render any service it is capable of delivering to protect the lives and property of the citizens within its jurisdiction. The department will provide educational activities to the residents and actively promote fire prevention. The department will provide these services as efficiently as possible within the limits of funding provided by the citizens of Franklin.

Full time employees staff the department. Department 221 accounts for these employees. Department No. 223 is used to account for fire protection charges from the Franklin Water Utility for water mains and fire hydrants, as set by the Public Service Commission.

SERVICES:

- Fire suppression and investigation.
- Service calls for hazardous conditions such as downed power lines, strange odors, natural gas leaks, and other non-fire calls.
- Emergency medical services, including basic life support (EMT-B) and advanced life support (paramedic service). Paramedic services are provided as part of a contract with Milwaukee County.
- Special teams, including water rescue, ice rescue, confined space, and hazardous materials.
- Fire inspection services, performed in all factories, stores, schools, churches, apartments and buildings open to the general public.
- Public education services, encompassing a variety of fire safety and first aid classes, including CPR, fire extinguisher training, and Survive Alive House.
- Maintenance of 3 fire stations, 8 major fire vehicles, 4 ambulances, and 4 staff vehicles.
- Training of personnel in fire and EMS techniques.

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Total Calls	2,455	2,809	2,673	2,699	2,858	2,858
Fire Responses	551	559	510	463	658	658
EMS Responses	1,653	1,896	2163	2,235	2,481	2,481
Fire Inspections	1,436	1,376	1,593	1,610	1,655	1,655
Basic Life Support Transports	784	828	934	1,303	1,300	1,300
Paramedic Transports	373	526	579	669	660	660

* Forecast

STAFFING:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Battalion Chief			5.00	5.00	5.00	5.00
Fire Captain	4.00	2.00	0.00	0.00	0.00	0.00
Fire Captain/Paramedic	0.00	2.00	0.00	0.00	0.00	0.00
EMS Captain	1.00	1.00	0.00	0.00	0.00	0.00
Fire Inspector	1.00	1.00	1.00	1.50	1.00	1.00
Supervisor of Equipment	0.00	0.00	1.00	1.00	1.00	1.00
Fire Lieutenant	1.00	0.00	6.00	6.00	6.00	6.00
Lieutenant/ Paramedic	2.00	3.00	0.00	0.00	0.00	0.00
Firefighter/EMT	11.00	11.00	14.00	14.00	14.00	14.00
Firefighter/Paramedic	13.00	16.00	15.00	15.00	15.00	15.00
Clerk/Typist	.50	1.00	1.00	1.00	1.00	1.00
Total Regular FTE	34.50	38.00	44.00	44.50	44.00	44.00
Total Paid on Call	35.00	21.00	6.00	6.00	0.00	0.00

BUDGET SUMMARY:

- 1) Personal Services - reflects annual wage increases, overtime for fire inspection efforts and the fire training of off-duty personnel, special team pay for members of our Hazmat and Confined Space Teams, and Officers who function as Paramedic First Responders.
- 2) Supplies – reflect a decrease in educational supplies to reflect actual experience.
- 3) Services and Charges – reflect an increased cost in allocated insurance costs.
- 4) Capital Outlay:

Furniture and fixtures	\$ 2,000
Shop Equipment	
Portable radios	2,000
Hose replacement	3,000
Ajax air chisel	1,200
Safety Equipment	
Turnout gear	5,000
Defibrillator – Replacement of old	9,000
SCBA equipment	4,000
Computer equipment	
One Computer for Station 3	2,200
Software	
Upgrade existing software	1,000
Building improvements	
Repairs and major maintenance	3,000
Overhead door repair at Station 1	3,500
Station 1 dorm furnace & air replacement (original 1980 equipment)	3,700
Exhaust evacuation system Station 1&3	<u>18,000</u>
Total Capital Outlay	\$57,600

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
FIRE DEPARTMENT										
PERSONAL SERVICES										
SALARIES-FT	01.221.0000.5111	1,968,977	2,107,846	2,285,192	2,285,192	2,269,663	2,519,639	2,400,588	2,400,588	
SALARIES-PT	01.221.0000.5113	0	0	0	0	0	0	0	0	
SALARIES-OT	01.221.0000.5117	154,347	164,620	102,324	102,324	102,324	130,000	120,000	120,000	
HAZARDOUS MATERIALS PAY	01.221.0000.5131	18,030	17,470	18,400	18,400	18,400	18,400	18,400	18,400	
LONGEVITY	01.221.0000.5133	9,825	8,198	9,781	9,781	7,747	10,211	10,211	10,211	
FICA	01.221.0000.5151	164,790	175,223	187,618	187,618	186,470	205,782	198,027	198,027	
RETIREMENT	01.221.0000.5152	352,881	368,137	399,950	399,950	394,524	465,471	444,201	444,201	
GRO JP HEALTH & DENTAL	01.221.0000.5154	351,186	392,623	517,674	517,674	421,507	516,932	481,490	481,490	
LIFE INSURANCE	01.221.0000.5155	6,511	6,406	7,135	7,135	8,420	9,035	8,735	8,735	
COLLEGE INCENTIVE	01.221.0000.5161	16,020	19,572	22,457	22,457	22,186	25,014	25,014	25,014	
Sub-total		3,042,566	3,260,094	3,550,531	3,550,531	3,431,241	3,900,484	3,706,666	3,706,666	4.4%
Percent of Department Total		1	84.0%	91.3%	91.1%	91.1%	86.0%	85.8%	88.3%	
CONTRACTUAL SERVICES										
MEDICAL SERVICES	01.221.0000.5211	4,502	1,919	4,244	4,244	4,244	4,371	4,350	4,350	
OTHER PROFESSIONAL SERVICES	01.221.0000.5219	12,312	19,995	17,510	17,510	17,510	25,000	25,000	25,000	
AUTO MAINTENANCE	01.221.0000.5241	22,259	16,073	14,000	14,000	14,000	14,000	14,000	14,000	
EQUIPMENT MAINTENANCE	01.221.0000.5242	6,812	6,244	6,953	6,953	6,953	6,953	7,000	7,000	
SUNDRY CONTRACTORS	01.221.0000.5299	0	4,214	0	0	0	0	0	0	
Sub-total		45,886	48,444	42,707	42,707	42,707	50,324	50,350	50,350	17.9%
SUPPLIES										
OFFICE SUPPLIES	01.221.0000.5312	2,978	3,095	1,900	1,900	1,900	2,300	2,300	2,300	
PRINTING	01.221.0000.5313	809	1,162	1,250	1,250	1,250	1,250	1,250	1,250	
MEDICAL SUPPLIES	01.221.0000.5322	9,408	9,224	10,000	10,000	10,000	10,500	10,500	10,500	
UNIFORMS	01.221.0000.5326	17,531	17,448	18,000	18,000	18,000	18,000	18,000	18,000	
EDUCATION SUPPLIES	01.221.0000.5328	3,881	3,341	4,500	4,500	4,500	4,500	4,500	3,500	
FUEL/LUBRICANTS	01.221.0000.5331	14,721	12,720	16,500	16,500	16,500	16,500	16,500	16,500	
VEHICLE SUPPORT	01.221.0000.5332	8,230	7,891	9,352	9,352	9,352	9,352	9,350	9,350	
EQUIPMENT SUPPLIES	01.221.0000.5333	13,756	13,480	11,500	11,500	11,500	10,500	10,500	10,500	
CONSUMABLE TOOLS	01.221.0000.5342	407	427	250	250	250	250	250	250	
Sub-total		71,723	68,789	73,252	73,252	73,252	73,152	73,150	72,150	-1.5%
SERVICES AND CHARGES										
TELEPHONE	01.221.0000.5415	814	844	900	900	900	900	900	900	
SUBSCRIPTIONS	01.221.0000.5422	212	536	300	300	300	300	300	300	
MEMBERSHIPS	01.221.0000.5424	389	621	798	798	798	798	800	800	
CONFERENCES AND SCHOOLS	01.221.0000.5425	12,423	10,125	6,000	6,000	6,000	8,000	8,000	8,000	
ALLOCATED INSURANCE COST	01.221.0000.5428		90,300	93,000	102,700	93,000	106,000	110,400	110,400	
MILEAGE	01.221.0000.5432	2,276	1,004	2,275	2,275	2,275	2,275	2,250	2,250	
EQUIPMENT RENTAL	01.221.0000.5433	8,339	8,687	8,000	8,000	8,000	8,000	8,000	8,000	
Sub-total		24,454	112,117	111,273	120,973	111,273	126,273	130,650	130,650	17.4%
FACILITY CHARGES										
WATER	01.221.0000.5551	748	3,093	1,400	1,400	1,400	3,200	3,200	3,200	
ELECTRICITY	01.221.0000.5552	21,041	22,217	22,360	22,360	22,360	23,254	23,250	23,250	
SEWER	01.221.0000.5553	177	453	260	260	260	700	700	700	
NATURAL GAS	01.221.0000.5554	11,663	13,281	15,360	15,360	15,360	15,974	15,950	15,950	
JANITORIAL SUPPLIES	01.221.0000.5556		0	4,450	4,450	4,450	5,000	5,000	5,000	
BLDG MAINT SERVICE	01.221.0000.5557	7,226	7,222	6,000	6,000	6,000	6,600	6,600	6,600	
BUILDING MAINTENANCE	01.221.0000.5559	13,189	6,693	1,500	1,500	1,500	2,500	2,500	2,500	
Sub-total		54,043	52,959	51,330	51,330	51,330	57,228	57,200	57,200	11.4%
TOTAL GENERAL FUND		3,238,671	3,542,404	3,829,093	3,838,793	3,709,803	4,207,461	4,018,016	4,017,016	4.9%
CAPITAL OUTLAY FUND										
AUTO EQUIPMENT	41.221.0000.5811		0	0	0	0	28,000	0	0	
FURNITURE/FIXTURES	41.221.0000.5812	2,663	762	3,000	3,000	3,000	3,000	3,000	2,000	
SHOP EQUIPMENT	41.221.0000.5815	7,913	2,213	8,000	8,000	8,000	7,200	7,200	6,200	
SAFETY EQUIPMENT	41.221.0000.5818	17,243	16,351	23,450	23,450	23,450	18,000	18,000	18,000	
OTHER CAPITAL	41.221.0000.5819	6,230	0				0	0	0	
BUILDING IMPROVEMENTS	41.221.0000.5822	3,310	2,515	21,000	21,000	21,000	28,200	28,200	28,200	
COMPUTER EQUIPMENT	41.221.0000.5841	12,989	4,711	1,700	1,700	1,700	2,200	2,200	2,200	
SOFTWARE	41.221.0000.5843	3,167	484	1,000	1,000	1,000	1,000	1,000	1,000	
TOTAL CAPITAL OUTLAY FUND		53,514	27,036	58,150	58,150	58,150	87,600	59,600	57,600	-0.9%
EQUIPMENT REVOLVING FUND										
EQUIPMENT	42.221.0000.5811	90,207	310,852	0	0	0	242,000	242,000	123,000	
GRAND TOTAL FIRE DEPARTMENT		3,382,392	3,880,292	3,887,243	3,896,943	3,767,953	4,537,061	4,319,616	4,197,616	4.8%

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
FIRE PROTECTION										
FACILITY CHARGES										
FIRE PROTECTION CHARGES	01.223.0000.5538	250,000	250,000	250,000	250,000	217,900	217,900	217,900	217,900	
TOTAL FIRE PROTECTION		250,000	250,000	250,000	250,000	217,900	217,900	217,900	217,900	-12.8%
Total Fire Related Costs		3,665,728	4,131,456	4,137,243	4,146,943	3,985,853	4,754,961	4,537,516	4,415,516	
Less Program Revenue:										
FIRE INSURANCE TAX	01.0000.4127	-59,278	-66,392	-68,000	-68,000	-82,000	-85,000	-85,000	-85,000	
MISC FIRE PERMITS	01.0000.4288	-6,615	-8,775	-9,500	-9,500	-9,500	-9,500	-9,500	-9,500	
AMBULANCE SERVICES @ 92.5%	01.0000.4441	-256,160	-262,392	-283,050	-283,050	-277,500	-283,050	-283,050	-283,050	
SAFETY TRAINING-FIRE	01.0000.4442	-2,967	-2,203	-3,000	-3,000	-3,000	-3,000	-3,000	-3,000	
FIRE SPRINKLER PLAN REVIEW	01.0000.4532	-12,255	-18,150	-17,000	-17,000	-17,000	-25,000	-25,000	-25,000	
COUNTY EMT-P	01.0000.4611	-555,851	-577,612	-580,000	-580,000	-584,000	-590,000	-590,000	-590,000	
Net Fire Related Costs		2,772,601	3,195,933	3,176,693	3,186,393	3,012,853	3,759,411	3,541,966	3,419,966	

BUILDING INSPECTION
231

DEPARTMENT: Inspection

PROGRAM MANAGER: Building Inspector

PROGRAM DESCRIPTION:

The Building Inspector approves all permits including electrical, building, occupancy, plumbing, heating, erosion control, etc. The Building Inspector is responsible for issuance of code violations, updating codes and ordinances, zoning and sign approval. In addition, the Building Inspector provides staff support to the Architectural Board. The Building Inspector assists the City Engineer in overseeing Municipal Building maintenance.

SERVICES:

- Performs in excess of 11,000 inspections yearly.
- Issues over 4,400 permits per year (based on 2002 statistics).
- Responds to citizen inquiries and complaints concerning construction, code clarification, erosion, and other information.
- Assists with the management of Municipal Buildings and capital improvements to facilities.

STAFFING:

	Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Building Inspector		1.00	1.00	1.00	1.00	1.00	1.00
Assistant Building Inspector		4.00	4.00	4.00	4.00	4.00	4.00
Mechanical Inspector		1.00	1.00	1.00	1.00	1.00	1.00
Electrical Inspector		1.00	1.00	1.00	1.00	1.00	1.00
Plumbing Inspector		1.00	1.00	1.00	1.00	2.00	1.00
Permit Clerk		0.00	1.00	1.00	1.00	1.00	1.00
Inspection Secretary		2.00	2.00	2.00	2.00	2.00	2.00
Clerical Aide		0.38	0.00	0.00	0.00	0.00	0.00
Total		10.38	11.00	11.00	11.00	12.00	11.00

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Building Inspections	7,388	6,898	6,498	7,300	7,800	6,800
Building Permits Issued	3,210	2,891	2,684	2,900	2,900	2,900
Building Permit Value	\$86mm	\$69mm	\$74mm	\$150m	\$70mm	\$70mm
Plumbing Inspections	2,686	3,113	2,265	3,000	3,000	3,000
Plumbing Permits Issued	1,041	1,188	872	1,100	1,100	1,100
Electrical Inspections	1,702	2,259	1,841	2,000	2,000	2,000
Electrical Permits Issued	959	1,058	851	1,000	1,000	1,000

Forecast

BUDGET SUMMARY:

Capital outlay:

Office equipment	
Plan holder files (6)	1,500
File Cabinets	800
Desk Chair	325
Radio	500
Computer Equipment	
Computers - 3	<u>3,300</u>
Total Capital Outlay	<u>\$6,425</u>

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
BUILDING INSPECTION										
PERSONAL SERVICES										
SALARIES-FT	01.231.0000.5111	421,051	453,280	508,910	508,910	487,952	546,570	500,473	500,473	
SALARIES-PT	01.231.0000.5113	6,671	921	0	0	0	0	0	0	
SALARIES-TEMP	01.231.0000.5115	426	0	0	0	0	0	0	0	
SALARIES-OT	01.231.0000.5117	3,554	6,047	9,000	9,000	9,000	9,000	9,000	7,300	
COMPTIME TAKEN	01.231.0000.5118	5,566	3,793	0	0	0	0	0	0	
LONGEVITY	01.231.0000.5133	828	794	828	828	520	719	719	719	
FICA	01.231.0000.5151	32,577	34,972	39,683	39,683	38,057	42,556	39,030	38,900	
RETIREMENT	01.231.0000.5152	41,786	43,884	51,874	51,874	49,747	55,629	51,019	50,849	
GROUP HEALTH & DENTAL	01.231.0000.5154	90,978	103,477	134,591	134,591	110,134	141,520	128,958	128,958	
LIFE INSURANCE	01.231.0000.5155	2,499	2,578	2,911	2,911	2,810	3,232	2,979	2,979	
Sub-total		605,935	649,745	747,797	747,797	698,220	799,226	732,178	730,178	-2.4%
Percent of Department Total		1	92.1%	88.2%	88.2%	87.5%	91.5%	94.3%	94.4%	
CONTRACTUAL SERVICES										
EQUIPMENT MAINTENANCE	01.231.0000.5242	1,980	1,086	2,100	2,100	2,100	2,100	2,100	2,100	
SOFTWARE MAINTENANCE	01.231.0000.5257	0	0	3,000	3,000	3,000	3,000	3,000	2,000	
SUNDRY CONTRACTORS	01.231.0000.5299	4,135	6,750	7,000	7,000	7,000	7,000	7,000	7,000	
Sub-total		6,115	7,836	12,100	12,100	12,100	12,100	12,100	11,100	-8.3%
SUPPLIES										
OFFICE SUPPLIES	01.231.0000.5312	1,856	2,263	2,100	2,100	2,100	2,100	2,100	2,100	
PRINTING	01.231.0000.5313	2,336	2,024	2,300	2,300	2,300	2,300	2,300	2,300	
STATE SEALS	01.231.0000.5316	3,499	3,499	3,500	3,500	3,500	3,500	3,500	3,500	
HOUSE NUMBERS	01.231.0000.5317	1,692	0	1,750	1,750	1,750	1,750	1,750	1,750	
OPERATING SUPPLIES-OTHER	01.231.0000.5329	814	2,612	1,880	1,880	1,880	1,880	1,900	1,900	
FUEL/LUBRICANTS	01.231.0000.5331	4,423	3,958	5,500	5,500	5,500	5,500	5,500	5,500	
VEHICLE SUPPORT	01.231.0000.5332	3,252	1,945	2,000	2,000	2,000	2,000	2,000	2,000	
Sub-total		17,872	16,301	19,030	19,030	19,030	19,030	19,050	19,050	0.1%
SERVICES AND CHARGES										
MEMBERSHIPS	01.231.0000.5424	200	425	400	400	400	500	500	500	
CONFERENCES AND SCHOOLS	01.231.0000.5425	4,402	7,522	6,500	6,500	6,500	6,000	6,000	6,000	
MILEAGE	01.231.0000.5432	20	51	200	200	200	200	200	200	
Sub-total		4,622	7,998	7,100	7,100	7,100	6,700	6,700	6,700	-5.6%
TOTAL GENERAL FUND		634,545	681,879	786,027	786,027	736,450	837,056	770,028	767,028	-2.4%
CAPITAL OUTLAY FUND										
AUTO EQUIPMENT	41.231.0000.5811	0	0	23,000	23,000	23,000	0	0	0	
OFFICE EQUIPMENT	41.231.0000.5813	2,218	742	11,300	11,300	11,300	3,125	3,125	3,125	
COMPUTER EQUIPMENT	41.231.0000.5841	8,224	2,659	4,500	4,500	4,500	3,300	3,300	3,300	
SOFTWARE	41.231.0000.5843	0	0				30,000	0	0	
TOTAL CAPITAL OUTLAY FUND		10,441	3,401	38,800	38,800	38,800	36,425	6,425	6,425	-83.4%
EQUIPMENT REVOLVING FUND										
EQUIPMENT	42.231.0000.5811	0	20,010	23,000	23,000	23,000	0	0	0	
GRAND TOTAL BUILDING INSPECTION		644,986	705,290	847,827	847,827	798,250	873,481	776,453	773,453	-8.8%
Less Program Revenue:										
ELECTRICAL CONTRACTORS	01.0000.4253	-11,392	-14,660	-23,450	-23,450	-13,000	-16,000	-16,000	-16,000	
BUILDING PERMITS	01.0000.4271	-424,711	-616,615	-569,000	-569,000	-525,000	-535,000	-535,000	-535,000	
ELECTRICAL PERMITS	01.0000.4273	-90,573	-107,691	-100,000	-100,000	-110,000	-110,000	-110,000	-110,000	
PLUMBING PERMITS	01.0000.4275	-124,599	-130,818	-141,000	-141,000	-141,000	-125,000	-125,000	-125,000	
SIGN PERMITS	01.0000.4281	-2,924	-6,719	-12,400	-12,400	-12,400	-12,400	-12,400	-12,400	
SALE OF STATE SEALS	01.0000.4756	-5,946	-4,740	-7,000	-7,000	-7,000	-7,000	-7,000	-7,000	
SALE OF HOUSE NUMBERS	01.0000.4757	-1,307	-1,098	-1,500	-1,500	-1,500	-1,500	-1,500	-1,500	
Net Building Inspection Related Costs		-16,465	-177,051	-6,523	-6,523	-11,650	66,581	-30,447	-33,447	

SEALER OF WEIGHTS AND MEASURES

239

DEPARTMENT: Sealer of Weights and Measures

PROGRAM MANAGER: City Clerk

PROGRAM DESCRIPTION:

The City contracts with the State of Wisconsin for the required inspections of weight and measuring devices for conformance with applicable regulations. The increase in budget represents an increase in the cost of the contract to \$400 per day for services to ensure compliance with Wisconsin Statutes Chapter 98. These charges are invoiced by the City Clerk's Office to those businesses generating the need for services as determined by the State Department of Agriculture, Trade, and Consumer Protection.

CITY OF FRANKLIN		2001	2002	2003	2003	2003	2004	2004	2004	Percent
2004 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Dept/Request	Request	Adopted	Change
SEALER OF WEIGHTS & MEASURES										
CONTRACTUAL SERVICES										
SUNDRY CONTRACTORS	01.239.0000.5299	4,080	4,080	4,080	4,080	4,080	6,800	6,800	6,800	
GRAND TOTAL WEIGHTS & MEASURES		4,080	4,080	4,080	4,080	4,080	6,800	6,800	6,800	66.7%
Less Program Revenue:										
WEIGHTS & MEASURES CHARGES	01.0000.4449	0	0	-4,080	-4,080	-4,080	-6,800	-6,800	-6,800	
		4,080	4,080	0	0	0	0	0	0	
TOTAL PUBLIC SAFETY										
General Fund		9,883,257	\$10,584,319	\$11,419,356	\$11,466,756	\$11,262,952	\$12,375,108	\$11,960,274	\$11,989,474	5.0%
Capital Outlay Fund		\$0	\$294,214	\$410,270	\$417,570	\$417,570	\$410,425	\$352,425	\$251,425	-38.7%
Equipment Revolving Fund		\$296,764	\$330,862	\$23,000	\$23,000	\$23,000	\$242,000	\$242,000	\$123,000	

ENGINEERING AND PUBLIC WORKS ADMINISTRATION 321

DEPARTMENT: Engineering

PROGRAM MANAGER: Director of Public Works (City Engineer)

PROGRAM DESCRIPTION:

The Public Works Department provides the staff and materials to plan, develop, construct, operate, and maintain the public infrastructure which includes such items as the City street system; sanitary sewers; water supply and distribution system; storm sewers and drainage system; street trees; street signs; street lighting; public parks; City owned lands; and the necessary vehicles and equipment to maintain the infrastructure.

The Public Works function is divided into 8 areas as follows: Engineering (321), Highway (331), Municipal Buildings (181), Sanitary Sewer (Fund 61), Solid Waste Collection (341), Street Lighting (351), Parks (551), and Weed Control (361). The cost of the overall management of functions besides engineering is included in this program, as well as the engineering activities. Separate program descriptions are included elsewhere in the budget for specific program functions.

In order to provide control over the public infrastructure, the Engineering Department staff issues numerous permits and approvals such as fill permits, land disturbing permits, land combination permits, and driveway approach permits. In addition, the Engineering Department approves items such as plats of survey for all building permits, preliminary and final plats, and reviews all construction plans for utilities and site grading plans for new subdivisions and planned developments.

SERVICES:

- Administrative and engineering related services provided to divisions and departments.
- Staff support provided to Public Works, Plan, and Water Commissions.
- Project oversight and design review services provided for all public construction projects, private developments, and zoning and site plan submittals.
- Respond to citizen inquiries and concerns regarding zoning, development public construction, and drainage.
- Maintain official maps and records including zoning, sewer, storm sewer, and official maps.
- Establish GIS mapping and inventory.

STAFFING:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Drainage Technician			1.00	1.00	1.00	1.00
Engineering Technician	4.00	4.00	4.00			4.00
Engineering Aide	.25					.25
Engineering Intern	.60					.60
Engineering Secretary	1.50					1.50
Clerk/Typist	.35					.45
Total	8.70	8.70	9.80	9.80	9.80	

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004**
Plats of Survey Reviewed	331	226	192	192	230	
Preliminary Plats	7					
	8	5	7	6	7	
	15	18	18	20	17	
Soil Disturbance Permits	25					
Fill Permits	31	28			15	20
Driveway Approach Permit	260					
Land Combinations	10	10	7	10	5	
Active Subdivisions/Developments	7	10	8	9	12	10
Utility Permits	-	185	479	119	60	
	-	-	-	30		

BUDGET SUMMARY:

- 1) Allocated Payroll Costs – These credits represent the portion of the departmental expense charges to the sewer and water operations.
- 2) Capital Outlay:

Office Equipment (lateral file, furniture)	\$ 7,600.00
Computer Equipment	\$ 250.00
Field Equipment (laser level)	\$ 1,150.00
Total	\$ 9,000.00

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
ENGINEERING										
PERSONAL SERVICES										
SALARIES-FT	01.321.0000.5111	321,106	359,143	395,981	395,981	391,957	404,214	404,214	404,214	
SALARIES-PT	01.321.0000.5113	17,416	13,208	14,051	14,051	13,757	14,170	14,170	14,170	
SALARIES-TEMP	01.321.0000.5115	3,566	8,247	4,420	4,420	4,420	4,420	4,420	4,420	
SALARIES-OT	01.321.0000.5117	5,409	5,741	2,075	2,075	2,075	2,000	2,000	2,000	
COMPTIME TAKEN	01.321.0000.5118	788	2,723	0	0	0	0	0	0	
LONGEVITY	01.321.0000.5133	649	747	750	750	860	910	910	910	
FICA	01.321.0000.5151	26,633	29,778	31,922	31,922	31,600	32,567	32,567	32,567	
RETIREMENT	01.321.0000.5152	32,446	33,635	39,304	39,304	38,921	40,127	40,127	40,127	
GROUP HEALTH & DENTAL	01.321.0000.5154	66,610	79,792	106,829	106,829	88,618	105,223	105,223	105,223	
LIFE INSURANCE	01.321.0000.5155	2,834	3,111	3,246	3,246	3,699	3,737	3,737	3,737	
Allocated payroll cost	01.321.0000.5199		-92,000	-95,500	-95,500	-95,500	-95,500	-97,400	-97,400	
Sut-total		477,457	444,124	503,078	503,078	480,407	511,868	509,968	509,968	1.4%
Percent of Department Total		1	96.8%	91.7%	87.1%	86.8%	95.1%	95.1%	95.1%	
CONTRACTUAL SERVICES										
OTHER PROFESSIONAL SERVICE	01.321.0000.5219	3,351	3,331	3,000	3,000	3,000	3,000	3,000	3,000	
EQUIPMENT MAINTENANCE	01.321.0000.5242	354	469	500	500	500	750	750	750	
SUNDRY CONTRACTORS	01.321.0000.5299	0	0	0	0	0	0	0	0	
Sut-total		3,705	3,800	3,500	3,500	3,500	3,750	3,750	3,750	7.1%
SUPPLIES										
OFFICE SUPPLIES	01.321.0000.5312	1,562	2,004	2,500	2,500	2,500	2,500	2,500	2,500	
PRINTING	01.321.0000.5313	78	510	0	0	0	0	0	0	
OPERATING SUPPLIES-OTHER	01.321.0000.5329	3,342	3,255	3,300	3,300	3,300	3,300	3,300	3,300	
FUEL/LUBRICANTS	01.321.0000.5331	1,573	1,869	2,500	2,500	2,000	2,500	2,500	2,500	
VEHICLE SUPPORT	01.321.0000.5332	500	1,205	1,000	1,000	500	1,000	1,000	1,000	
Sut-total		7,055	8,842	9,300	9,300	8,300	9,300	9,300	9,300	0.0%
SERVICES AND CHARGES										
OFFICIAL NOTICES/ADVERTISING	01.321.0000.5421	822	0	0	0	0	0	0	0	
MEMBERSHIPS	01.321.0000.5424	641	655	1,000	1,000	1,000	1,000	1,000	1,000	
CONFERENCES AND SCHOOLS	01.321.0000.5425	2,932	910	3,000	3,000	2,500	3,000	3,000	2,500	
MILEAGE	01.321.0000.5432	114	103	250	250	300	300	300	300	
Sut-total		4,509	1,668	4,250	4,250	3,800	4,300	4,300	3,800	-10.6%
CONTRIBUTIONS AND AWARDS										
EMPLOYEE AWARDS	01.321.0000.5726	214	0	200	200	200	200	200	200	
Sut-total		214	0	200	200	200	200	200	200	0.0%
TOTAL GENERAL FUND		492,940	458,434	520,328	520,328	496,207	529,418	527,518	527,018	1.3%
CAPITAL OUTLAY FUND										
OFFICE EQUIPMENT	41.321.0000.5813	8,764	0	2,500	2,500	2,500	7,600	7,600	7,600	
OTHER CAPITAL EQUIPMENT	41.321.0000.5819	0	0	0	0	0	1,150	1,150	1,150	
COMPUTER EQUIPMENT	41.321.0000.5841	13,827	0	2,500	2,500	2,500	250	250	250	
SOFTWARE	41.321.0000.5843		139	3,000	3,000	3,000	0	0	0	
TOTAL CAPITAL OUTLAY FUND		22,590	139	8,000	8,000	8,000	9,000	9,000	9,000	12.5%
EQUIPMENT REVOLVING FUND										
EQUIPMENT	42.321.0000.5811	17,440	0	20,000	49,000	49,000	0	0	0	-100.0%
GRAND TOTAL ENGINEERING		532,971	458,573	548,328	577,328	553,207	538,418	536,518	536,018	-2.2%
Less Program Revenue:										
STREET EXCAVATION PERMITS	01.0000.4277	-7,000	-7,125	-8,000	-8,000	-7,500	-8,000	-8,000	-8,000	
FILL PERMITS	01.0000.4279	-3,020	-3,615	-3,000	-3,000	-3,500	-3,000	-3,000	-3,000	
ENGINEERING FEES	01.0000.4479	-80,887	-15,682	-72,500	-72,500	-72,500	-72,500	-72,500	-72,500	
Net Engineering Related Costs		442,064	432,151	464,828	493,828	469,707	454,918	453,018	452,518	

HIGHWAY 331

DEPARTMENT: Highway

PROGRAM MANAGER: Superintendent of Public Works

PROGRAM DESCRIPTION:

The Highway Department provides the staff, equipment, and supplies to construct, operate, and maintain the public infrastructure. The public infrastructure includes such items as the City streets, storm sewers, forestry, street signs, street lighting, public parks, City owned lands, and all drainage systems.

In more specific terms, Highway Department employees maintain the majority of the City's 154 miles of street, 11 miles of sidewalk, 13 parks, 50+ miles of storm sewers, 145 vehicles, public right of way land, 5 Highway Department buildings, and manage 7,500+ curbside trees. The Highway Department completes major special projects yearly, which save tax dollars.

2003 projects completed include:

1. Install storm sewer system on S. 58th Street from W. Airways Avenue to Ryan Road.
2. Widen, reditch, and restore W. South County Line Road from S. 92nd Street to S. 108th Street.
3. Reditching, prep work, topsoil, and reseeding for repaving of S. 92nd Street from Rawson Avenue to College Avenue.
4. Reditching, prep work, topsoil, and reseeding for repaving of W. Southland Drive from S. 29th Street to S. 35th Street.
5. Reditching, prep work, topsoil, and reseeding for repaving of W. Belmar Drive from S. 116th Street to S. 123rd Street.
6. Reditching, prep work, topsoil, and reseeding for repaving of W. Drexel Avenue from 6900 block to S. 76th Street.
7. Extend the St. Martins Bike Trail from St Martin of Tours Church south along S. 116th Street to the Muskego border.

SERVICES:

- Maintain all buildings and grounds at Public Works facility.
- Storage of materials for Highway and other departments.
- Provide mechanical and maintenance services for Public Works, Police, Fire, Engineering, Health, City Hall, and Inspection Department vehicles.
- Manage and maintain the aboveground fueling system for all City entities.
- Provide painting of lines, crosswalks, arrows, curbs and parking stalls for City streets and facilities.
- Repair and replace existing street signs as required, install additional regulatory and informational signs when approved, and install all required signs in new developments.
- Paving and pothole patching of City streets and parking lots.
- Curb and gutter replacement and repairs.
- Repair and replace deteriorated sections of City sidewalk.
- Provide signage and manpower for festivals and special events.

- Maintain storm sewers and roadside drainage systems including cleaning, repair, and maintenance of all catch basins, storm sewer manholes, culverts, and pipes.
- Clear snow and ice from City streets, sidewalks, and parking lots during inclement winter weather conditions.
- Mow grass and weeds on rural roadsides and City owned lands.
- Maintain all City owned street lighting.
 - Franklin Business Park
 - Rawson Avenue from 27th Street to Hawthorne Street
 - 76th Street at Rawson Avenue
 - Civic Center Area
 - 27th Street from Rawson Avenue to College Avenue
- Sweep City streets and parking lots to remove ice control sand and other debris.
- Prune curbside City trees for safety and structure.
- Remove brush and dead trees from roadsides, parks, and City owned lands to create a safe environment for motorists, pedestrians, and park users.
- Pick-up litter and animal carcasses from City roadways and roadsides.
- Crack seal City streets and parking lots to extend pavement life.
- City parks and tot lots are maintained, lawns mowed, garbage removed, and play structures are repaired.

STAFFING:

	Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Actual	2004 Budget
Superintendent		1.00	1.00	1.00	1.00	1.00	1.00
Asst. Superintendent		0.00	0.00	0.00	.50	1.00	1.00
Mechanic		1.00	1.00	1.00	1.00	1.00	1.00
Asst. Mechanic/Truck Driver		2.00	2.00	2.00	2.00	2.00	2.00
Foreman		1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator		3.00	4.00	4.00	4.00	4.00	4.00
Truck Driver / Laborer		9.00	9.00	9.00	9.00	9.00	9.00
Seasonal Help		.75	.75	.75	1.00	1.00	1.00
Clerk/Typist		1.00	1.00	0.00	0.00	0.00	0.00
Secretary		0.00	0.00	1.00	1.00	1.00	1.00
Total		18.75	19.75	19.75	20.50	21.00	21.00

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Street Miles Crack Sealed	11.10	11.90	19.10	15	21	16
Trees Pruned	299	852	1,058	1,000	780	1,000
Feet of Roadside Ditching	18,368	27,445	28,000	29,000	23,500	25,000
Miles of Streets	142.84	149.00	150	154	154	155
Vehicles Maintained	130	140	145	147	149	150
Catch Basins Repaired	18	20	25	25	35	50

*Forecast

BUDGET SUMMARY:

- 1) Personal Services – An additional Truck Driver position was approved for 2003, but due to State Budget issues, final Council action is required prior to hiring. The 2004 Budget does not include funding for this position.
- 2) Contractual Services – Additional pavement marking funds will allow the department to meet the recommended goal of a biannual Pavement-Marking Program. Electrical contractor services has been decreased and a list of required inspections of department tools and equipment has been included.
- 3) Supplies – Within the Supplies Account are a wide range of tools, parts, and materials necessary for the Highway employees to perform their duties. The majority of these categories have minimal or no increase, except for road salt and fuel. Road Salt Account increase is due to additional road miles to maintain and an overall increase in the average usage per year. Fuels and Lubricants Account increase is due to additional fuel usage and cost per gallon increase. Additional streets to maintain, an increase in fuel cost, and the uncertainty of another mild winter are the key factors for these increases.
- 4) Services and Charges – Traffic signal electricity is increased to support rate increases, and funds were included to pay a recently implemented Department of Natural Resources Storm Water Discharge Permit.
- 5) Facility Charges - Minimal increase to keep up with rate increases.

6) Capital Outlay:

Non Motorized Equipment:

Chain Saw	\$ 625.00
Concrete Saw	<u>1,000.00</u>
	1,625.00

Shop Equipment:

Computer	1,600.00
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Auto Equipment:

Plow Truck	100,000.00
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Landscaping Trees	20,000.00
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Other Capital Outlay:

Overhead Door Replacement	2,500.00
Above Ground Fuel Tank Monitoring System	<u>8,500.00</u>
	11,000.00

Total Capital Outlay	\$134,225.00
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Capital Outlay Funds supplies the required funds to purchase replacement tools, new tools, equipment and supplies ranging from curbside trees to an additional street sweeper. The purchasing of equipment and tools are critical in holding steady and increasing the productivity within the department. The Highway Department continually strives to increase productivity in an effort to keep up with the workload.

The second major factor for requesting additional equipment is the growth within the City. If we are expected to provide satisfactory service to all Franklin residents and businesses, equipment and tool purchases are mandatory. The continual development within the community is the driving force for additional equipment needs.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
HIGHWAY										
PERSONAL SERVICES										
SALARIES-FT	01.331.0000.5111	708,212	709,144	802,465	802,465	812,246	875,127	843,034	843,034	
SALARIES-TEMP	01.331.0000.5115	14,561	13,361	22,269	22,269	22,207	22,844	22,844	22,844	
SALARIES-OT	01.331.0000.5117	10,918	16,619	44,861	44,861	44,861	60,847	44,861	44,861	
COMPTIME TAKEN	01.331.0000.5118	6,534	9,226	0	0	0	0	0	0	
LONGEVITY	01.331.0000.5133	1,896	1,934	2,220	2,220	2,160	2,340	2,340	2,340	
FICA	01.331.0000.5151	56,399	56,962	66,766	66,766	67,505	72,373	69,841	69,841	
RETIREMENT	01.331.0000.5152	113,547	120,520	132,206	132,206	133,901	144,053	138,596	138,596	
GROUP HEALTH & DENTAL	01.331.0000.5154	181,609	193,674	248,140	248,140	193,358	233,315	221,896	221,896	
LIFE INSURANCE	01.331.0000.5155	3,920	3,751	4,398	4,398	4,498	4,897	4,732	4,732	
Sub-total		1,097,596	1,125,191	1,323,325	1,323,325	1,280,736	1,415,796	1,348,144	1,348,144	1.9%
Percent of Department Total		1	70.1%	68.0%	65.8%	69.5%	61.9%	64.5%	65.9%	
CONTRACTUAL SERVICES										
SNOW REMOVAL	01.331.0000.5235	0	0			0	0	0	0	
PAVEMENT MARKING	01.331.0000.5236	31,919	25,602	26,300	26,300	26,300	27,799	27,800	27,800	
RADIO MAINTENANCE	01.331.0000.5245	398	1,102	1,415	1,415	1,415	1,457	1,500	1,500	
REFUSE COLLECTION	01.331.0000.5297	1,272	712	1,504	1,504	1,504	1,549	1,550	1,550	
SUNDRY CONTRACTORS -SOILS	01.331.0000.5299	0	1,009	0	26,800	26,800	0	0	0	
SUNDRY CONTRACTORS	01.331.0000.5299	18,690	15,451	16,671	18,471	18,471	17,127	17,150	17,150	
Sub-total		52,280	43,877	45,890	74,490	74,490	47,932	48,000	48,000	4.6%
SUPPLIES										
OFFICE SUPPLIES	01.331.0000.5312	1,270	1,317	1,455	1,455	1,455	1,528	1,500	1,500	
PRINTING	01.331.0000.5313	120	418	400	400	400	400	400	400	
UNIFORMS	01.331.0000.5326	3,709	4,078	4,200	4,200	4,200	4,200	4,200	4,200	
EDUCATION SUPPLIES	01.331.0000.5328	774	1,036	1,442	1,442	1,442	1,442	1,450	1,450	
FUEL/LUBRICANTS	01.331.0000.5331	46,805	37,364	52,425	52,425	52,425	60,903	52,900	49,900	
VEHICLE SUPPORT	01.331.0000.5332	59,793	61,966	67,410	70,710	70,710	68,421	68,400	68,400	
CONSUMABLE TOOLS	01.331.0000.5342	8,474	8,405	9,325	9,325	9,325	9,512	9,500	9,500	
SIGN SUPPLIES	01.331.0000.5343	9,348	9,096	9,520	9,520	9,520	9,900	9,900	9,900	
OFF-ROAD MAINT. SUPPLIES	01.331.0000.5345	1,833	1,467	1,559	1,559	1,559	1,559	1,550	1,550	
TRAFFIC SAFETY	01.331.0000.5346		3,008	3,000	3,000	3,000	3,000	3,000	3,000	
SAFETY COMPLIANCE	01.331.0000.5347		8,044	8,000	8,000	8,000	8,000	8,000	8,000	
CULVERT SUPPLIES	01.331.0000.5355	18,162	19,814	18,771	18,771	18,771	18,771	18,750	18,750	
SAND DE-ICER	01.331.0000.5362	2,395	1,701	4,200	4,200	4,200	4,550	4,550	4,550	
SALT DE-ICER	01.331.0000.5364	43,494	14,517	37,000	37,000	37,000	48,000	37,000	37,000	
STREET MAINT. MATERIALS	01.331.0000.5381	84,377	83,912	86,683	86,683	86,683	86,683	86,700	86,700	
Sub-total		280,553	256,142	305,390	308,690	308,690	326,869	307,800	304,800	-0.2%
SERVICES AND CHARGES										
TRAFFIC SIGNAL ELECTRICITY	01.331.0000.5419	4,823	7,391	5,280	5,280	5,280	6,528	6,500	6,500	
OFFICIAL NOTICES/ADVERTISING	01.331.0000.5421	1,092	1,487	1,100	1,100	1,100	1,800	1,800	1,800	
MEMBERSHIPS	01.331.0000.5424	95	260	150	150	150	170	150	150	
CONFERENCES AND SCHOOLS	01.331.0000.5425	1,697	2,612	2,509	2,509	2,509	2,509	2,500	2,000	
ALLOCATED INSURANCE COST	01.331.0000.5428		35,100	36,000	49,800	49,800	38,160	53,600	53,600	
EQUIPMENT RENTAL	01.331.0000.5433	2,912	3,429	6,100	6,100	6,100	6,100	6,100	6,100	
DNR216 STORM WATER PERMIT	01.331.0000.5536						1,600	1,600	1,600	
Sub-total		10,620	50,279	51,139	64,939	64,939		72,250		
FACILITY CHARGES										
WATER	01.331.0000.5551	1,751	1,610	2,300	2,300	2,300	2,300	2,300	2,300	
ELECTRICITY	01.331.0000.5552	14,072	11,746	12,127	12,127	12,127	12,369	12,350	12,350	
SANITARY SEWER	01.331.0000.5553	1,387	1,470	2,645	2,645	2,645	2,645	2,650	1,650	
NATURAL GAS	01.331.0000.5554	11,586	10,544	17,000	17,000	17,000	17,850	17,850	17,850	
BUILDING MAINTENANCE	01.331.0000.5559	5,833	4,631	5,905	5,905	5,905	6,023	6,000	6,000	
Sub-total		34,629	30,001	39,977	39,977	39,977	41,187	41,150	40,150	0.4%
TOTAL GENERAL FUND		1,475,678	1,505,490	1,765,721	1,811,421	1,768,832	1,888,651	1,817,344	1,812,844	2.7%
CAPITAL OUTLAY FUND										
AUTO EQUIPMENT	41.331.0000.5811			126,000	126,000	0	251,000	125,000	100,000	
FURNITURE AND FIXTURES	41.331.0000.5812	0	0			0	0	0	0	
NON-MOTORIZED EQUIPMENT	41.331.0000.5814	24,841	17,982	1,200	1,200	1,200	14,625	14,625	1,625	
SHOP EQUIPMENT	41.331.0000.5815	12,008	2,936	2,500	2,500	2,500	1,600	1,600	1,600	
TRAFFIC SAFETY	41.331.0000.5817	2,248	0				0	0	0	
OTHER CAPITAL EQUIPMENT	41.331.0000.5819	0	0	2,500	2,500	2,500	11,000	11,000	11,000	
LANDSCAPING/TREES	41.331.0000.5821	20,909	20,346	20,000	20,000	20,000	20,000	20,000	20,000	
SAFETY COMPLIANCE	41.331.0000.5827	6,819	0				0	0	0	
TOTAL CAPITAL OUTLAY FUND		66,826	41,264	152,200	152,200	26,200	298,225	172,225	134,225	11.8%
EQUIPMENT REVOLVING FUND										
EQUIPMENT	42.331.0000.5811	315,018	58,290	27,000	49,000	49,000	100,000	100,000	100,000	
GRAND TOTAL HIGHWAY		1,857,522	1,605,044	1,944,921	2,012,621	1,844,032	2,286,876	2,089,569	2,047,069	5.3%
Less Program Revenue:										
TRANSPORTATION AIDS	01.0000.4144	-996,717	-1,091,590	-1,255,327	-1,255,327	-1,255,329	-1,280,400	-1,280,400	-1,234,300	
DPW CHARGES	01.0000.4480	-7,887	-4,709	-12,000	-12,000	-12,000	-12,000	-12,000	-12,000	
CULVERT PIPE SALES	01.0000.4753	-12,892	-3,019	-4,000	-4,000	-4,000	-4,000	-4,000	-4,000	
Net Highway Related Costs		840,026	505,727	673,594	741,294	572,703	990,476	793,169	796,769	

SOLID WASTE COLLECTION 341

DEPARTMENT: Solid Waste Collection

PROGRAM MANAGER: City Engineer

PROGRAM DESCRIPTION:

The Solid Waste Department provides weekly refuse, bi-weekly recycling, and 3 times a year leaf and brush collection to all single-family, two-family, and condominium ownership multi-family units. The collection service is outsourced to a private contractor, and the contract is re-bid every 3 years. 2003 is the last year of a 3-year contract that terminates December 31, 2003. In addition, the City provides a recycling center adjacent to the Public Works Garage that is manned by Highway Division personnel and is open during normal work hours and 7 hours on Saturday. The overtime and contracted pickup fees for the drop off site is included in this budget. The efficiency of the recycling program, which was instituted in 1995, continues to be maintained at over the 25 percent level.

SERVICES:

- Weekly curbside pickup of rubbish.
- Bi-weekly curbside pickup of commingled recyclables.
- 3 times yearly curbside pickup of brush.
- Drop-off site for mixed recyclables maintained at Public Works Garage.

STAFFING:

In addition to the contracted service, overtime hours equivalent to 0.35 Highway Division personnel (2 people for 9 months and 1 person for 3 months) are budgeted for weekend operation of the drop off site.

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Total Non-Recyclable Refuse Collected (Tons)	7,013	7,008	6,992	7,200	7,200	7,200
Recyclables Collected (Tons)	2,307	2,502	2,451	2,500	2,500	2,500
Yard Waste (Tons)	175	250	350	400	400	400

* Forecast

BUDGET SUMMARY:

Budget has increased due to refuse contract increases and an increase in refuse collection that is assessed based on number of dwellings.

STREET LIGHTING

351

DEPARTMENT: Street Lighting

PROGRAM MANAGER: City Engineer

PROGRAM DESCRIPTION:

The Street Lighting Division provides street lighting at nearly all intersections within the City and also provides a high level of street lighting near the central intersection of S. 76th Street and W. Rawson Avenue, which is a busy commercial district. The intersectional street lights were installed and are leased from the Wisconsin Electric Power Company (WEPCO). The street lights on S. 76th Street and W. Rawson Avenue were installed in 1995 and are operated and maintained by the Highway Department.

SERVICES:

- Maintains City owned streetlights.
- Manages contract with WEPCO for leased streetlights.
- Plans and orders additional street lights for new development.

STAFFING:

None (Maintenance staff is provided by Highway Department and management by the Engineering Department)

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Intersectional Street Lights	751	789	812	834	834	834
27th & 76th/Rawson Street Lights	48	209	321	321	321	321
Business Park Lights & S 60th Street	274	274	274	274	274	274

* Forecast

BUDGET SUMMARY:

- 1) Services & Charges: Electricity. Electricity cost for streetlights on S. 76 Street and W. Rawson Avenue, and additional 167 new lights installed on W. Rawson Avenue and 21 lights installed on S. 27 Street between W. College Avenue and W. Rawson Avenue. Tuckaway Shores Lighting. Contracted cost with Tuckaway Shores for street lighting.
- 2) Fixed Charges: Street Lighting Rental. Costs of rental from WEPCO are based on no increases in electrical costs or facilities charges, but does reflect additional cost related to additional 42 subdivision streetlights installed in 2001.
- 3) Capital Outlay: Replacement poles and fixtures - \$6,000

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
SOLID WASTE COLLECTION										
PERSONAL SERVICES - RECYCLING										
SALARIES -FT	01.341.0000.5111		1,691	1,000	1,000	1,000	1,000	1,000	1,000	
SALARIES-OT	01.341.0000.5117	13,362	19,493	19,182	19,182	19,182	19,182	19,182	19,182	
LONGEVITY	01.341.0000.5133	7	40	0	0	0	0	0	0	
FICA	01.341.0000.5151	1,021	1,568	1,544	1,544	1,544	1,544	1,544	1,544	
RETIREMENT	01.341.0000.5152	1,737	3,528	3,330	3,330	3,330	3,330	3,330	3,330	
GROUP HEALTH & DENTAL	01.341.0000.5154	719	5,076	5,420	5,420	4,194	4,677	4,593	4,593	
LIFE INSURANCE	01.341.0000.5155	21	92	95	95	98	100	100	100	
Sub-total		16,868	31,488	30,571	30,571	29,348	29,833	29,749	29,749	-2.7%
CONTRACTUAL SERVICES										
REFUSE COLLECTION	01.341.0000.5283	402,433	426,174	438,386	438,386	438,386	458,000	458,000	458,000	
RECYCLING COLLECTION	01.341.0000.5284	209,413	203,522	203,375	203,375	203,375	216,375	221,800	221,800	
LEAF & BRUSH PICKUPS	01.341.0000.5285	49,226	52,686	44,369	44,369	44,369	60,000	60,000	45,000	
TIPPAGE FEE COSTS	01.341.0000.5286	226,233	230,080	251,500	251,500	251,500	230,000	230,000	230,000	
MISCELLANEOUS WASTE COSTS	01.341.0000.5287	20,131	603	25,000	25,000	25,000	7,360	1,900	1,900	
Sub-total		907,435	913,065	962,630	962,630	962,630	971,735	971,700	956,700	-0.6%
SUPPLIES										
PRINTING	01.341.0000.5313	1,050	0				0	0	0	
OPERATING SUPPLIES - OTHER	01.341.0000.5329	4,028	0	4,200	4,200	4,200	4,200	4,200	4,200	
OFFICIAL NOTICES/ADVERTISING	01.341.0000.5421	0	0				0	0	0	
Sub-total		5,078	0	4,200	4,200	4,200	4,200	4,200	4,200	0.0%
GRAND TOTAL SOLID WASTE COLLECTION		929,381	944,554	997,401	997,401	996,178	1,005,768	1,005,649	990,649	-0.7%
Less Program Revenue:										
RECYCLING GRANTS	01.0000.4146	-73,512	-77,384	-80,000	-80,000	-77,438	-80,000	-80,000	-80,000	
LANDFILL OPERATIONS-TIPPAGE	01.0000.4495	-244,245	-248,580	-207,300	-207,300	-202,500	-154,700	-154,700	-154,700	
TRASH BAG SALES	01.0000.4755	-449	-507	-500	-500	-500	-500	-500	-500	
SALE OF RECYCLABLES	01.0000.4761	-785	-710	-400	-400	-700	-700	-700	-700	
Net Solid Waste Related Costs		610,391	617,372	709,201	709,201	715,040	769,868	769,749	754,749	
STREET LIGHTING										
CONTRACTUAL SERVICES										
STREET LIGHT MAINTENANCE	01.351.0000.5246	29,414	12,823	18,500	18,500	18,500	19,055	19,000	19,000	2.7%
FACILITY CHARGES										
ELECTRICITY	01.351.0000.5552	16,083	21,788	30,000	30,000	30,000	25,750	25,750	25,750	
STREET LIGHT RENTAL	01.351.0000.5537	163,849	151,888	158,000	158,000	158,000	162,000	162,000	162,000	
BUSINESS PARK UTILITIES	01.351.0000.5539	14,025	13,116	16,000	16,000	16,000	16,480	16,450	16,450	
TUCKAWAY SHORES STREET LIGHTING	01.351.0000.5540	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	
Sub-total		195,157	187,992	205,200	205,200	205,200	205,430	205,400	205,400	0.1%
TOTAL GENERAL FUND		224,571	200,815	223,700	223,700	223,700	224,485	224,400	224,400	0.3%
CAPITAL OUTLAY FUND										
OTHER CAPITAL EQUIPMENT	41.351.0000.5819	3,573	4,769	6,000	6,000	6,000	6,000	6,000	6,000	
TOTAL CAPITAL OUTLAY FUND		3,573	4,769	6,000	6,000	6,000	6,000	6,000	6,000	
GRAND TOTAL STREET LIGHTING		228,143	205,585	229,700	229,700	229,700	230,485	230,400	230,400	0.3%
Less Program Revenue:										
STREET LIGHTING	01.0000.4471	-1,468	-120	-120	-3,000	-3,000	-3,000	-3,000	-3,000	
Net Street Lighting Related Costs		226,675	205,465	229,580	226,700	226,700	227,485	227,400	227,400	

WEED CONTROL 361

DEPARTMENT: Weed Control

PROGRAM MANAGERS: City Clerk and Weed Commissioner

PROGRAM DESCRIPTION:

City ordinance and Wisconsin Statutes prohibit the growing of noxious weeds beyond certain heights. The Weed Commissioner is responsible for inspecting and responding to weed ordinance complaints. If weeds are not cut, the weed cutter is used to remove the vegetation and the property owner is charged for the cost of the weed cutting.

STAFFING:

Notification to property owners of weed violations is done by the City Clerk's Office. Inspection to verify compliance after a complaint is received and actual cutting is contracted service.

ACTIVITY MEASURES:

Activity	1999	2000	2001*	2002	2003*	2004*
Weed Notifications	0	176	181	200	208	225
Weed Cutting Invoices	379	88	56	100	64	100

* Forecast

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
WEED CONTROL										
CONTRACTUAL SERVICES										
WEED CUTTING	01.361.0000.5237	5,530	25,449	14,950	14,950	20,000	25,000	24,950	24,950	
Sub-total		5,530	25,449	14,950	14,950	20,000	25,000	24,950	24,950	66.9%
SERVICES & CHARGES										
PUBLICATIONS	01.361.0000.5421	28	11	50	50	54	50	50	50	
Sub-total		28	11	50	50	54	50	50	50	
GRAND TOTAL WEED CONTROL		5,558	25,460	15,000	15,000	20,054	25,050	25,000	25,000	66.7%
Less Program Revenue:										
WEED CONTROL	01.0000.4531	-6,158	-24,259	-14,500	-14,500	-20,000	-25,000	-25,000	-25,000	
Net Weed Control Related Costs		-600	1,202	500	500	54	50	0	0	
TOTAL PUBLIC WORKS										
General Fund		\$3,221,117	\$3,134,754	\$3,522,150	\$3,567,850	\$3,504,971	\$3,673,372	\$3,599,911	\$3,579,911	1.6%
Capital Outlay Fund		\$0	\$46,172	\$166,200	\$166,200	\$40,200	\$313,225	\$187,225	\$149,225	-10.2%
Equipment Revolving Fund		\$332,458	\$58,290	\$47,000	\$98,000	\$98,000	\$100,000	\$100,000	\$100,000	

PUBLIC HEALTH 411

DEPARTMENT: Health

PROGRAM MANAGER: Director of Health and Human Services

PROGRAM DESCRIPTION:

The mission of the Franklin Health Department is as follows: the Health Department shall protect and promote health and prevent disease and injury. Public health services are population-based which focus on improving the health status of the entire community. These services are provided in clinics, homes, schools, and businesses.

The Franklin Public Health Department shall provide 3 core public health functions to accomplish this mission: to assess the community's health status, to develop health policy, and to assure that necessary services are available.

Assessment means the regular collection, analysis, and sharing of information about health conditions, risks, and resources in a community. The assessment function is needed to identify trends in illness, injury, and death, and the factors that may cause these events. It is needed to identify available health resources and their application, unmet needs, and community perceptions about health issues. Assessment results are then shared with the community, policy makers, and the health care community for the purpose of developing resources and health policies to solve community health issues.

Policy development includes consideration of political, organizational, and community values. Good public policy development includes information sharing, citizen participation, compromise, and consensus building. The process nurtures shared ownership of the policy decisions. Policy makers review the recommendations and decide what will be done.

Assurance means making sure that needed health services and functions are available. Assurance focuses on maintaining the capacity of public health agencies to manage day-to-day operations and provide the core public health functions. The assurance function requires monitoring the quality of health services provided in both public and private sectors. While it is the responsibility of government health agencies to assure that necessary health resources are available, the actual provision of health services can come from a variety of sources.

SERVICES:

- Immunization clinics for citizens, schools, and City businesses.
- School health nurse services.
- Health and wellness screening, including blood pressure, head lice, and tuberculosis clinics.
- Health education programs for community and schools.
- Home visits, particularly for investigation and surveillance of communicable disease.
- Restaurant and food seller inspections.
- Tobacco seller compliance checks.

STAFFING:

	Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Health Services Administrator		1.00	1.00	1.00	1.00	1.00	1.00
Public Health Nurse		3.31	3.31	3.31	3.70	3.70	3.70
Secretary		1.00	1.00	1.00	1.00	1.00	1.00
Clinic Nurse		.50	.50	.50	.30	.30	.30
Sanitarian (Food Inspection)		.29	.35	.35	.35	.35	.35
Total		6.10	6.16	6.16	6.35	6.35	6.35

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002*	2003**	2003**
	913	817	690	605	700	850
Immunization Clinic Visits	2,886	2,678	2,376	2,877	3,000	2,700
Sanitarian Inspections	408	446	430	420		
Education Programs	27					
Community Education	72	69	46	21	70	
School Screenings						
Hearing	750	868	791	693	850	850
Vision	1626	1,204	1,340	573	1,200	1,200
Health Conferences	1324	1,375	1,573	1,334	1,200	1,400
Adult Blood Pressure Checks	698	674	649	625	700	700

*During 2002 nursing staff was decreased to accommodate two 3-month FLMA absences.

**Forecasts

BUDGET SUMMARY:

- 1) The cost of vaccines, which the Health Department purchases, have increased.
- 2) The Health Department funds a 0.6 FTE position, Public Health Specialist, through grant dollars. These grants also significantly benefit the Department's operations budget.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
PUBLIC HEALTH										
PERSONAL SERVICES										
SALARIES-FT	01.411.0000.5111	166,026	218,998	228,846	228,846	228,733	236,622	236,622	236,622	
SALARIES-PT	01.411.0000.5113	69,160	50,007	59,299	59,299	59,368	61,467	61,467	61,467	
SALARIES-OT	01.411.0000.5117	8,888	8,058	8,000	8,000	8,000	8,000	8,000	8,000	
COMP TIME TAKEN	01.411.0000.5118	545	1,409	1,000	1,000	1,000	1,000	1,000	1,000	
LONGEVITY	01.411.0000.5133	235	225	240	240	300	300	300	300	
FICA	01.411.0000.5151	18,390	20,870	22,750	22,750	22,751	23,515	23,515	23,515	
RETIREMENT	01.411.0000.5152	21,954	23,588	26,084	26,084	26,090	26,948	26,948	26,948	
GROUP HEALTH & DENTAL	01.411.0000.5154	33,107	53,637	62,755	62,755	52,865	62,443	62,443	62,443	
LIFE INSURANCE	01.411.0000.5155	1,111	1,226	1,479	1,479	1,524	1,573	1,573	1,573	
Sub-total		319,415	378,016	410,453	410,453	400,631	421,868	421,868	421,868	2.8%
Percent of Department Total		1	90.2%	90.2%	84.5%	84.7%	82.9%	88.3%	89.3%	
CONTRACTUAL SERVICES										
MEDICAL SERVICES	01.411.0000.5211	2,210	2,400	2,400	2,400	2,400	2,400	2,400	2,400	
OTHER PROF SERVICE - West Nile	01.411.0000.5219			0	24,800	24,800	27,000	0	0	
AUTC MAINTENANCE	01.411.0000.5241	0	0	0	0	0	0	0	0	
EQUIPMENT MAINTENANCE	01.411.0000.5242	1,088	982	1,000	1,000	1,100	1,100	1,100	1,100	
SOFTWARE MAINTENANCE	01.411.0000.5257	1,244	1,331	1,425	1,425	1,425	1,600	1,600	1,600	
AUTC MAINTENANCE	01.411.0000.5259	0	0	0	0	0	0	0	0	
SUNDRY CONTRACTORS	01.411.0000.5299	500	853	1,000	1,000	0	1,000	1,000	1,000	
Sub-total		5,042	5,566	5,825	30,625	29,725	33,100	6,100	6,100	4.7%
SUPPLIES										
OFFICE SUPPLIES	01.411.0000.5312	1,537	1,414	1,500	1,500	1,500	1,500	1,500	1,500	
PRINTING	01.411.0000.5313	1,515	1,206	1,500	1,500	1,500	1,500	1,500	1,500	
TOBACCO INTERVENTIONS	01.411.0000.5321	2,544	2,750	2,750	2,750	2,750	2,750	2,750	2,750	
MEDICAL SUPPLIES	01.411.0000.5322	14,184	23,463	23,000	23,000	24,500	28,000	28,000	26,000	
EDUCATION SUPPLIES	01.411.0000.5328	721	981	1,400	1,400	1,400	1,400	1,400	1,400	
OPERATING SUPP-OTHER-West Nile	01.411.0000.5329			0	4,700	2,000	4,000	0	0	
FUEL	01.411.0000.5331	183	101	200	200	200	200	200	200	
VEHICLE SUPPORT	01.411.0000.5332	16	193	750	750	500	500	500	500	
Sub-total		20,699	30,107	31,100	35,800	34,350	39,850	35,850	33,850	8.8%
SERVICES AND CHARGES										
SUBSCRIPTIONS	01.411.0000.5422	240	218	300	300	150	150	150	150	
MEMBERSHIPS	01.411.0000.5424	909	967	980	980	980	980	1,000	1,000	
CONFERENCES AND SCHOOLS	01.411.0000.5425	2,029	1,399	2,000	2,000	1,800	2,000	2,000	2,000	
MILEAGE	01.411.0000.5432	1,857	2,097	1,800	1,800	1,800	1,800	1,800	1,500	
Sub-total		5,035	4,681	5,080	5,080	4,730	4,930	4,950	4,650	-8.5%
CONTRIBUTIONS AND AWARDS										
VOLUNTEER RECOGNITION	01.411.0000.5734	327	357	400	400	300	200	200	200	
Sub-total		327	357	400	400	300	200	200	200	-50.0%
TOTAL GENERAL FUND		350,517	418,728	452,858	482,358	469,736	499,948	468,968	466,668	
CAPITAL OUTLAY FUND										
FURNITURE/FIXTURES	41.411.0000.5812	385	280	400	400	400	0	0	0	
FURNITURE/FIXTURES	41.411.0000.5813						1,400	1,400	1,400	
OTHER CAPITAL EQUIPMENT- West Nile	41.411.0000.5819				1,500	1,500	4,400	4,400	4,400	
COMPUTER EQUIPMENT	41.411.0000.5841	1,679	0	1,500	1,500	1,500	3,000	3,000	0	
SOFTWARE	41.411.0000.5843	0	0	100	100	100	0	0	0	
TOTAL CAPITAL OUTLAY FUND		2,063	280	2,000	3,500	3,500	8,800	8,800	5,800	190.0%
GRAND TOTAL PUBLIC HEALTH DEPARTMENT		352,581	419,008	454,858	485,858	473,236	508,748	477,768	472,468	3.9%
Less Program Revenue:										
Penalties & Forfeitures @ .4%		-1,760	-1,660	-1,800	-1,800	-1,700	-1,800	-1,800	-1,800	
CLINIC SERVICES	01.0000.4452	-30,623	-33,867	-40,000	-40,000	-40,000	-45,000	-45,000	-45,000	
Net Health Related Costs		320,198	383,481	413,058	444,058	431,536	461,948	430,968	425,668	

ANIMAL CONTROL
431

DEPARTMENT: Animal Control

PROGRAM MANAGER: Director of Administration

PROGRAM DESCRIPTION:

This program accounts for the costs associated with contracted services for animal control purposes. Historically, these services have been provided by the Wisconsin Humane Society, coordinated through Milwaukee County. The Humane Society no longer provides such services. The City is now part of a cooperative effort with other Milwaukee County communities to jointly operate an animal control services facility, governed by the Milwaukee Area Domestic Animal Control Commission (MADACC). Construction of the facility was completed in August 1999, and MADACC assumed operation of animal control services. Each community shares the cost of operating the facility. Because service costs were not based on usage in the past, activity measures are sporadic.

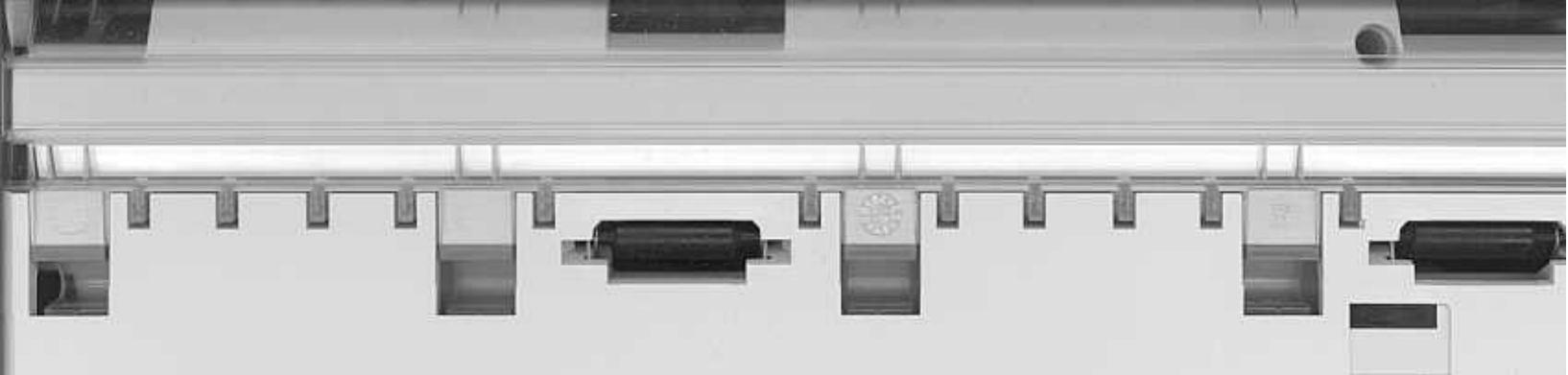
ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Admissions:						
Dogs	N/A	68	41	64	60	65
Cats	N/A	94	143	116	110	115
Other	N/A	8	6	13	10	10
Total	174	170	190	193	180	190
Service Cost Per Admission	\$162	\$107	\$93	\$86	\$111	\$112

* Forecast

BUDGET SUMMARY:

Included in this budget is the City's portion of operational costs related to MADACC and the capital costs to pay for the construction of this shelter facility. The operational charge of \$21,200 to the City is based on usage, and the capital (debt service) charge of \$11,500 is based on the communities' equalized value. These budget amounts are based on MADACC's 2004 Budget and distributed to the municipalities. The 2004 Budget represents a \$1,540 (4.9%) increase over the 2003 Amended Budget.



RECREATION 521

DEPARTMENT: Recreation

PROGRAM MANAGER: Director of Administration

PROGRAM DESCRIPTION:

This budget provides for City support of a Travel Program for senior citizens and City support to the Civic Celebration Commission toward the 4th of July Civic Celebration.

BUDGET SUMMARY:

- 1) The 2003 Adopted Budget included \$130,000 for City support of the Franklin School District's Recreation Program. The Franklin School District has decided to finance this Program through its own resources and not request the City's financial support in 2004. Accordingly, the 2004 Recreation Budget shows a \$130,000 reduction.
- 2) The 2003 Adopted Budget included \$10,000 for the Senior Travel Program. The 2004 Budget continues the \$10,000 Senior Travel Program. An amount of \$6,600 is appropriated as part of the City's Recreation Budget, and the remaining \$3,400 is funded through the Milwaukee County Community Development Block Grant (CDBG) Program.
- 3) The 2004 Budget includes \$4,000 in City support for the 4th of July Civic Celebration. The other revenue and expenses of this activity are recorded in a separate special revenue fund. The 2003 Adopted Budget included \$8,000 in City support. Due to financial improvements in the event, the level of City support can be reduced.

CITY OF FRANKLIN		2001	2002	2003	2003	2003	2004	2004	2004	Percent
2004 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Dept/Request	Request	Adopted	Change
RECREATION										
CONTRACTUAL SERVICES										
RECREATION PROGRAM THRU	01.521.0000.5221	140,000	130,000	130,000	130,000	0	0	0	0	
FRANKLIN SCHOOL DISTRICT										
CIVIC CELEBRATIONS										
PERSONAL SERVICES										
SALARIES-FT	01.521.0000.5111	8,272	0				0	0	0	
SALARIES-OT	01.521.0000.5117	10,109	0				0	0	0	
FICA	01.521.0000.5151	1,406	0				0	0	0	
RETIREMENT	01.521.0000.5152	2,865	0				0	0	0	
GROUP HEALTH & DENTAL	01.521.0000.5154	0	0				0	0	0	
LIFE INSURANCE	01.521.0000.5155	0	0				0	0	0	
Sub-total		22,653	0	0	0	0	0	0	0	
SUPPLIES										
Civic Celebration Supplies	01.521.0000.5325	8,000	8,000	8,000	8,000	8,000	8,000	8,000	4,000	
Sub-total		8,000	8,000	8,000	8,000	8,000	8,000	8,000	4,000	
SENIOR TRAVEL PROGRAM	01.521.0000.5721		8,759	10,000	10,000	10,000	10,000	10,000	6,600	
TOTAL RECREATION		170,653	146,759	148,000	148,000	18,000	18,000	18,000	10,600	

ST. MARTIN'S FAIR

529

DEPARTMENT: St. Martin's Fair

PROGRAM MANAGER: City Clerk

PROGRAM DESCRIPTION:

The direct costs of supporting the St. Martin's Fair, held monthly (including Police, Fire and Public Works overtime; and refuse collection and other sanitation services) is budgeted in this program. The Clerk's Office issues sales permits and is responsible for coordinating oversight of the fairs by various City departments. The fairs are overseen by the Fair Commission, which monitors and inspects vendors, and recommends regulations governing the fairs to the Common Council.

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Number of Fairs	8	8	8	8	8	8
Food/Peddler Permits	60	46	50	50	50	50
Peddler Permits	240	210	210	250	240	240
Extra Footage Sold	310	300	300	260	300	300

* Forecast

BUDGET SUMMARY:

- 1) Personal Services – covers overtime costs for the Police, Fire and Public Works Departments primarily for the Labor Day Fair. This also covers clerical support for checking permits on Labor Day.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
ST. MARTIN'S FAIR										
PERSONAL SERVICES										
SALARIES-FT	01.529.0000.5111	6,402	4,100	4,260	4,260	6,784	4,554	4,588	4,588	
SALARIES-TEMP	01.529.0000.5115		323	0	0	0	0	0	0	
SALARIES-OT	01.529.0000.5117	12,540	10,651	13,285	13,285	13,956	14,077	14,153	14,153	
LONGEVITY	01.529.0000.5133		56	0	0	0	0	0	0	
FICA	01.529.0000.5151	1,449	1,147	1,342	1,342	1,587	1,425	1,434	1,434	
RETIREMENT	01.529.0000.5152	2,808	2,393	2,903	2,903	3,422	3,216	3,235	3,235	
GROUP HEALTH & DENTAL	01.529.0000.5154	2	5,519	4,085	4,085	4,040	3,905	3,876	3,876	
LIFE INSURANCE	01.529.0000.5155	6	6	63	63	81	69	69	69	
Sub-total		23,206	24,194	25,938	25,938	29,870	27,246	27,355	27,355	5.5%
Percent of Department Total			66.7%	57.8%	57.8%	63.9%	60.4%	60.5%	60.5%	
CONTRACTUAL SERVICES										
REFUSE COLLECTION	01.529.0000.5297	160	147	3,000	3,000	3,000	3,000	3,000	3,000	
OPERATING SUPPLIES-OTHER	01.529.0000.5329	222	23	100	100	267	350	350	350	
Sub-total		382	170	3,100	3,100	3,267	3,350	3,350	3,350	8.1%
SERVICES AND CHARGES										
STREET CLOSING FEE	01.529.0000.5499	1,065	915	2,200	2,200	0	0	0	0	
EQUIPMENT RENTAL	01.529.0000.5433	11,015	11,015	13,623	13,623	13,623	14,500	14,500	14,500	
Sub-total		12,080	11,930	15,823	15,823	13,623	14,500	14,500	14,500	-8.4%
GRAND TOTAL ST MARTIN'S FAIR		35,668	36,293	44,861	44,861	46,760	45,096	45,205	45,205	0.8%
Less Program Revenue:										
PEDDLERS LICENSE	01.0000.4219	-29,435	-31,690	-36,050	-36,050	-36,000	-36,000	-36,000	-36,000	
COMBINATION FOOD/PEDDLERS	01.0000.4221	-6,360	-9,205	-7,650	-7,650	-9,000	-9,000	-9,000	-9,000	
Net St Martin's Fair Related Costs		-127	-4,602	1,161	1,161	1,760	96	205	205	
GRAND TOTAL RECREATION		206,321	183,053	192,861	192,861	64,760	63,096	63,205	55,805	-71.1%

PARKS
551

DEPARTMENT: Parks

PROGRAM MANAGER: Public Works Superintendent

PROGRAM DESCRIPTION:

The Parks Division program provides for the maintenance of the City parks, which includes mowing, painting, cleaning, and repairing of City park areas, encompassing 167 acres, 5.25 miles of bike trail, and 13 recreational facilities, which includes playfields, ball diamonds, tennis courts, volleyball courts, play equipment, and buildings. Highway Department employees, under the direction of the Superintendent, carry out maintenance activities. Equipment necessary for general maintenance and major projects within the Parks is supplied by the Highway Department. The Planning Manager oversees Park planning. Park facility reservations are handled by the Clerk's Office.

SERVICES:

Park and recreation facility maintenance.

- Landscape plantings and Park land maintenance.
- Play structure installation, inspection, and maintenance as required
- Maintenance of bicycle and pedestrian trails.
- Park facility reservations.

STAFFING:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Actual	2004 Budget
Truck Driver/Laborer	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal (Maint.)	.25	.25	.25	.25	.25	.25
Total	1.25	1.25	1.25	1.25	1.25	1.25

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Acreage of Parks	139	164	164	164	164	167
Recreational Facilities	10	12	12	12	13	13
Miles of Bike Trails	2.5	3.25	4	5.25	5.25	5.25
Park Permits	47	54	49	52	56	61

*Forecast

BUDGET SUMMARY:

- 1) Personal Services - The Parks Department Personal Services fund includes funds sufficient to support 1 full-time and 1 seasonal employee. Numerous employees from the Highway Department perform park duties. Their hours worked are charged to the Parks Department Personal Service fund. No additional personnel are budgeted for 2004.

- 2) Contractual Services – This account funds the purchase of supplies necessary to adequately maintain all City parks such as playground equipment repair parts, fall zone material, rest room consumables, and all other general maintenance supplies.
- 3) Facility Charges - Funds are included to cover the facility charges for the recently acquired park building located at North Cape Park.
- 4) Capital Outlay - Capital Outlay is decreased by \$5,750 for 2004. The budget of \$8,750 will support the purchase of additional park equipment, park improvements, supplies, and landscape materials.

Capital Outlay

Park Improvements	\$3,000.00
Landscaping and Accessory	\$2,750.00
Park Equipment	<u>\$3,000.00</u>
Total Capital Outlay	\$8,750.00

CITY OF FRANKLIN		2001	2002	2003	2003	2003	2004	2004	2004	Percent
2004 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Dept/Request	Request	Adopted	Change
PARKS										
PERSONAL SERVICES										
SALARIES-FT	01.551.0000.5111	30,340	38,979	38,678	38,678	40,406	41,618	41,618	41,618	
SALARIES-PT	01.551.0000.5113	0	0	0	0	0	0	0	0	
SALARIES-TEMP	01.551.0000.5115	7,457	7,794	4,550	4,550	4,550	4,550	4,550	4,550	
SALARIES-OT	01.551.0000.5117	1,162	909	0	0	0	0	0	0	
LONGEVITY	01.551.0000.5133	37	123	0	0	0	0	0	0	
FICA	01.551.0000.5151	2,984	3,639	3,307	3,307	3,439	3,532	3,532	3,532	
RETIREMENT	01.551.0000.5152	2,468	6,394	6,382	6,382	6,667	6,867	6,867	6,867	
GROUP HEALTH & DENTAL	01.551.0000.5154	3,504	10,524	13,220	13,220	11,496	13,204	13,204	13,204	
LIFE INSURANCE	01.551.0000.5155	55	207	210	210	221	226	226	226	
Sub-total		48,006	68,569	66,347	66,347	66,779	69,997	69,997	69,997	5.5%
Percent of Department Total		1	71.8%	74.1%	74.1%	74.2%	75.1%	75.1%	80.0%	
CONTRACTUAL SERVICES										
OTHER CONTRACTUAL SERVICES	01.551.0000.5219	2,316	4,495							
PARKS MAINTENANCE	01.551.0000.5247	6,871	7,691	8,487	8,487	8,487	8,487	8,500	8,500	
Sub-total		9,187	12,186	8,487	8,487	8,487	8,487	8,500	8,500	0.2%
SUPPLIES										
OFFICE SUPPLIES	01.551.0000.5312		22							
PRINTING	01.551.0000.5313		25							
UNIFORMS	01.551.0000.5326		0	200	200	200	200	200	200	
Sub-total		0	47	200	200	200	200	200	200	0.0%
SERVICES AND CHARGES										
ALLOCATED INSURANCE COST	01.551.0000.5428			0	1,100	1,100		1,200	1,200	
FACILITY CHARGES										
WATER	01.551.0000.5551						400	400	400	
ELECTRICITY	01.551.0000.5552						3,800	3,800	3,800	
SEWER	01.551.0000.5553						48	50	50	
NATURAL GAS	01.551.0000.5554						3,000	3,000	3,000	
Sub-total		0	0	0	0	0	7,248	7,250	7,250	
TOTAL GENERAL FUND		57,194	80,801	75,034	76,134	76,566	85,932	87,147	87,147	14.5%
CAPITAL OUTLAY FUND										
LANDSCAPING	41.551.0000.5821		0	5,500	5,500	5,500	5,500	5,500	2,750	
BUILDING IMPROVEMENTS	41.551.0000.5822		0	0	0	0	0	0	0	
PARK IMPROVEMENTS	41.551.0000.5832	13,182	14,339	2,000	2,000	2,000	3,000	3,000	3,000	
PARK EQUIPMENT & SUPPLIES	41.551.0000.5835	0	300	7,000	7,000	7,000	6,000	6,000	3,000	
TOTAL CAPITAL OUTLAY FUND		13,182	14,639	14,500	14,500	14,500	14,500	14,500	8,750	-39.7%
GRAND TOTAL PARKS		70,376	95,440	89,534	89,534	89,966	93,184	93,197	87,447	-2.3%
TOTAL CULTURE AND RECREATION										
General Fund		276,697	\$263,854	\$267,895	\$268,995	\$141,326	\$149,028	\$150,352	\$142,952	-46.6%
Capital Outlay Fund		\$0	\$14,639	\$14,500	\$14,500	\$14,500	\$14,500	\$14,500	\$8,750	-39.7%

COMMUNITY DEVELOPMENT 611

DEPARTMENT: Community Development

PROGRAM MANAGER: Community Development Director

PROGRAM DESCRIPTION:

The Community Development Department intended to oversee all community development activities of the City, including Planning, Economic Development, and long range strategic development planning. The Department was created in December, 2001 to provide the City with the operational infrastructure that can implement recommendations as approved by the Common Council that are contained within the Franklin First Report; continually update the City's Comprehensive Master Plan and Unified Development Ordinance; assist residents and developers with planning related activities and provide on-going services to existing businesses in the City to ensure their continued growth.

SERVICES:

- Comprehensive coordination of community development by representing the City as the primary contact agency to developers proposing projects within the City.
- Staff support to the Mayor, Common Council, and various Boards.
- Work with and facilitate development and business proposals in accordance with City ordinances and policies.
- Administration of the City's Unified Development Ordinance.
- Administration of the City's Comprehensive Master Plan.
- Assist existing businesses in the City in their continued growth and facilitate business expansion and retention.

Function as the City's lead agency in the marketing of the City and proactive recruitment of new business development.

STAFFING:

	1999	2000	2001	2002	2003	2004
Position (FTE)	Actual	Actual	Actual	Actual	Budget	Budget
Community Development Director	.00	.00	.00	.00	1.00	0.00
Total	.00	.00	.00	.00	1.00	0.00

BUDGET SUMMARY:

- 1) This Department was established as a separate budgetary unit for the first time in 2002. The 2004 Budget includes \$193,379, primarily reflecting \$150,000 held in a contractual services account pending the City's decision on staffing of this Department. Also included is approximately \$36,000 for a part-time clerical position that was previously included in the Economic Development Department Budget.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
COMMUNITY DEVELOPMENT										
PERSONAL SERVICES										
SALARIES-FT	01.611.0000.5111			74,986	74,986	0	84,483	84,483	0	
SALARIES-PT	01.611.0000.5113						0	0	22,543	
LONGEVITY	01.611.0000.5133						0	0	84	
FICA	01.611.0000.5151			5,736	5,736	0	6,463	6,463	1,731	
RETIREMENT	01.611.0000.5152			7,499	7,499	0	8,448	8,448	2,263	
GROUP HEALTH & DENTAL	01.611.0000.5154			13,745	13,745	0	13,015	13,015	9,384	
LIFE INSURANCE	01.611.0000.5155			238	238	0	268	268	124	
Sub-total		0	0	102,204	102,204	0	112,677	112,677	36,129	-64.7%
Percent of Department Total				95.8%	95.8%	#DIV/0!	96.2%	96.2%	18.7%	
CONTRACTUAL SERVICES										
OTHER PROFESSIONAL SERVICES	01.611.0000.5219			0	0	0	0	0	150,000	
EQUIPMENT MAINTENANCE	01.611.0000.5242			0	0	0	0	0	0	
SUNDRY CONTRACTORS	01.611.0000.5299			0	0	0	0	0	0	
Sub-total		0	0	0	0	0	0	0	150,000	
SUPPLIES										
OFFICE SUPPLIES	01.611.0000.5312			400	400	0	400	400	0	
PRINTING	01.611.0000.5313			0	0	0	0	0	0	
MARKETING SUPPLIES	01.611.0000.5395								5,000	
Sub-total		0	0	400	400	0	400	400	5,000	#####
SERVICES AND CHARGES										
OFFICIAL NOTICES/ADVERTISING	01.611.0000.5421			0	0	0	0	0	250	
SUBSCRIPTIONS	01.611.0000.5422			300	300	0	300	300	0	
MEMBERSHIPS	01.611.0000.5424			400	400	0	400	400	0	
CONFERENCES AND SEMINARS	01.611.0000.5425			550	550	0	550	550	0	
MILEAGE	01.611.0000.5432			350	350	0	350	350	0	
LANDSCAPE MAINTENANCE	01.611.0000.5499								2,000	
Sub-total		0	0	1,600	1,600	0	1,600	1,600	2,250	40.6%
TOTAL GENERAL FUND		0	0	104,204	104,204	0	114,677	114,677	193,379	85.6%
CAPITAL OUTLAY FUND										
OFFICE EQUIPMENT	41.611.0000.5813			1,000	1,000	0	1,000	1,000		
COMPUTER EQUIPMENT	41.611.0000.5841			1,500	1,500	0	1,500	1,500	0	
TOTAL CAPITAL OUTLAY FUND		0	0	2,500	2,500	0	2,500	2,500	0	
GRAND TOTAL COMMUNITY DEVELOPMENT		0	0	106,704	106,704	0	117,177	117,177	193,379	

PLANNING

621

DEPARTMENT: Planning

PROGRAM MANAGER: Planning Manager

PROGRAM DESCRIPTION:

The Planning Department oversees all community planning and zoning activities of the City. Primary responsibilities include providing staff support to the Plan Commission, Environmental Commission, Parks Commission, Board of Zoning and Building Appeals, and other City Boards, Commissions and Task Forces. In addition, the Planning Department advises the Common Council and City departments on planning, zoning and development matters and is responsible for the day-to-day administration of the Zoning Ordinance and the implementation of the adopted Comprehensive Plan. Department staff facilitates development proposals through the approval process and coordinates with other City departments whose service delivery to the public may be affected by such development. Services include review of: the Comprehensive Master Plan (including updates), site plans, subdivision and condo plats, rezoning, special uses, special exceptions, planned development districts, variance requests, and zoning compliance permits, providing guidance to property owners on zoning and development issues and researching answers to planning, zoning, and development questions posed by the public. The Planning Department serves as City liaison to the Franklin Public Schools for monitoring City/School growth.

SERVICES:

Comprehensive coordination of community planning and zoning.

Staff support to Plan Commission, Board of Zoning and Building Appeals, Parks Commission, Environmental Commission, and various Task Forces.

Work with and facilitate development and business proposals in accordance with City ordinances and policies.

- Administration of the City Zoning Ordinance.
- Clearing house for zoning, development, and planning questions.

STAFFING:

	1999	2000	2001	2002	2003	2004
Position (FTE)	Actual	Actual	Actual	Actual	Budget	Budget
Planning Manager	.00	.00	.00	1.00	1.00	1.00
	.00	.00	.00	2.00	2.00	2.00
Planning and Zoning Administrator	1.00	1.00	1.00	.00	.00	
Assistant Planning and Zoning Administrator	1.00	1.00	1.00	.00	.00	.00
Secretary	1.00	1.00		1.00	1.00	
Planning Intern	.00	1.00	1.00	.00	.00	
Clerical Aide	.38	.50	.50	.50	.46	
Total	3.38	4.50		4.50	4.46	

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Zoning and Building Appeals Cases	27	28	23	20	20	20
Rezoning	14	5	22	22	22	
Planned Development/Amendment	15	6	7			
Special Uses	19	18	15			
Zoning Permits/Certificates						
Site Plans/Concept Plans						
Zoning Code Amendments						
Preliminary Plats						
Final Plats	7					
Certified Survey Maps	23					
Land Combinations	3					
CDBG Payment Requests						
Plan Commission Misc. Reviews	14	36	30	30	30	
New Inquires Handled	3,658	3,588	3,100	3,721	3,800	

* Forecast

BUDGET SUMMARY:

- 1) The Planning Department Expenditure Budget is increased by \$4,274, from \$299,685 in 2003 to \$303,959 in 2004. The primary reason for this change is an increase in the cost of Personal Services due to budgeted wage and health benefit increases and increased cost of supplies and services.
- 2) The Planning Department includes 2 full-time Planner positions, a full-time Planning Manager position, a Secretary position, and a part-time Planning Intern position. The salary increases for these positions reflects that the Planner and Planning Manager positions are required to be filled by staff having master's degrees and substantial experience in the field of municipal Planning. The Planning Intern is a position required to assist Department staff with the growing workload of the Department.
- 3) In 2002, the City entered into a quarry monitoring agreement with an outside vendor to provide more timely feedback on the monitoring of the areas around the quarries. That agreement is being continued in 2004.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
PLANNING										
PERSONAL SERVICES										
SALARIES-FT	01.621.0000.5111	108,678	137,679	175,086	175,086	171,442	175,117	175,117	175,116	
SALARIES-PT	01.621.0000.5113	2,329	136	7,872	7,872	6,795	16,922	16,922	9,568	
SALARIES-TEMP	01.621.0000.5115		357	0	0	0	0	0	0	
SALARIES-OT	01.621.0000.5117	4,812	566	575	575	575	575	575	575	
COMPTIME TAKEN	01.621.0000.5118	742	187	0	0	0	0	0	0	
LONGEVITY	01.621.0000.5133	184	118	144	144	144	0	0	0	
FICA	01.621.0000.5151	8,942	10,640	14,051	14,051	13,690	14,735	14,735	14,172	
RETIREMENT	01.621.0000.5152	10,593	7,225	17,581	17,581	17,216	17,569	17,569	17,564	
GROUP HEALTH & DENTAL	01.621.0000.5154	17,570	23,446	33,886	33,886	29,537	35,632	35,632	35,632	
LIFE INSURANCE	01.621.0000.5155	582	555	874	874	1,727	1,732	1,732	1,732	
Sut-total		154,432	180,909	250,069	250,069	241,126	262,282	262,282	254,359	1.7%
Percent of Department Total		60.7%	69.8%	83.4%	83.4%	83.1%	82.8%	82.8%	83.7%	
CONTRACTUAL SERVICES										
QUARRY MONITORING SERVICES	01.621.0000.5218	18,969	39,008	33,500	33,500	33,500	35,540	35,550	35,550	
OTHER PROFESSIONAL SERVICES	01.621.0000.5219	54,866	14,470	0	0	0	0	0	0	
FILING FEES	01.621.0000.5223	717	375	1,030	1,030	1,030	1,061	1,050	1,050	
EQUIPMENT MAINTENANCE	01.621.0000.5242	604	2,213	206	206	2,300	3,500	3,500	2,500	
SUNDRY CONTRACTORS	01.621.0000.5299	6,676	10,907	2,060	2,060	0	2,122	2,100	2,100	
Sut-total		81,832	66,973	36,796	36,796	36,830	42,223	42,200	41,200	12.0%
SUPPLIES										
OFFICE SUPPLIES	01.621.0000.5312	1,345	2,083	2,000	2,000	2,200	2,200	2,200	2,200	
PRINTING	01.621.0000.5313	213	224	250	250	355	500	500	500	
MAPPING	01.621.0000.5315	141	0	0	0	0	0	0	0	
MARKETING SUPPLIES	01.621.0000.5395									
Sut-total		1,699	2,307	2,250	2,250	2,555	2,700	2,700	2,700	20.0%
SERVICES AND CHARGES										
OFFICIAL NOTICES/ADVERTISING	01.621.0000.5421	3,068	3,591	3,000	3,000	3,000	3,500	3,500	3,500	
SUBSCRIPTIONS	01.621.0000.5422	38	149	100	100	119	100	100	100	
MEMBERSHIPS	01.621.0000.5424	0	469	850	850	850	1,495	1,500	1,500	
CONFERENCES AND SEMINARS	01.621.0000.5425	1,971	1,406	2,500	2,500	1,500	2,500	2,500	500	
MILEAGE	01.621.0000.5432	72	23	120	120	120	120	100	100	
LANDSCAPE MAINTENANCE	01.621.0000.5499								0	
Sut-total		5,149	5,637	6,570	6,570	5,589	7,715	7,700	5,700	-13.2%
TOTAL GENERAL FUND		243,112	255,826	295,685	295,685	286,100	314,920	314,882	303,959	
CAPITAL OUTLAY FUND										
OFFICE EQUIPMENT	41.621.0000.5813	5,183	492							
QUARRY MONITORING EQUIPMENT	41.621.0000.5819	4,810	0							
COMPUTER EQUIPMENT	41.621.0000.5841	1,447	2,979	4,000	4,000	4,000	2,000	2,000	0	
TOTAL CAPITAL OUTLAY FUND		11,440	3,471	4,000	4,000	4,000	2,000	2,000	0	
GRAND TOTAL PLANNING		254,552	259,297	299,685	299,685	290,100	316,920	316,882	303,959	1.4%
Less Program Revenue:										
SUBDIVISION FILING	01.0000.4401	-12,725	-21,250	-19,000	-19,000	-19,000	-37,450	-37,450	-37,450	
LAND COMBINATION FILING	01.0000.4402	-750	-900	-2,400	-2,400	-2,400	-1,800	-1,800	-1,800	
CSM FILING	01.0000.4403	-10,875	-15,000	-15,300	-15,300	-15,300	-20,000	-20,000	-20,000	
SITE PLAN REVIEW	01.0000.4404	-1,625	-7,575	-5,500	-5,500	-5,000	-9,000	-9,000	-9,000	
ZONING APPEALS	01.0000.4405	-2,688	-3,400	-4,500	-4,500	-4,500	-2,400	-2,400	-2,400	
SPECIAL USE	01.0000.4406	-13,475	-9,300	-26,200	-26,200	-26,200	-18,750	-18,750	-18,750	
ZONING FILING	01.0000.4407	-28,925	-6,225	-35,000	-35,000	-35,000	-22,000	-22,000	-22,000	
OTHER FILING	01.0000.4409	-100	-4,131	-2,300	-2,300	-4,000	-21,500	-21,500	-21,500	
QUARRY MONITORING	01.0000.4445	-26,633	-33,266	-32,500	-32,500	-33,800	-34,500	-34,500	-34,500	
Net Planning Related Costs		156,757	158,251	156,985	156,985	144,900	149,520	149,482	136,559	

**ECONOMIC DEVELOPMENT
641**

DEPARTMENT: Economic Development

PROGRAM MANAGER: Economic Development Director

PROGRAM DESCRIPTION:

The mission of the Economic Development Commission (EDC) is to assist the Common Council in the promotion of the City of Franklin to retail, commercial, and industrial businesses as the Community for relocation or expansion. The EDC is responsible for overseeing the retail, commercial, and industrial development and retention in the entire City as well as the development and retention of the Franklin Business and Industrial Parks. The EDC is also responsible for the process to guide the implementation of the areas designated in the Ticknor and Franklin First Studies the Council deems to pursue for development.

STAFFING:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Economic Development Director (Contractual)						
Clerk/Typist	.38	.45	.60	.60	1.00	.00
Intern	.14	.20	.00	.00	.00	.00
Total FTE	.52	.65	.60	.60	1.00	.00

BUDGET SUMMARY:

The Economic Development Department Budget is not continued in 2004. Budget appropriations for Community Development are established in the Community Development (Department 611) Budget. A part-time clerical position is transferred from this Budget to the Community Development Budget.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
ECONOMIC DEVELOPMENT										
PERSONAL SERVICES										
SALARIES-FT	01.641.0000.5111	0	55	0	0	0	0	0	0	0
SALARIES-PT	01.641.0000.5113	11,194	11,609	28,902	28,902	27,269	22,543	22,543	0	0
SALARIES-TEMP	01.641.0000.5115	0	0	0	0	0	0	0	0	0
SALARIES-OT	01.641.0000.5117	113	0	0	0	0	0	0	0	0
LONGEVITY	01.641.0000.5133	44	43	84	84	84	84	84	0	0
FICA	01.641.0000.5151	868	962	2,217	2,217	2,092	1,731	1,731	0	0
RETIREMENT	01.641.0000.5152	1,210	1,171	2,899	2,899	2,735	2,263	2,263	0	0
GROUP HEALTH & DENTAL	01.641.0000.5154	0	9	8,825	8,825	0	9,384	9,384	0	0
LIFE INSURANCE	01.641.0000.5155	30	30	156	156	151	124	124	0	0
Sub-total		13,460	13,880	43,083	43,083	32,331	36,129	36,129	0	-100.0%
Percent of Department Total		0	22.3%	27.1%	18.8%	14.8%	21.6%	21.6%		
CONTRACTUAL SERVICES										
DEVELOPMENT DIRECTOR	01.641.0000.5217	42,696	36,452	81,647	81,647	81,647	84,096	84,100	0	0
OTHER PROFESSIONAL SERVICES	01.641.0000.5219	205,059	0				0	0	0	0
SUNDRY CONTRACTORS	01.641.0000.5299	150	310	1,000	1,000	1,000	1,030	1,050	0	0
Sub-total		247,906	36,763	82,647	82,647	82,647	85,126	85,150	0	-100.0%
SUPPLIES										
OFFICE SUPPLIES	01.641.0000.5312	730	582	1,400	1,400	1,400	1,400	1,400	0	0
PRINTING	01.641.0000.5313	167	156	1,000	1,000	1,000	2,000	2,000	0	0
MARKETING SUPPLIES	01.641.0000.5395	6,532	3,823	13,700	83,400	83,400	20,600	20,600	0	0
Sub-total		7,429	4,560	16,100	85,800	85,800	24,000	24,000	0	-100.0%
SERVICES AND CHARGES										
TELEPHONE	01.641.0000.5415	174	232	180	180	180	200	200	0	0
OFFICIAL NOTICES/ADVERTISING	01.641.0000.5421	285	0	500	500	500	500	500	0	0
SUBSCRIPTIONS	01.641.0000.5422	229	257	250	250	250	280	300	0	0
MEMBERSHIPS	01.641.0000.5424	1,424	1,495	1,800	1,800	1,800	1,900	1,900	0	0
CONFERENCES AND SCHOOLS	01.641.0000.5425	568	1,119	1,500	1,500	1,500	2,000	2,000	0	0
ADVERTISING	01.641.0000.5426	2,859	0	11,000	11,000	11,000	11,000	11,000	0	0
MILEAGE	01.641.0000.5432	658	852	1,500	1,500	1,500	1,500	1,500	0	0
EQUIPMENT RENTAL	01.641.0000.5433	978	0	0	0	0	0	0	0	0
LANDSCAPE MAINTENANCE	01.641.0000.5499		1,605	400	400	400	3,000	3,000	0	0
Sub-total		7,174	5,561	17,130	17,130	17,130	20,380	20,400	0	-100.0%
TOTAL GENERAL FUND		275,969	60,764	158,960	228,660	217,908	165,635	165,679	0	-100.0%
CAPITAL OUTLAY FUND										
LANDSCAPING	41.641.0000.5821	928	0	0	0	0	0	0	0	0
COMPUTER EQUIPMENT	41.641.0000.5841	26	1,417				1,500	1,500	0	0
TOTAL CAPITAL OUTLAY FUND		954	1,417	0	0	0	1,500	1,500	0	0
GRAND TOTAL ECONOMIC DEVELOPMENT		276,922	62,181	158,960	228,660	217,908	167,135	167,179	0	-100.0%
TOTAL CONSERVATION AND DEVELOPMENT										
General Fund		531,474	\$316,590	\$558,849	\$628,549	\$504,008	\$595,232	\$595,238	\$497,338	-11.0%
Capital Outlay Fund		\$0	\$4,888	\$6,500	\$6,500	\$4,000	\$6,000	\$6,000	\$0	-100.0%

TRANSFERS TO OTHER FUNDS **998**

DEPARTMENT: Transfers to Other Funds

PROGRAM MANAGER: Director of Administration

PROGRAM DESCRIPTION:

This program provides for the General Fund support of programs located in Other City Funds. The program currently receiving support, if needed from the General Fund, is the Library Fund.

In past years the Equipment Revolving Fund and the Civic Celebrations Fund received transfer support. The transfer to the Equipment Revolving Fund was restructured. In 2001, it went to the Street Improvement Fund instead. The transfer to the Civic Celebrations Fund was switched to a direct expenditure in Department 521 to provide City support for this Civic Celebration.

Budget Summary:

The appropriation for transfer from the General Fund to the Library Fund is increased by \$20,000, from \$40,000 in the 2003 Budget to \$60,000 in the 2004 Budget.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
OTHER FINANCING USES										
FIXED CHARGES										
TRF TO CAPITAL OUTLAY FUND	01.998.0000.559X						150,000	0	0	
TRF TO LIBRARY FUND	01.998.0000.5591	56,463	0	40,000	60,100	4,156	60,000	60,000	60,000	
TRF TO CIVIC CELEBRATIONS	01.998.0000.5590	0	0							
TRF TO STREET IMPROVEMENT FUND	01.998.0000.5594	100,000	0							
TRF TO EQUIPMENT REVOLVING FUND	01.998.0000.5595	0	0							
TRF TO CAPITAL IMPROVEMENTS	01.998.0000.5598	320,944	0							
TOTAL TRANSFERS TO OTHER FUNDS		477,407	0	40,000	60,100	4,156	210,000	60,000	60,000	50.0%
GRAND TOTALS BY FUND:										
General Fund		\$17,301,818	\$16,814,556	\$18,906,436	\$18,997,936	\$18,270,812	\$20,238,489	\$19,563,400	\$19,714,300	4.3%
Capital Outlay Fund		\$0	\$425,346	\$671,770	\$683,570	\$554,358	\$863,075	\$649,075	\$473,025	-29.6%
Equipment Revolving Fund		\$629,223	\$389,152	\$70,000	\$121,000	\$121,000	\$342,000	\$342,000	\$223,000	
		17,301,817								

LIBRARY FUND
15-511

PROGRAM: Public Library

DEPARTMENT: Library

PROGRAM MANAGER: Library Director

PROGRAM DESCRIPTION:

The Public Library is operated through a Special Revenue Fund of the City under the administration of a Library Board that has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the Library's use. The Library Board consists of 9 members, 1 being a representative of the school district(s), 1 an Alderman, and 7 citizens, appointed by the Mayor and approved by the Common Council. The Library is a member of the Milwaukee County Federated Library System. The Library Board appoints the Library Director who is the administrator of the Library and executive officer for the Library Board. The Director also appoints all Library personnel, prescribing their duties and compensation. Primary funding for the Library is received from municipal property taxes in amounts determined by the Common Council. The Library receives no direct funding from any other source.

The Franklin Public Library is established to provide all members of the community with access to library services to meet their informational, education, and leisure needs. All library services are provided at no additional charge to residents of the City and County (in accordance with the agreement with the Federated Library System).

The usage of the Franklin Public Library continues to climb. In 2002, the Library moved into the new facility. It is approximately 40,000 square feet and was supported by a referendum of almost 2/3rds of Franklin voters. This new facility offers:

- More space for materials, sitting and studying
- Adequate lighting
- Fadrow Community Meeting Room(s)
- Restrooms-even in the Children's Area
- Young Adult Area with study booths
- Children's Tree donated by the Northwestern Mutual Foundation
- Material security and one self-checkout machine
- Fireplace donated by the Sullivan Family Foundation
- Separate Children's and Adult Internet Stations
- Technology Lab
- Display Space
- 150 parking spaces
- Children's Program Room
- Study Rooms
- Reading Garden Area

The new Library was designed with this criteria in mind:

“Create a community beacon which increases patronage by providing services, collection, technology, and programs that promote lifelong learning in an inviting and adaptable physical environment.”

The Franklin Public Library supports these basic service roles:

- Formal Education Support Center.
- Popular Materials Center.
- Preschoolers' Door to Learning.
- Community Information Center.
- Independent Learning Center.
- Community Activities Center.
- Reference Library.
- Research Center.
- Promote Library Services in the City.

With the new facility, the Library can offer more and a greater variety of programming. Once a month a family program is offered for people of all ages. There is “Storytime” for preschoolers and “Little Lapsitters” for those younger. During the summer, a Summer Reading Program is offered for school age children.

Summer Reading 2001	211 children registered
Summer Reading 2002	612 children registered
Summer Reading 2003	684 children registered

For adults there are book clubs and speakers throughout the year.
Computer usage has increased significantly as evidenced by our activity measures.

Some comparative data reflect the efforts of our remarkable Library staff, and the public’s early and enthusiastic acceptance of the new facility:

Trends: 1997 - 2003

Table 1

<u>Year</u>	<u>Population</u>	<u>Library Cards</u>	<u>Circulation</u>
1997	26,591	14,829	161,394
1998	27,186	15,082	176,565
1999	27,780	15,467	200,657
2000	29,494	17,283	231,220
2001	30,199	18,807	269,549
2002	30,749	20,111	347,833
2003	31,467	21,042	350,000+

STAFFING:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Adult Services Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Youth Services Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Reference Librarian	.62	1.24	1.87	2.75	2.75	3.00
Technical Assistant	1.00	1.00	1.00	1.00	1.00	
Library Clerk II (Secretary)	.63	.63	.00	.00	.00	.00
Library Clerk	4.40	5.15	6.01	7.29	7.29	7.59
Shelver		.75			.95	.95
			.18		.05	.05
Total	10.15	11.77	13.06	15.04	15.04	15.59

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Hours of Service	62	66	66	59	59	59
Circulation						
Library Visits						
Registered Borrowers						
Collection Size						
Reference	35,721	34,564				
Internet Use	4,318	7,067				

*Forecast

- Because of budget cuts, beginning in 2002 the Library reduced hours of operation. The popular Sunday hours were left in place.

BUDGET SUMMARY:

- Personal Services - increase in amounts budgeted reflect not only annual increases in salaries, but additional staff as outlined above, and overtime for added Sunday hours.
- Office Supplies - increase relative to material increases, .e. book covers, video cases, labels.
- Capital Outlay

Furniture and Fixtures	\$ 1,500
Library materials	92,730
Computer Equipment	<u>1,500</u>
Total Capital Outlay	\$95,730

LIBRARY RECIPROCAL BORROWING
15-512

PROGRAM: Public Library

DEPARTMENT: Library Reciprocal Borrowing

PROGRAM DESCRIPTION:

This program accounts for expenditures resulting from reciprocal borrowing deficits between the Franklin Library and the remainder of the Milwaukee County Federated Library System. A charge is incurred when residents of Franklin borrow materials from libraries located in other communities within the County. This charge is incurred regardless of whether the material is sent to the Franklin Public Library and checked out, or if the material is borrowed directly from the other community's library. For administrative purposes, such expenditures are budgeted separately from the funding of daily Library operations so as not to artificially inflate the budget of the Library.

BUDGET SUMMARY:

Decrease in the Library Reciprocal Borrowing can be directly attributed to the new facility. More materials are available for people and people have a place to come and use them. Continued patron education in using the Franklin Public Library first has also helped reduce reciprocal borrowing. This trend is expected to continue.

ACTIVITY MEASURE:

<u>Year</u>	<u>Reciprocal Borrowing</u>	<u>Reduction</u>
1997	\$132,286	-
1998	126,675	-4.2%
1999	119,379	-14.3%
2000	101,137	-23.5%
2001 Budget	95,000	-28.2%
2001 Actual	79,310	-40.0%
2002 Budget	65,000	-50.9%
2002 Actual	34,495	-73.9%
2003 Budget	22,500	-83.0%
2004 Budget	10,000	-92.4%

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
LIBRARY FUND										
REVENUE										
General Property Taxes	15.0000.4011	\$598,500	792,708	869,000	869,000	869,000	886,500	886,500	884,500	1.8%
County Youth Employment	15.0000.4155	966	7,153							
Interest on Investments	15.0000.4711	8,277	14,863	19,882	19,882	7,800	8,000	8,000	8,000	
Investment Gains/Losses	15.0000.4713	216	-831			0				
Transfer From General Fund	15.0000.4834	56,463	0	40,000	60,100	12,134	60,000	60,000	60,000	
Transfer From Fund Balance	15.0000.4850	0	0							
Total Revenue		\$664,423	\$813,893	\$928,882	\$948,982	\$888,934	\$954,500	\$954,500	\$952,500	0.4%
EXPENDITURES										
Personal Services										
Salaries-FT	15.511.0000.5111	173,815	200,212	224,566	224,566	232,625	229,008	228,179	228,179	
Salaries-PT	15.511.0000.5113	167,362	193,996	210,638	210,638	210,758	252,702	228,809	228,809	
Overtime	15.511.0000.5117	2,934	3,204	4,800	4,800	4,800	6,000	6,000	6,000	
Longevity	15.511.0000.5133	590	440	530	530	470	420	420	420	
FICA	15.511.0000.5151	25,958	30,104	33,701	33,701	34,322	37,342	35,451	35,451	
Retirement	15.511.0000.5152	32,025	34,292	41,790	41,790	42,960	43,955	42,312	42,312	
Group Health & Dental	15.511.0000.5154	52,324	57,354	92,363	92,363	63,647	76,841	76,841	76,841	
Life Insurance	15.511.0000.5155	1,351	1,478	1,894	1,894	1,796	1,889	1,840	1,840	
Sub-total		456,359	521,079	610,282	610,282	591,378	648,157	619,852	619,852	1.6%
Percent of Department Total		78.0%	70.0%	67.3%	65.9%	65.6%	65.6%	64.9%	65.1%	
Contractual Services										
Equipment Maintenance	15.511.0000.5242	1,268	1,500	800	800	800	1,440	1,440	1,440	
Data & Telephone Cabling	15.511.0000.5247		0	500	500	500	400	400	400	
Sundry Contractors	15.511.0000.5299		0				3,000	3,000	3,000	
Sub-total		1,268	1,500	1,300	1,300	1,300	4,840	4,840	4,840	272.3%
Supplies:										
Postage	15.511.0000.5311	2,305	2,341	2,500	2,500	2,500	2,750	2,750	2,750	
Office Supplies	15.511.0000.5312	3,580	7,507	5,500	5,500	5,500	7,000	7,000	7,000	
Printing	15.511.0000.5313	336	321				500	500	500	
Education Supplies	15.511.0000.5328	2,021	1,851	3,500	3,500	3,500	1,000	1,000	1,000	
Operating Supplies-Other	15.511.0000.5329	7,453	14,205	16,000	16,000	16,000	17,000	17,000	16,000	
Sub-total		15,696	26,226	27,500	27,500	27,500	28,250	28,250	27,250	-0.9%
Services and Charges										
Subscriptions	15.511.0000.5422	8,568	8,484	8,500	8,500	8,500	8,900	8,900	8,900	
Memberships	15.511.0000.5424	1,227	988	1,500	1,500	1,500	1,500	1,500	1,500	
Conferences and Schools	15.511.0000.5425	822	1,241	2,300	2,300	2,300	2,300	2,300	2,300	
Mileage	15.511.0000.5432	728	309	1,000	1,000	1,000	800	800	800	
Milw Co Library Computer	15.511.0000.5451	14,142	15,974	19,000	19,000	19,000	19,000	19,000	19,000	
Sub-total		25,488	26,997	32,300	32,300	32,300	32,500	32,500	32,500	0.6%
Facility Charges										
Allocated Insurance Cost	15.511.0000.5528			0	20,100	20,100	21,000	21,600	21,600	
Water	15.511.0000.5551	0	1,330	2,000	2,000	2,000	1,800	1,800	1,800	
Electricity	15.511.0000.5552	61	36,624	55,000	55,000	55,000	56,000	56,000	56,000	
Sewer	15.511.0000.5553	11	39	700	700	700	200	200	200	
Natural Gas	15.511.0000.5554	0	15,552	19,000	19,000	19,000	32,000	32,000	32,000	
Janitorial Supplies	15.511.0000.5556	0	2,001	5,000	5,000	5,000	4,000	4,000	4,000	
Building Maintenance - Systems	15.511.0000.5557		0	1,300	1,300	1,300	3,000	3,000	3,000	
Building Maintenance - Flooring	15.511.0000.5558		0	2,000	2,000	2,000	1,500	1,500	1,500	
Building Maintenance - Other	15.511.0000.5559	0	789	2,000	2,000	2,000	2,500	2,500	2,500	
Allocated payroll cost	15.511.0000.5560	0	32,000	54,000	54,000	48,000	56,160	50,000	50,000	
Sub-total		72	88,334	141,000	161,100	155,100	178,160	172,600	172,600	22.4%
Capital Outlay										
Furniture/Fixtures	15.511.0000.5812	700	1,155	1,500	1,500	1,500	1,500	1,500	1,500	
Library Materials	15.511.0000.5816	85,530	78,736	91,000	91,000	91,000	93,730	93,730	92,730	
Computer Equipment	15.511.0000.5841	0	227	1,500	1,500	1,500	1,500	1,500	1,500	
Sub-total		86,231	80,118	94,000	94,000	94,000	96,730	96,730	95,730	1.8%
Total Library		585,113	744,254	906,382	926,482	901,578	988,637	954,772	952,772	5.1%
LIBRARY RECIPROCAL BORROWING										
Services and Charges										
Milw Co Reciprocal Borrowing	15.512.0000.5450	79,310	34,495	22,500	22,500	12,228	10,000	10,000	10,000	
Total Library Reciprocal Borrowing		79,310	34,495	22,500	22,500	12,228	10,000	10,000	10,000	-55.6%
Total Library Fund Expenditures		664,423	778,749	928,882	948,982	913,806	998,637	964,772	962,772	3.6%
Excess of revenue over expenditures		0	35,144	0	0	-24,872	-44,137	-10,272	-10,272	
Fund Balance, Beginning of Period		0	0	35,144	35,144	35,144	10,272	10,272	10,272	
Fund Balance, End of Period		0	35,144	35,144	35,144	10,272	-33,865	0	0	

SANITARY SEWER FUND

61-731

PROGRAM: Sanitary Sewer

PROGRAM MANAGER(S): Director of Public Works & Superintendent of Water/Sewer

PROGRAM DESCRIPTION:

The Sanitary Sewer Division accounted for in a Special Revenue Fund, accounts for the activities of the sanitary sewer operations of the City. The City is part of the Milwaukee Metropolitan Sewerage District, which provides interceptor sewers and treatment of the sanitary sewage generated in the City. Sewer activities handled by City personnel include maintenance and cleaning of collection sewers and monitoring of the sanitary sewer system located within the City. Sewer bills are based on water usage where water is provided from the Franklin Water Utility and are a flat charge for all-single family and two-family customers. Employee costs of sewer and water department are allocated between water and sewer operations based on the activities performed.

SERVICES:

- Clean City sewers on an ongoing basis plus trouble spots.
- Inspect City sewers for diagnostic purposes and possible replacement.
- Locate sewer lines for construction and Digger's Hotline.
- Respond to sewer backup calls.
- Maintain 5 sanitary lift stations to include emergency equipment.

STAFFING: Sewer Division and Water Utility share employees. The percentage varies yearly based on activities performed. For 2002 it is anticipated at 50%:

	1999	2000	2001	2002	2003	2004
Position (FTE)	Actual	Actual	Actual	Actual	Budget	Budget
Sewer Superintendent	.50	.50	.50	.50	.50	.50
Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Operator I	.00	.00	.00	.00	.00	.50
Sewer Technician	2.50	3.00	3.00	3.00	3.00	3.00
Clerk/Typist	.25	.25	.25	.38	.25	.25
Seasonal Maintenance	.13	.13	.13	.37	.15	.15
Total Sewer	4.38	4.88	4.88	5.25	4.90	5.40
Total of Water & Sewer	8.75	9.75	9.75	10.50	9.80	10.80

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Miles of Sanitary Sewer	143.0	143.5	144.0	147.0	154.0	163.0
Avg.No.-Sewer Service Customers	7,561	7,794	8075	8,380	8,580	8,620
Estimated Number of Manholes	3,413	3,579	3,640	3,670	3,830	3,900
Feet of Sewer Cleaned	224,120	314,500	230,000	217,000	300,000	300,000

* Forecast

BUDGET SUMMARY:

- 1) Personal Services increase reflects the staffing as outline above, and continuation of the Sanitary Sewer Rehabilitation Program. More of the sewer and water personnel are being used for sewer maintenance. This is expected to continue through 2004. One new full-time staff has been included.

2) Capital Outlay

A. Office Equipment - \$750.00

City Hall Clerical Equipment. Two new workstations are planned for the Engineering Department clerical staff. One of the workstations is to be funded by the Engineering Budget and the other split 50/50 between Sewer and Water. The cost for water would be ¼ the cost of a workstation. Please note the new workstations will make the clerical staff more efficient.

B. Tool & Shop Supplies - \$1,750.00

50% cost of Jackhammer. Each year the Department experiences several lateral leaks, etc. and many times is required to go through pavement. We have the capability to saw the pavement, but breaking out and removing the material is a problem. The jackhammer would be electrically powered so a compressor wouldn't be needed and the generators we have would be able to power the hammer. \$900.00

50% cost of Power Washer. The power washer is a gas powered, high-pressure spray unit that can be used to wash or clean equipment, floors, tanks, and any number of other jobs requiring removal of dirt or corrosives. As it is gas powered, it can be used at any or all of our pumping stations. \$850.00

C. Homeland Security Consulting - \$10,000

33% of Consulting Fee for Wastewater Study. Requirements issued by the EPA are very unclear to say the least. The Department has been working on a "checklist" style Self Assessment Study, but it may not meet updated requirements. Consultants use \$1 per person of population as a base line for a study and will implement an emergency plan to supplement the study. Our City has approximately 1/3 of the study devoted to wastewater security, so the numbers reflect that potential.

D. Sewer Rehab - \$200,000

Sewer rehab is being scheduled for the 2004 work year. Estimates are based on Department surveys of Franklin's system and the repairs needed, communities that have done rehab and repair and interviews with contractors, suppliers and engineering firms.

CITY OF FRANKLIN		2001	2002	2003	2003	2003	2004	2004	2004	Percent
2004 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Dept/Request	Request	Adopted	Change
SEWER FUND										
REVENUE										
CHARGES FOR SERVICES										
METERED SALES-RESIDENTIAL	61.0000.4461	\$816,637	\$858,465	\$920,000	\$920,000	\$920,000	\$957,200	\$957,200	\$957,200	
METERED SALES-COMMERCIAL	61.0000.4462	300,209	309,672	322,000	322,000	322,000	370,000	370,000	370,000	
METERED SALES-INDUSTRIAL	61.0000.4463	122,957	92,205	118,000	118,000	118,000	120,800	120,800	120,800	
PUBLIC AUTHORITY	61.0000.4465	121,132	118,292	133,000	133,000	133,000	122,000	122,000	122,000	
PENALTY-FORFEITED DISCOUNT	61.0000.4466	13,539	10,386	10,000	10,000	10,000	10,000	10,000	10,000	
SEWER SERVICE REVENUE	61.0000.4481	0	0	0	0	0	0	0	0	
Total Charges for Services		1,374,475	1,389,020	1,503,000	1,503,000	1,503,000	1,580,000	1,580,000	1,580,000	5.1%
MISCELLANEOUS REVENUE										
BLOCK GRANT	61.0000.4143	0	0	0	0				0	
INTEREST ON INVESTMENTS	61.0000.4711	91,705	53,541	50,000	50,000	50,000	20,000	20,000	20,000	
INVESTMENT GAINS/LOSSES	61.0000.4713	2,398	-2,994	0	0	0			0	
PROPERTY SALE	61.0000.4751	0	0	0	0	0			0	
SALE OF RECYCLABLES	61.0000.4761	0	1,430	0	0	0			0	
REFUNDS/REIMBURSEMENTS	61.0000.4781	183,738	10,615	1,000	1,000	1,000	1,000	1,000	1,000	
Total Miscellaneous Revenue		277,840	62,582	51,000	51,000	51,000	21,000	21,000	21,000	-58.8%
TOTAL SEWER FUND REVENUE		1,652,315	1,451,612	1,554,000	1,554,000	1,554,000	1,601,000	1,601,000	1,601,000	3.0%

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
SEWER FUND										
EXPENDITURES										
PERSONAL SERVICES										
SALARIES-FT	61.731.0000.5111	185,110	157,409	198,723	198,723	200,802	215,014	199,551	199,551	
SALARIES-ADMIN	61.731.0000.5112		16,595				27,500	27,500	27,500	
SALARIES-PT	61.731.0000.5113	67	0	0	0	0	0	0	0	
SALARIES-TEMP	61.731.0000.5115	5,940	9,082	2,745	2,745	2,745	2,827	2,827	2,827	
SALARIES-ALLOCATED	61.731.0000.5116		6,547							
SALARIES-OT	61.731.0000.5117	10,331	3,572	20,000	20,000	20,000	20,000	20,000	20,000	
COMPTIME TAKEN	61.731.0000.5118	1,237	1,756	0	0	0	0	0	0	
LONGEVITY	61.731.0000.5133	436	456	525	525	525	540	540	540	
FICA	61.731.0000.5151	15,246	12,943	16,982	16,982	17,142	20,340	19,157	19,157	
RETIREMENT	61.731.0000.5152	35,590	33,901	34,519	34,519	34,550	40,362	38,816	38,816	
GROUP HEALTH & DENTAL	61.731.0000.5154	47,850	54,151	53,411	53,411	43,003	66,257	61,437	61,437	
LIFE INSURANCE	61.731.0000.5155	-230	-442	1,159	1,159	1,231	1,388	1,304	1,304	
Sub-total		301,577	295,970	328,064	328,064	319,998	394,228	371,132	371,132	13.1%
Percent of Department Total		18.9%	16.3%	18.7%	19.0%	21.2%	20.7%	20.3%	20.3%	
CONTRACTUAL SERVICES										
AUDITING	61.731.0000.5213	2,200	2,300	2,500	2,500	2,300	2,600	2,600	2,600	
EQUIPMENT MAINTENANCE	61.731.0000.5242	1,525	20,764	12,360	12,360	18,360	12,000	12,000	12,000	
SOFTWARE MAINTENANCE	61.731.0000.5257	2,400	4,165	6,180	6,180	6,000	7,000	7,000	7,000	
HAZARDOUS WASTE DISPOSAL COST	61.731.0000.5287	0	98,486				24,600	24,600	24,600	
SUNDRY CONTRACTORS	61.731.0000.5299	198,597	6,794	12,450	12,450	15,000	12,000	12,000	12,000	
Sub-total		204,722	132,509	33,490	33,490	41,660	58,200	58,200	58,200	73.8%
SUPPLIES										
POSTAGE	61.731.0000.5311	5,101	6,291	7,000	7,000	7,000	7,500	7,500	7,500	
OFFICE SUPPLIES	61.731.0000.5312	1,075	1,929	2,000	2,000	3,000	2,000	2,000	2,000	
PRINTING	61.731.0000.5313	3,311	2,330	4,500	4,500	4,500	4,500	4,500	4,500	
UNIFORMS	61.731.0000.5326	1,863	1,736	1,800	1,800	1,800	2,000	2,000	2,000	
OPERATING SUPPLIES-OTHER	61.731.0000.5329		355	0	0	355	0	0	0	
FUEL/LUBRICANTS	61.731.0000.5331	5,583	5,391	10,000	10,000	6,000	7,000	7,000	7,000	
VEHICLE SUPPORT	61.731.0000.5332	8,127	2,435	8,000	8,000	8,000	8,000	8,000	8,000	
EQUIPMENT SUPPLIES	61.731.0000.5333	19,826	25,975	30,000	30,000	30,000	30,000	30,000	30,000	
Sub-total		44,885	46,443	63,300	63,300	60,655	61,000	61,000	61,000	-3.6%
SERVICES AND CHARGES										
SEWER SERVICE CHARGES	61.731.0000.5413	857,382	862,044	915,000	915,000	872,161	936,000	936,000	936,000	
TELEPHONE	61.731.0000.5415	2,036	1,445	3,500	3,500	3,500	2,500	2,500	2,500	
METER READING COSTS	61.731.0000.5416	10,217	13,118	9,700	9,700	9,700	9,700	9,700	9,700	
OFFICIAL NOTICES/ADVERTISING	61.731.0000.5421	101	444	0	0	0	0	0	0	
SUBSCRIPTIONS	61.731.0000.5422	0	20	0	0	0	0	0	0	
CONFERENCES & SCHOOLS	61.731.0000.5425	4,327	5,612	8,000	8,000	8,000	7,000	7,000	7,000	
ALLOCATED INSURANCE COST	61.731.0000.5428				11,000	11,000	12,000	12,000	12,000	
MILEAGE	61.731.0000.5432	157	265	500	500	500	500	500	500	
EQUIPMENT RENTAL	61.731.0000.5433	0	0	4,000	4,000	4,000	4,000	4,000	4,000	
Sub-total		874,219	882,947	940,700	951,700	908,861	971,700	971,700	971,700	3.3%
FACILITY CHARGES										
DEPRECIATION	61.731.0000.5541	25,460	39,283	20,800	42,000	42,000	45,000	45,000	45,000	
WATER	61.731.0000.5551	1,193	468	5,000	5,000	5,000	3,000	3,000	3,000	
ELECTRICITY	61.731.0000.5552	16,049	15,131	15,000	15,000	15,000	15,000	15,000	15,000	
NATURAL GAS	61.731.0000.5554	2,279	2,110	4,500	4,500	4,500	4,500	4,500	4,500	
BUILDING MAINTENANCE	61.731.0000.5559	0	630	2,000	2,000	2,000	2,000	2,000	2,000	
CITY SUPPORT	61.731.0000.5592	81,500	85,000	88,400	77,400	77,400	80,500	80,500	80,500	
TRANSFER TO CAPITAL PROJECTS FUND	61.731.0000.5598	25,497	0	0	0					
Sub-total		152,978	142,622	135,700	145,900	145,900	150,000	150,000	150,000	10.5%
CAPITAL OUTLAY (NOT CAPITALIZED)										
AUTO EQUIPMENT	61.731.0000.5811	0	0	12,500	0	0	35,250	0	0	
OFFICE EQUIPMENT	61.731.0000.5813						750	750	750	
OTHER CAPITAL EQUIPMENT	61.731.0000.5819	0	0	36,200	900	900	22,250	11,750	11,750	
SEWER REHABILITATION	61.731.0000.5829	12,633	312,699	200,000	200,000	30,000	200,000	200,000	200,000	
COMPUTER EQUIPMENT	61.731.0000.5841	1,699	2,681	3,000	0	0	7,500	0	0	
SOFTWARE	61.731.0000.5843	0	0	0	0		6,000	0	0	
Sub-total		14,332	315,380	251,700	200,900	30,900	271,750	212,500	212,500	-15.6%
TOTAL SEWER FUND OPERATING EXPENDITURES		1,592,714	1,815,869	1,752,954	1,723,354	1,507,974	1,906,878	1,824,532	1,824,532	4.1%
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS										
RETAINED EARNINGS, BEGINNING OF PERIOD		59,601	-364,257	-198,954	-169,354	46,026	-305,878	-223,532	-223,532	
		1,924,459	1,984,060	1,619,803	1,619,803	1,619,803	1,665,829	1,665,829	1,665,829	
RETAINED EARNINGS, END OF PERIOD		1,984,060	1,619,803	1,420,849	1,450,449	1,665,829	1,359,951	1,442,297	1,442,297	
CAPITAL CONTRIBUTIONS										
LESS CIAC DEPRECIATION		1,158,394	1,568,561	0	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	
NET CAPITAL CONTRIBUTIONS		-400,491	-406,186	0	-410,000	-410,000	-420,000	-420,000	-420,000	
CIAC RETAINED EARNINGS, BEGINNING OF PERIOD		757,903	1,162,375	0	1,090,000	1,090,000	1,080,000	1,080,000	1,080,000	
		-5,627,324	-4,869,421	-3,707,046	-3,707,046	-3,707,046	-2,617,046	-2,617,046	-1,537,046	
CIAC RETAINED EARNINGS, END OF PERIOD		-4,869,421	-3,707,046	-3,707,046	-2,617,046	-2,617,046	-1,537,046	-1,537,046	-457,046	
Net Retained Earnings		-2,885,361	-2,087,243	-2,286,197	-1,166,597	-951,217	-177,095	-94,749	985,251	

CAPITAL PROJECTS FUND

The 2004 Capital Budgets were requested from Departments in May and returned on June 27, 2003. Amounts that were budgeted in 2003 were purchased and the requests not repeated for 2004. If they were not allowed to be purchased, then the funding remained in the Capital Accounts Fund Balance and a determination will need to be made as to any subsequent purchase in 2004.

Capital Projects Funds are used to account for financial resources to be used for the acquisition of capital assets, the resurfacing of streets, and the construction of major capital facilities. The Capital Project Funds are:

Capital Outlay Fund – This fund is the primary fund used to account for new departmental capital outlays. These expenditures are funded by the tax levy and are under the direction of the department supervisor.

Equipment Replacement Fund - This fund is used to account for the rolling stock replacement program, which accumulates annual funding (from property taxes) for the replacement of vehicles and similar equipment in lieu of using borrowed monies.

Street Improvement Fund - This fund is used to account for the activities of the Local Road Improvement Program. Funding is provided by the tax levy and an every other year "Local Road Improvement Grant" from the State.

Capital Improvement Fund - This fund is used to account for land acquisitions, building projects, and all public works projects and are usually funded with borrowed money or funding from some other source than the tax levy.

The Debt Service Fund supports the Capital Project Funds:

Debt Service Fund - This fund is used to account for general obligation debt issued by the City to support the capital construction projects undertaken.

CITY OF FRANKLIN

CAPITAL OUTLAY FUND

The Capital Outlay Fund was established in 2002 to provide a single place for the purchase of capital assets. Prior to this time, the City had purchased these assets in each department of the General Fund. In addition, Police vehicles were purchased through the Equipment Revolving Fund. Monies for purchases are obtained via the property tax levy, sale proceeds of retired capital assets, investment earnings on unspent monies, and any unspent funds from prior years.

The yearly amount to be funded is based on the requests of the departments and it is the intention that although the items purchased will vary each year, the amount of the levy will be approximately the same from year to year. Capital Outlay requests are detailed within each of the departmental budgets.

The budgets for 2004 are \$198,745 less than the 2003 Adopted Budget. The main reason being the carryover of Highway Department requests and new larger highway equipment requests. New equipment requests are no longer allowed in the Equipment Revolving Fund. The carryover requests are already funded within the Capital Outlay Fund. The property tax levy support for this fund is reduced by \$168,100 (43%), from \$391,100 in the 2003 Budget to \$223,000 in the 2004 Budget.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
CAPITAL OUTLAY FUND										
REVENUE										
GENERAL PROPERTY TAXES	41.0000.4011		468,751	391,100	391,100	391,100	399,000	399,000	223,000	
INTEREST ON INVESTMENTS	41.0000.4711		12,892	5,000	5,000	5,000	5,000	5,000	5,000	
INVESTMENT GAINS/LOSSES	41.0000.4713		-721	0	0		0	0	0	
PROPERTY SALES	41.0000.4751		23,485	0	0		0	0	0	
MISCELLANEOUS REVENUE	41.0000.4799		84,672	0	0	0	0	0	0	
TRANSFER FROM OTHER FUNDS	41.0000.4830		0	250,000	250,000	250,000	0	0	0	
TRANSFER FROM GENERAL FUND	41.0000.4834		0	0	0		150,000	0	0	
TRANSFER FROM FUND BALANCE	41.0000.4850		0	0	0		0	0	0	
TOTAL CAPITAL OUTLAY FUND REVENUE		0	589,080	646,100	646,100	646,100	554,000	404,000	228,000	-64.7%
EXPENDITURES										
General Government:										
Municipal Court	41-121	200	0	0	0	0	0	0	0	
City Clerk	41-141	50	3,062	1,500	1,500	1,500	0	0	0	
Elections	41-142	0	0	7,400	7,400	7,400	0	0	0	
Information Services	41-144	30,902	32,095	35,000	35,650	34,938	64,500	34,500	31,200	
Administration	41-147	1,576	3,554	8,500	9,100	9,100	8,500	8,500	8,500	
Human Resources	41-148	2,056	583	0	0	0	0	0	0	
Finance	41-151	2,776	-400	6,000	7,750	7,750	20,500	20,500	1,500	
Assessor	41-154	3,116	3,282	0	0	0	0	0	0	
Treasurer	41-156	5,878	0	0	0	0	4,300	4,300	4,300	
Municipal Buildings	41-181	17,014	22,977	13,900	13,900	13,900	12,325	12,325	12,325	
Total General Government		63,568	65,153	72,300	75,300	74,588	110,125	80,125	57,825	-20.0%
Public Safety:										
Police	41-211	90,929	263,777	313,320	320,620	320,620	286,400	286,400	187,400	
Fire	41-221	53,514	27,036	58,150	58,150	58,150	87,600	59,600	57,600	
Paid on Call Fire	41-222	274	0	0	0	0	0	0	0	
Building Inspection	41-231	10,441	3,401	38,800	38,800	38,800	36,425	6,425	6,425	
Total Public Safety		155,158	294,214	410,270	417,570	417,570	410,425	352,425	251,425	-38.7%
Public Works:										
Engineering	41-321	22,590	139	8,000	8,000	8,000	9,000	9,000	9,000	
Highway	41-331	66,826	41,264	152,200	152,200	26,200	298,225	172,225	134,225	
Street Lighting	41-351	3,573	4,769	6,000	6,000	6,000	6,000	6,000	6,000	
Total Public Works		92,989	46,172	166,200	166,200	40,200	313,225	187,225	149,225	-10.2%
Health and Human Services:										
Public Health	41-411	2,063	280	2,000	3,500	3,500	8,800	8,800	5,800	
Total Health and Human Services		2,063	280	2,000	3,500	3,500	8,800	8,800	5,800	190.0%
Culture and Recreation:										
Parks	41-551	13,182	14,639	14,500	14,500	14,500	14,500	14,500	8,750	
Total Culture and Recreation		13,182	14,639	14,500	14,500	14,500	14,500	14,500	8,750	-39.7%
Conservation and Development:										
Community Development	41-611	0	0	2,500	2,500	0	2,500	2,500	0	
Planning	41-621	11,440	3,471	4,000	4,000	4,000	2,000	2,000	0	
Economic Development	41-641	954	1,417	0	0	0	1,500	1,500	0	
Total Conservation and Development		12,394	4,888	6,500	6,500	4,000	6,000	6,000	0	-100.0%
Total Capital Outlay Expenditures		339,355	425,346	671,770	683,570	554,358	863,075	649,075	473,025	-29.6%
Excess of revenue over expenditures			163,734	-25,670	-37,470	91,742	-309,075	-245,075	-245,025	
Fund Balance, Beginning of Period			0	163,734	163,734	163,734	255,476	255,476	255,476	
Fund Balance, End of Period			163,734	138,064	126,264	255,476	-53,599	10,401	10,451	

CITY OF FRANKLIN

EQUIPMENT REVOLVING FUND

The Equipment Revolving Fund was established in 1996 to provide resources for the replacement of rolling stock and similar equipment. Prior to this time the City had borrowed funds for such items over a 3-year cycle. Monies for purchases are obtained via the property tax levy, sale proceeds of retired rolling stock, and investment earnings on monies in the revolving fund.

The yearly amount to be funded is based on the annual depreciation cost for the equipment used by the City, calculated using the estimated replacement cost at the expected time of replacement, divided by the expected useful life of the piece of equipment. The replacement cost is estimated using recent acquisition costs plus an inflation factor. Costs of vehicles replaced to date under the program have been in line with the estimated replacement cost.

During the period 1996 through 2000, in addition to the annual tax levy funding, transfers from the General Fund and other capital funds were made totaling \$1,630,000 to partially fund prior year unfunded depreciation. During 2001, the funding goal was changed from funding the entire accumulated depreciation to funding a percentage of the replacement cost of assets in the fund currently 8% to 12%. In addition, a minimum purchase amount (\$20,000) and minimum life (7 years) requirements were added to the fund. The change in the funding goal reduced the amount of funding needed to support this fund.

In 2004, because of the low level of items scheduled for replacement, tax levy funding planned for this fund is reduced by \$15,000 (5.5%). The 2004 Budget includes \$123,000 for the replacement of an ambulance (\$95,000) and utility vehicle (\$28,000) in the Fire Department, and \$100,000 for the replacement of a loader/backhoe in the Public Works Department.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
EQUIPMENT REVOLVING FUND										
REVENUE										
GENERAL PROPERTY TAXES	42.0000.4011	\$642,000	\$455,000	\$270,000	\$270,000	\$270,000	\$275,000	\$275,000	\$255,000	
INTEREST ON INVESTMENTS	42.0000.4711	92,794	68,733	50,000	50,000	50,000	50,000	50,000	50,000	
INVESTMENT GAINS/LOSSES	42.0000.4713	2,426	-3,843	0	0		0	0	0	
PROPERTY SALES	42.0000.4751	46,528	0	0	0		0	0	0	
MISCELLANEOUS REVENUE	42.0000.4799	0	0	0	0		0	0	0	
TRANSFER FROM OTHER FUNDS	42.0000.4830	90,207	0	0	0		0	0	0	
TRANSFER FROM GENERAL FUND	42.0000.4834	0	0	0	0		0	0	0	
TRANSFER FROM FUND BALANCE	42.0000.4850	0	0	0	0		0	0	0	
TOTAL EQUIPMENT REVOLVING FUND REVENUE		\$873,956	\$519,889	\$320,000	\$320,000	\$320,000	\$325,000	\$325,000	\$305,000	-4.7%
EXPENDITURES										
CAPITAL OUTLAY										
MUNICIPAL BUILDINGS AL TO EQUIPMENT	42.181.0000.5811		0	0	0	0	0			
POLICE DEPARTMENT AUTO EQUIPMENT	42.211.0000.5811	206,557	0	0	0		0			
FIRE DEPARTMENT AUTO EQUIPMENT	42.221.0000.5811	90,207	310,852	0	0		242,000	242,000	123,000	
BUILDING INSPECTION AUTO EQUIPMENT	42.231.0000.5811		20,010	23,000	23,000	23,000	0		0	
ENGINEERING AUTO EQUIPMENT	42.321.0000.5811	17,440	0	20,000	49,000	49,000	0		0	
PUBLIC WORKS AUTO EQUIPMENT	42.331.0000.5811	315,018	58,290	27,000	49,000	49,000	100,000	100,000	100,000	
Sub-total		629,223	389,152	70,000	121,000	121,000	342,000	342,000	223,000	218.6%
OTHER FINANCING USES										
TRANSFER TO CAPITAL IMPROVEMENTS	42.998.0000.5589	0	0	0	0		0	0	0	
TRANSFER TO CAPITAL OUTLAY	42.998.0000.5589			250,000	250,000	250,000	0	0	0	
TOTAL EQUIPMENT REVOLVING FUND EXPENDITURES		629,223	389,152	320,000	371,000	371,000	342,000	342,000	223,000	-30.3%
Excess of revenue over expenditures		244,733	130,737	0	-51,000	-51,000	-17,000	-17,000	82,000	
FUND BALANCE, BEGINNING OF PERIOD		1,512,007	1,756,740	1,887,477	1,887,477	1,887,477	1,836,477	1,836,477	1,836,477	
FUND BALANCE, END OF PERIOD		\$1,756,740	\$1,887,477	\$1,887,477	\$1,836,477	\$1,836,477	\$1,819,477	\$1,819,477	\$1,918,477	

CITY OF FRANKLIN

STREET IMPROVEMENT FUND

The Street Improvement Fund was established as a separate fund in 2001. From 1998 to 2000 the City budgeted these funds as part of the Capital Projects Fund. During 1996 and 1997 they were budgeted as part of the Highway Department. Prior to that time, these expenses were funded by issuing debt.

The Pavement Resurfacing Program provides the funds to complete major maintenance (resurfacing) of the City's 152 miles of local streets. The City has reached a critical point relative to street maintenance due to the following factors:

- The newer curb and gutter streets that were constructed in the urban subdivisions beginning in the late 1960's are now reaching the condition that require certain streets to be resurfaced. A life of 30 years for pavement is considered very good.
- Beginning in the late 1960's the City began an aggressive program of sanitary sewer installation. In 1969, only about 5 percent of the City was served by sanitary sewer and presently about 95 percent of the City is served by sanitary sewer. An offshoot of the sanitary sewer installation program was the reconstruction of the streets that were included as part of the sanitary sewer installation. Now the streets that were reconstructed as part of the sanitary sewer installation are reaching a point that reconstruction is necessary.

A rough estimated cost in 2004 dollars to reconstruct the City's 152 miles of streets is estimated as follows - 152 miles x \$119,900 per mile = \$18,224,800. To reconstruct the City streets every 30 years requires an estimated 5.1 miles of pavement resurfacing each year. This amounts to annual funding of \$611,500 per year for the next 30 years at today's costs. Funding for the Street Improvement Program comes from two sources: an every other year State Grant for Local Road Improvements and the property tax levy. The property tax levy support for this fund is increased by \$56,000, from \$644,000 in 2003 to \$700,000 in the 2004 Budget.

During 2003, approximately 4 miles of streets were resurfaced. This lower amount of streets resurfaced was due to arterial streets being resurfaced, a much more costly process. As a result, an alternate formula for determination of the annual amount of funding has been developed. The alternate formula would divide the City streets into three categories: arterial streets, urban streets, and rural streets, with each having a different cost per mile and a different useful life. The result of this alternate formula is a larger need for funding in the Street Improvement Fund as follows:

Arterial streets	$\$456,000 \times 11.5 \text{ miles} / 20 \text{ years} = \$262,200$
Urban streets	$\$178,000 \times 82.0 \text{ miles} / 30 \text{ years} = \$486,533$
Rural streets	$\$105,000 \times 54.5 \text{ miles} / 25 \text{ years} = \$228,900$

The funding needs under this funding formula amount to \$978,000. The Common Council will need to continue to increase the funding for this program over a period of time to be able to resurface 5 miles of roads per year.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
STREET IMPROVEMENT FUND										
REVENUE										
General Property Taxes	47.0000.4011	\$350,000	\$520,000	\$644,000	\$644,000	\$644,000	\$750,000	\$700,000	\$700,000	
Local Road Improvements Aids	47.0000.4151	0	74,139	0	0	0	75,000	75,000	75,000	
Interest on Investments	47.0000.4711	3,267	13,796	10,000	10,000	10,000	10,000	10,000	10,000	
Investment Gains/Losses	47.0000.4713	85	-771	0	0	0	0	0	0	
Miscellaneous Revenue	47.0000.4799	0	0	0	0	0	0	0	0	
Transfer From Other Funds	47.0000.4830	206,986	0	0	0	0	0	0	0	
Transfer From Fund Balance	47.0000.4850	0	0	0	0	0	0	0	0	
Total Revenue		\$560,339	\$607,164	\$654,000	\$654,000	\$654,000	\$835,000	\$785,000	\$785,000	20.0%
EXPENDITURES										
Local Street Improvement Program	47.000.9500.5823		0	621,700	621,700	552,260	469,000	469,000	469,000	
2001 Street Improvement Program	47.000.9500.5823	374,161	0	0	0	0	0	0	0	
2000 Street Improvement Program	47.000.9511.5823	106,986	0	0	0	0	0	0	0	
2002 Street Improvement Program	47.000.9521.5823		527,203	0	0	0	0	0	0	
OTHER FINANCING USES										
TRANSFER TO CAPITAL IMPROVEMENT	47.000.0000.5598	0	64,300	99,300	99,300	99,300	328,000	328,000	328,000	
Total Street Improvement Fund Expenditures		481,147	591,503	721,000	721,000	651,560	797,000	797,000	797,000	10.5%
Excess of revenue over expenditures		79,192	15,660	-67,000	-67,000	2,440	38,000	-12,000	-12,000	
Net Assets, Beginning of Period		0	79,192	94,853	94,853	94,853	97,293	97,293	97,293	
Net Assets, End of Period		\$79,192	\$94,853	\$27,853	\$27,853	\$97,293	\$135,293	\$85,293	\$85,293	

CITY OF FRANKLIN

DEBT SERVICE FUND

The Debt Service Fund of the City is used to account for the payment of debt service on all general obligation debt with the exception of debt issued for water utility enterprise fund purposes which is paid by the utility. Payments on general obligation debt issued for general government purposes are funded by the following sources:

- Property tax levy for general City projects (for example, City facilities, such as the Police Facility or the Library Facility, or non-assessable projects)
- Special assessment collections, for public improvement projects financed with general obligation debt where the property owner is assessed the pro-rata share of the project cost in accordance with City policy and ordinance and state statutes.
Impact fees collected for the purpose of paying toward new facilities after those new facilities have been completed.

Over the last decade, the City's outstanding general obligation debt level has fluctuated from a low of \$13,715,000 at December 31, 1991 to a high of \$33,510,000 at December 31, 2001. Historically, the City has planned to issue debt every other year. The 2001 issuance of debt in the amount of \$10,000,000 was to fund the construction cost of a new library facility, a new fire station, and several City funded public improvement projects. No general obligation debt will be issued during the 2004 year. The City used internal borrowing to meet the Capital Improvement Fund needs in 2003. In 2004, if borrowing is necessary, the City will look first to internal borrowing to meet its borrowing needs. By doing so, the City avoids bond issuance costs and the lending fund receives more interest than it could generate in today's investment climate.

Future debt issuances will be made to pay for public improvement projects as growth occurs in the community which will add to the City's debt load; however, any new debt for projects presently contemplated by public improvement projects will be offset by amortization of debt currently outstanding.

The City has budgeted to repay early the balance (\$1,750,000) of the 1996 GO debt offering in 2004, the first year that an early payment can be made on this issue.

As shown on the accompanying Schedule of Debt Maturities, the City has general obligation debt outstanding at December 31, 2003 of \$28,800,000. This represents approximately 26% of the City's legal debt limit as per Wisconsin Statutes (5% of equalized property value). With the growth of the City over the past decade, the ratio of general obligation debt to assessed value has ranged from 1.95% in 1992 to 1.18% in 1997. The general obligation debt to assessed value at December 31, 2003 is 1.44%.

In addition to the general obligation debt, the Community Development Authority of the City of Franklin has also issued redevelopment lease revenue bonds. These bonds are not general obligations of the City, but are secured by a lease on the City's Business Park and a potential revenue obligation of the City. The primary source of repayment for the revenue obligation and the lease revenue bonds is property tax increment generated by the City's Tax Incremental Financing District No. 2, which comprises the Business Park.

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
DEBT SERVICE FUND										
REVENUE										
GENERAL PROPERTY TAX	31.0000.4011	\$2,212,867	\$2,810,109	\$2,610,624	\$2,610,624	\$2,610,624	\$2,510,211	\$2,510,211	\$2,410,211	
INTEREST ON INVESTMENTS	31.0000.4711	58,913	0	0	0	0	0	0	0	
MISCELLANEOUS INCOME	31.0000.4799					100,000	0	0	0	
LANDFILL OPERATIONS-DIRECT	31.0000.4492		0	120,000	120,000	121,331	247,500	247,500	247,500	
LANDFILL OPERATIONS-SEPARATE	31.0000.4493		0	8,800	8,800	9,003	18,300	18,300	18,300	
LANDFILL OPERATIONS-FLAT	31.0000.4494		0	27,000	27,000	27,288	55,600	55,600	55,600	
LANDFILL OPERATIONS-TIPPAGE	31.0000.4495		0	44,200	44,200	50,636	103,100	103,100	103,100	
TRANSFER FROM IMPACT FEES	31.0000.4839		374,195	392,500	392,500	392,500	430,500	430,500	430,500	
TRANSFER FROM CAPITAL PROJECTS	31.0000.4837	522,120	0	0	0	0	0	0	0	
TRANSFER FROM SPECIAL ASSESSME	31.0000.4835	1,599,138	384,992	980,000	980,000	980,000	1,875,242	1,875,242	1,875,242	
DEBT SERVICE FUND REVENUE		\$4,393,038	\$3,569,296	\$4,183,124	\$4,183,124	\$4,291,382	\$5,240,453	\$5,240,453	\$5,140,453	22.9%
REFUNDED DEBT PROCEEDS	31.0000.4911	10,000,000	0	0	0	0	0	0	0	
TOTAL REVENUE AND OTHER FUNDING SOURCES		\$14,393,038	\$3,569,296	\$4,183,124	\$4,183,124	\$4,291,382	\$5,240,453	\$5,240,453	\$5,140,453	
EXPENDITURES										
G.O. 3800-92										
PRINCIPAL	31.0000.8180.5611	1,000,000	0	0	0	0	0	0	0	
INTEREST	31.0000.8180.5621	27,525	0	0	0	0	0	0	0	
TOTAL 1992 BORROWING		1,027,525	0	0	0	0	0	0	0	
G.O. 5040-94										
PRINCIPAL	31.0000.8185.5611	125,000	250,000	0	0	0	0	0	0	
INTEREST	31.0000.8185.5621	13,688	5,531	0	0	0	0	0	0	
TOTAL 1994 BORROWING		138,688	255,531	0	0	0	0	0	0	
G.O. 2800-95										
PRINCIPAL	31.0000.8186.5611	150,000	150,000	510,000	510,000	510,000	0	0	0	
INTEREST	31.0000.8186.5621	40,180	32,118	14,033	14,033	14,033	0	0	0	
TOTAL 1995 BORROWING		190,180	182,118	524,033	524,033	524,033	0	0	0	-100.0%
G.O. 3250-96										
PRINCIPAL	31.0000.8187.5611	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	
INTEREST	31.0000.8187.5621	99,600	85,800	71,700	71,700	71,700	57,300	57,300	57,300	
TOTAL 1996 REFUNDING		399,600	385,800	371,700	371,700	371,700	357,300	357,300	357,300	-3.9%
G.O. 5475-96										
PRINCIPAL	31.0000.8188.5611	525,000	425,000	850,000	850,000	850,000	2,600,000	2,600,000	2,600,000	
INTEREST	31.0000.8188.5621	213,638	189,488	169,512	169,512	169,512	128,713	128,713	128,713	
TOTAL 1996 BORROWING		738,638	614,488	1,019,512	1,019,512	1,019,512	2,728,713	2,728,713	2,728,713	167.6%
G.O. 7850-99										
PRINCIPAL	31.0000.8189.5611	700,000	600,000	625,000	625,000	625,000	700,000	700,000	700,000	
INTEREST	31.0000.8189.5621	300,713	276,362	252,775	252,775	252,775	226,588	226,588	226,588	
TOTAL 1999 BORROWING		1,000,713	876,362	877,775	877,775	877,775	926,588	926,588	926,588	5.6%
B. A. N. 10000-00										
INTEREST	31.0000.8015.5621	456,528	0				37,500	37,500	37,500	
G.O. 10000-01										
PRINCIPAL	31.0000.8021.5611	0	25,000	50,000	50,000	50,000	50,000	50,000	50,000	
INTEREST	31.0000.8021.5621	184,935	488,998	487,385	487,385	487,385	485,235	485,235	485,235	
TOTAL 2001 REFUNDING		184,935	513,998	537,385	537,385	537,385	535,235	535,235	535,235	
G.O. 10000-01										
PRINCIPAL	31.0000.8025.5611	0	300,000	325,000	325,000	325,000	350,000	350,000	350,000	
INTEREST	31.0000.8025.5621	131,727	441,000	427,719	427,719	427,719	413,375	413,375	413,375	
TOTAL 2001 BORROWING		131,727	741,000	752,719	752,719	752,719	763,375	763,375	763,375	
DEBT SERVICE PRINCIPAL & INTEREST		4,268,533	3,569,296	4,083,124	4,083,124	4,083,124	5,348,711	5,348,711	5,348,711	31.0%
UNCLASSIFIED EXPENSES										
BOND ISSUE COSTS	31.998.0000.5601	124,505	0	0	0					
PRINCIPAL PAID IN REFUNDING	31.998.0000.5611	10,000,000	0	0	0		0	0	0	
TOTAL OTHER COSTS		10,124,505	0	0	0	0	0	0	0	
TOTAL DEBT SERVICE FUND		14,393,038	3,569,296	4,083,124	4,083,124	4,083,124	5,348,711	5,348,711	5,348,711	31.0%
EXCESS OF REVENUE OVER EXPENDITURES		0	0	100,000	100,000	208,258	-108,258	-108,258	-208,258	
FUND BALANCE, BEGINNING OF PERIOD		0	0	0	0	0	208,258	208,258	208,258	
FUND BALANCE, END OF PERIOD		0	0	100,000	100,000	208,258	100,000	100,000	0	

City of Franklin
General Obligation Debt Maturities

Pays off the 1996 improvements debt issue in 2004 and issues additional debt of \$1,500,000 in 2005 and 2006, 2008, 2010 and 2012

Borrowing Date	Purpose of borrowing, amount, interest rate	Payment Dates	Balance 12/31/2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
09/01/96	Capital improvements												
	PRINCIPAL \$5,475,000	9/1	\$2,600,000	2,600,000									
	INTEREST 4.0 - 5.0%	3/1, 9/1		128,713									
09/01/96	Advance refunding												
	PRINCIPAL \$3,250,000	9/1	\$1,150,000	300,000	300,000	300,000	250,000						
	INTEREST 4.0 - 5.1%	3/1, 9/1		57,300	42,600	27,750	12,750						
05/01/99	Capital improvements												
	PRINCIPAL \$7,850,000	5/1	\$5,750,000	700,000	725,000	950,000	1,125,000	1,125,000	1,125,000				
	INTEREST 3.5 - 4.3%	5/1, 11/1		226,588	197,725	163,150	119,813	72,281	24,188				
04/15/01	Current refunding												
	PRINCIPAL \$10,000,000	3/1	\$9,925,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	105,000	400,000	420,000
	INTEREST 4.3 - 5.4%	3/1, 9/1		485,235	483,085	480,935	478,785	476,635	474,485	472,285	468,798		
05/15/01	Capital improvements												
	PRINCIPAL \$10,000,000	3/1	\$9,375,000	350,000	275,000	300,000	1,125,000	1,450,000	1,475,000	2,175,000	2,225,000		
	INTEREST 4.25 - 4.6%	3/1, 9/1		413,375	400,094	387,800	356,600	299,225	233,413	151,288	51,175		
2005	PRINCIPAL	3/1				50,000	50,000	50,000	50,000	100,000	100,000	200,000	300,000
	INTEREST	3/1, 9/1			37,500	73,750	71,950	70,125	68,225	65,000	60,350	53,000	43,100
2006	PRINCIPAL	3/1					50,000	50,000	50,000	50,000	100,000	200,000	250,000
	INTEREST	3/1, 9/1				37,500	73,750	71,950	70,125	68,225	65,000	60,350	53,000
2008	PRINCIPAL	3/1							50,000	50,000	50,000	200,000	200,000
	INTEREST	3/1, 9/1						37,500	73,750	71,950	70,125	68,225	65,000
2010	PRINCIPAL	3/1									50,000	250,000	150,000
	INTEREST	3/1, 9/1								37,500	73,750	71,950	70,125
2012	PRINCIPAL	3/1											150,000
	INTEREST	3/1, 9/1										37,500	73,750
												300,000	200,000
Population 30,749	DEBT SERVICE TOTALS	Per Capita 1,122	\$28,800,000	\$5,311,211	\$2,511,004	\$2,820,885	\$3,763,648	\$3,752,716	\$3,744,185	\$3,291,248	\$3,419,198	\$1,841,025	\$1,974,975
	Less: Water utility portion		0	0	0								
	Sub total	023	28,800,000	5,311,211	2,511,004	2,820,885	3,763,648	3,752,716	3,744,185	3,291,248	3,419,198	1,841,025	1,974,975
	Less:												
	Transfer from Impact Fees - Police		(4,274,000)	(243,000)		(243,000)	(486,000)	(243,000)	(243,000)	(243,000)	(243,000)	(143,000)	(243,000)
	Transfer from Impact Fees - Fire		(855,000)	(47,500)	(47,500)	(47,500)	(47,500)	(47,500)	(47,500)	(47,500)	(47,500)	(47,500)	(47,500)
	Transfer from Impact Fees - Library		(2,520,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)
	Use of Land Fill Siting Revenue		(2,425,000)	(325,000)			(500,000)	(400,000)	(400,000)	(400,000)	(400,000)		
	Use of Waste Mgt IDRb proceeds			(100,000)									
	Estimated special assessments		(5,348,500)	(2,045,500)	0	(80,000)	(380,000)	(712,000)	(703,000)	(250,000)	(478,000)	0	
	NET TAX LEVY IMPACT	85		\$2,410,211	\$2,323,504	\$2,310,385	\$2,210,148	\$2,210,216	\$2,210,685	\$2,210,748	\$2,110,698	\$1,510,525	\$1,544,475

CITY OF FRANKLIN

CAPITAL IMPROVEMENT FUND 2004 BUDGET AND CAPITAL IMPROVEMENT PLAN

Establishing a Capital Improvement Plan (CIP) is an important financial planning tool to allow the City to structure the review and funding of Capital Improvement Projects competing for limited resources. A CIP helps to schedule the availability of resources to meet needs when they occur. Annually the Council adopts a Capital Budget, which is the first year of the CIP, which details the projects to be accomplished in the coming year. Changes to project amounts or additions to the budget need to be approved by the Council, similar to other funds with adopted budgets.

As a general guideline, capital improvement expenditures are defined as those amounts expended for infrastructure with long useful lives that would require significant amounts of funds. The resurfacing of City streets is funded through the Street Improvement Fund. Rolling stock and similar equipment replacements are funded via the City's Equipment Revolving Fund. Replacement of equipment used in department operations costing less than \$25,000 and new types of equipment are funded as part of each department's Capital Outlay Fund Budget.

Revenue sources used for capital improvements can include long-term debt, grants, transfers from other funds, property tax levy, and interest earnings. Typically, the City has used long-term debt to fund its capital expenditures. Another indirect source of funding for infrastructure improvements is special assessments. When the City makes improvements such as sewer, water, or other infrastructure, the abutting property owners are assessed their pro-rata share of the cost. The construction costs for assessment projects are paid with borrowed funds, and assessment collections are then used to apply to a portion of the debt service on the borrowed monies.

The City's CIP is refined annually to include approved and pending projects as a result of planning efforts from the Council and other boards or commissions. For the 2004 Budget, the following projects are contemplated:

City Hall Remodeling – The 2004 Budget included \$167,500 for remodeling of vacant space in City Hall that was formerly occupied by the Police Department. This remodeled space will be occupied by the Building Inspection Department. City Hall space formerly occupied by the Library will be remodeled for use as a Community Room. The \$143,400 cost of this project will be paid for with Community Development Block Grant Funds and includes the building of handicapped accessible bathroom facilities and City Hall entrances.

Southwood Watershed Improvements – 2003 was the final year of improvement in the Southwood Watershed but is being carried over into 2004. The project is to improve the flow of water and reduce the chance of flooding in the area.

Industrial Park Road Improvements – 2004 is the third year of a 5-year effort to reconstruct the roads in the Industrial Park. The roads are to be reconstructed with curb and gutter and concrete storm sewers and inlets. Funding for this project will come from borrowings, special assessments, and from the Street Improvement Fund.

Street Sign Inventory & Replacement Program – The City is completing a 3-year replacement of all regulatory signs in the Community. 2004 is the second year of expanding the program to include replacement over a 2-year period of all of the street name signs.

Briarwood Sewer Project – The City has conceptually approved this project to bring sewer service into this subdivision.

Lake Ernie Dredging – The dredging of this storm water basin is needed. The dredging would be contracted with the City doing the hauling.

Tornado warning Sirens – The Council may wish to consider warning sirens. The approximate cost is \$160,000.

Future capital projects are included in the Capital Improvement Plan. Those projects have not been authorized, scheduled, or approved. The source for the listing of projects was the 2002 Impact Fee Study.

Future Park Improvements – The City is committed to the future improvement of its park system. To assist the Parks Commission in planning future developments, needs have been projected for future projects through 2007.

2004

Park Acquisition and Development – The acquisition of 3 neighborhood, 2 special, and 8 mini parks, and the development of 2 parks were scheduled in 2003 and 2004. (\$1,995,000)

2005

76th Street Road Improvements – Terrace Drive to Puetz Road. The City's share of a County project to improve 76th Street. Note: If the funding change proposed by the County prevails, the City's portion of this project could triple or cause the project to be delayed.

Land for a new Fire Station #3 – Station to be located in the 51st Street and Rawson Avenue area.

Park Development - The development of 6 park sites are scheduled this year. (\$1,236,000)

2006

College Avenue Road Improvements – 27th Street to 43rd Street. The City's share of a County project to improve College Avenue.

Ryan Road Road Improvements – 27th Street to Root River. The City's share of a State project to improve Ryan Road.

Replace Fire Station #3 – Station to be located in the 51st Street and Rawson Avenue area.

Park Development - The development of 1 park site is scheduled this year. (\$882,000)

Land for the Community Recreation Center – Location and purchase of land (\$53,000)

2007

Park Development – The development of 1 park site is scheduled this year. (\$1,088,780)

2008

Community Recreation Center – The development of a recreation center is scheduled for this year. (\$7,600,000)

**City of Franklin
Capital Improvement Plan
2003-2007**

		<u>2003</u> <u>Adopted</u>	<u>2003</u> <u>Forecast</u>	<u>2004</u> <u>Adopted</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Revenue:							
Proceeds from borrowing-10 year	46.0000.4911	-	-	-	1,800,000	2,655,000	-
Transfer from Connection Fees - Sewer	46.0756.4833	1,000,000	740,000	553,000	-	-	-
Transfer from Connection Fees - Water	46.0755.4833	563,000	878,000	-	-	-	-
Transfer from Impact Fees-Development	46.0000.4839	60,000	60,000	38,000	-	-	-
Transfer from Special Assessments	46.0000.4835	696,000	696,000	1,330,000	52,000	-	-
Transfer from Street Improvement Fund	46.0000.4838	99,300	99,300	328,000	74,200	72,800	-
Transfer from General Fund	46.0000.4830	-	-	-	-	-	-
Interest revenue	46.0000.4711	25,000	25,000	25,000	15,000	15,000	15,000
Total Revenue		2,443,300	2,498,300	2,274,000	1,941,200	2,742,800	15,000
Expenditures:							
Approved Projects:							
City Hall Remodeling-City portion	46.181.9653.5822			167,500			
Rawson Avenue reconstruction	46.000.9256.5823	-	-	-			
Street Sign Replacement Program	46.000.9766.5343	25,000	31,000	-			
Industrial Park Road Improvements	46.331.0000.5823	295,000	295,000	179,400	243,700	232,100	
Ryan Road - 27th St to Root river						350,000	
Southwood Watershed Improvements	46.000.9978.5831	205,000		205,000	129,000		
S 3 rd Street & Drexel Sewer	46.756.9264.5829	1,995,000	1,320,000				
S 3 rd Street & Drexel Water mains	46.755.9266.5829	665,000	624,000				
S 3 rd Street & Drexel Roads	46.000.9267.5829	-	116,000				
W Puetz Road - Water mains S51-S76	46.000.9711.5829	-					
W Fawson Road 57th St to 68th St - Water	46.000.9299.5829	430,000	540,000				
W Forest Home & W Rawson Ave-Water	46.755.9287.5829		268,000				
Interest Expense	46.000.0000.5621	40,000	40,000	20,000	14,000		
Bond Issue Costs	46.000.0000.5601	-	-		50,000	70,000	
Total Approved Projects		3,655,000	3,234,000	571,900	436,700	652,100	-
Projects Pending Approval:							
Unallocated Improvements							
Brianwood Sewer Project	46.756.9254.5829			1,980,000			
Lake Erie Dredging				85,000			
Tornado Sirens				-			
Street Sign Replacement Program				-			
South 76th Street - Puetz to Imperial Drive	46.000.9249.5829			10,000	1,050,000		
College Avenue S27th St to S43rd Street						1,150,000	
New Fire Station # 3					375,000	960,000	
City Hall Remodeling Project - Planning Funds							
Box Culvert S 92nd Street		-	-		75,000		
Future Park Improvements-Parks TBD	46.999.0000.5499	60,000	60,000				
Franklin Historical Society Request				-			
Total Projects not yet Approved		60,000	60,000	2,075,000	1,500,000	2,110,000	-
Total expenditures		3,715,000	3,294,000	2,646,900	1,936,700	2,762,100	-
Beginning fund balance (projected)		1,169,082	1,169,082	373,382	482	4,982	(14,318)
Ending fund balance		(102,618)	373,382	482	4,982	(14,318)	682

CITY OF FRANKLIN WATER UTILITY
65-751

PROGRAM: Water Utility

PROGRAM MANAGER(S): Board of Water Commissioners & Superintendent of Water/Sewer

PROGRAM DESCRIPTION:

The City of Franklin Water Utility is a separate corporation run by the Franklin Board of Water Commissioners. The Water Utility is accounted for in an Enterprise Fund. The Water Utility purchases its water from the City of Oak Creek. Water activities handled by City personnel include maintenance and monitoring of the water system located within the City. Water bills are based on water usage. Costs of Water Department employees are allocated to water operations based on activities performed.

SERVICES:

- Operate and maintain well and pump houses.
- Inventory and maintain meters, valves, hydrants, telemetry, reservoirs, and elevated towers.
- Respond to and resolve water customer complaints and concerns.
- Perform present time and follow up inspection on all new utility construction.
- Bills and collects amounts due for water services.

STAFFING: Water Utility and Sanitary Sewer Division share employees. The percentage varies yearly based on activities performed. For 2004 it is anticipated at 50%:

Position (FTE)	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Budget	2004 Budget
Water Superintendent	.50	.50	.50	.50	.50	.50
Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Operator I	.00	.00	.00	.00	.00	.50
Water Technician	2.50	3.00	3.00	3.00	3.00	3.00
Clerk/Typist	.25	.25	.25	.37	.25	.25
Seasonal Maintenance	.12	.12	.12	.38	.15	.15
Total Water	4.37	4.87	4.87	5.25	4.90	5.40
Total of Water & Sewer	8.75	9.75	9.75	10.50	9.80	10.80

ACTIVITY MEASURES:

Activity	1999	2000	2001	2002	2003*	2004*
Miles of Water Main	82.0	89.0	92.0	95.0	98.0	124.5
Avg. No.-Water Utility Customers	3,931	4,460	4,572	4,670	4,870	6430
Avg. Daily Consumption (Gallons)	1.602m	1.615m	1.815m	1.875m	1.975m	2.5m
Number of Fire Hydrants	1,084	1,186	1,200	1,250	1,300	1,650

* Forecast

BUDGET SUMMARY:

- 1) Personal Services increase reflects the additional staff as outlined above, and continuation of the Sanitary Sewer Rehabilitation Program. More of the sewer and water personnel are being used for sewer maintenance. ½ person has been included for 2004.
- 2) Capital Expenditures
 1. 50% cost of "Rover" for locating with GPS System - \$3,500
 2. 25% cost of vehicle to replace Ford ¾-ton pickup with a heavy-duty service vehicle with crane and lift gate - \$11,750
 3. 1 "Toughbook" laptop for locating personnel - \$2,500
 4. 50% cost of electric Jackhammer - \$900
 5. 50% cost of Power Washer for Shop - \$850
 6. 1 Sewer/Water Operator I – 50% - \$31,250
 7. City Hall Clerical Equipment - \$750
 8. Broadband Connection being looked at by City of Franklin to enhance network connectivity for Airways location - \$5,000
 9. Reconfigure piping for Well #5 to pump into West Zone - \$20,000
 10. Projected new meters for 2004 - \$70,000

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
WATER UTILITY										
REVENUE										
Metered Revenue										
Metered Sales-Residential	65.44611	1,352,807	1,468,028	1,475,000	1,475,000	1,350,000	1,762,000	1,762,000	1,762,000	
Metered Sales-Commercial	65.44612	602,618	654,546	670,000	670,000	600,000	625,000	625,000	625,000	
Other Sales to Public Author	65.44640	265,209	264,813	244,100	244,100	220,000	266,000	266,000	266,000	
Metered Sales-Industrial	65.44613	127,383	146,013	134,000	134,000	154,000	141,000	141,000	141,000	
Total Metered Revenue		2,348,018	2,533,400	2,523,100	2,523,100	2,324,000	2,794,000	2,794,000	2,794,000	10.7%
Other Water Revenue										
Public Fire Protection	65.44630	589,552	580,914	581,400	581,400	540,000	496,000	496,000	496,000	
Private Fire Protection	65.44614	84,674	92,989	91,000	91,000	87,000	58,000	58,000	58,000	
Forfeited Discount	65.44700	23,195	20,368	15,500	15,500	19,900	24,000	24,000	24,000	
Unmetered Sales	65.44600	974	127	131	131	100	500	500	500	
Total Miscellaneous Revenue		678,394	694,398	688,031	688,031	647,000	578,500	578,500	578,500	-15.9%
Total Water Utility Revenue		3,026,412	3,227,798	3,211,131	3,211,131	2,971,000	3,372,500	3,372,500	3,372,500	5.0%
EXPENDITURES										
Source of Supply:										
Source of Supply: Operations Labor	65.751.56000	287	855	2,060	2,060	2,000	2,000	2,000	2,000	
Wholesale Water	65.751.56010	1,117,237	1,267,500	1,350,000	1,350,000	1,200,000	1,755,000	1,643,600	1,643,600	
Operation Supplies & Expense	65.751.56020	6,946	6,395	8,000	8,000	8,000	8,000	8,000	8,000	
Maint of Water Source plant	65.751.56050	3,599	5,734	9,000	9,000	9,000	9,000	9,000	9,000	
Sub-total Source of Supply		1,128,069	1,280,484	1,369,060	1,369,060	1,219,000	1,774,000	1,662,600	1,662,600	21.4%
Pumping										
Pump Exp - Operations Labor	65.751.56200	91,152	102,239	87,000	87,000	87,000	112,000	112,000	112,000	
Pump Exp - Fuel	65.751.56220	34,859	35,652	32,000	32,000	30,000	26,000	26,000	26,000	
Pump Exp - Oper Supplies	65.751.56230	127	438	500	500	0	0	0	0	
Pump Exp - Main Labor Pump Plant	65.751.56250	0	56	4,000	4,000	2,500	4,000	4,000	4,000	
Pump Exp - Main Exp Pump Plant	65.751.56251	4,722	7,931	3,000	3,000	3,000	3,000	3,000	3,000	
Sub-total Pumping		130,860	146,316	126,500	126,500	122,500	145,000	145,000	145,000	14.6%
Water Treatment										
Water Treat Operation Labor	65.751.56300	675	505	1,100	1,100	0	0	0	0	
Water Treat Tests	65.751.56301	1,506	2,249	1,000	1,000	600	600	600	600	
Water Treat Chemicals	65.751.56310	209	207	1,000	1,000	300	500	500	500	
Water Treat Supplies	65.751.56320	319	129	500	500	0	0	0	0	
Water Treat Maint Labor	65.751.56350	0	0	500	500	100	500	500	500	
Water Treat Maint Expenses	65.751.56351	0	39	1,500	1,500	100	500	500	500	
Subtotal Water Treatment		2,709	3,129	5,600	5,600	1,100	2,100	2,100	2,100	-62.5%

CITY OF FRANKLIN 2004 BUDGET		2001 Actual	2002 Actual	2003 Adopted	2003 Amended	2003 Estimate	2004 Dept/Request	2004 Request	2004 Adopted	Percent Change
EXPENDITURES - continued										
Transmission & Distribution										
Trans & Distr Operation Labor	65.751.56400	19,937	17,469	17,000	17,000	17,000	20,000	20,000	20,000	
Trans & Distr Op Supp Exp	65.751.56410	16,736	17,446	15,000	15,000	12,000	12,000	12,000	12,000	
Maint Labor - Distr Reservoir	65.751.56500	59	0	1,000	1,000	500	1,000	1,000	1,000	
Maint Expenses- Distr Reservoir	65.751.56501		1,128	1,000	1,000	1,000	1,000	1,000	1,000	
Maintenance Labor - Mains	65.751.56510	18,584	23,352	18,000	18,000	19,000	19,000	19,000	19,000	
Maintenance Expense - Mains	65.751.56511	10,229	9,636	18,000	18,000	18,000	18,000	18,000	18,000	
Maint Labor - Services	65.751.56520	4,011	2,330	11,000	11,000	8,000	8,000	8,000	8,000	
Maint Expense - Services	65.751.56521	5,584	18,187	3,000	3,000	8,000	8,000	8,000	8,000	
Maint Labor - Meters	65.751.56530	10,994	5,909	8,000	8,000	8,000	23,000	23,000	23,000	
Maint Expense - Meters	65.751.56531	2,288	743	2,000	2,000	3,000	30,000	30,000	30,000	
Maint Labor - Hydrants	65.751.56540	10,593	10,623	10,000	10,000	9,000	8,000	8,000	8,000	
Maint Expenses - Hydrants	65.751.56541	12,377	21,620	15,000	15,000	15,000	8,000	8,000	8,000	
Maint Labor - Plant	65.751.56550	7,377	9,589	8,500	8,500	12,000	15,000	15,000	15,000	
Maint Expenses - Plant	65.751.56551	7,893	10,736	12,000	12,000	7,000	7,000	7,000	7,000	
Sub-total Transmission & Distribution		126,662	148,669	139,500	139,500	137,500	178,000	178,000	178,000	27.6%
Customer Accounts										
Meter Reading Labor	65.751.59010	2,055	2,653	3,500	3,500	3,500	3,800	3,800	3,800	
Acct & Collection Labor	65.751.59020	18,284	6,547	9,000	9,000	9,000	9,360	9,400	9,400	
Acctg & Coll Payroll Exp	65.751.59021	0	12,750	12,000	12,000	12,000	12,480	6,500	6,500	
Supplies & Expense	65.751.59030	2,366	6,693	7,000	7,000	7,000	7,000	13,000	13,000	
Sub-total Customer Accounts		22,705	28,643	31,500	31,500	31,500	32,640	32,700	32,700	3.8%
Administrative & General										
Admin & Gen Salaries	65.751.59200	62,844	28,804	25,000	25,000	25,000	26,000	26,000	26,000	
Admin & general Payroll Exp	65.751.59201	0	40,800	40,000	40,000	40,000	41,600	41,600	41,600	
Office Supplies	65.751.59210	3,738	4,136	5,000	5,000	2,000	4,000	4,000	4,000	
Conferences/Dues/Subscriptions	65.751.59211	3,004	3,649	5,000	5,000	4,000	4,000	4,000	4,000	
Outside Services	65.751.59230	40,388	12,322	25,000	25,000	25,000	25,000	25,000	45,000	
Property Insurance	65.751.59240	9,780	10,200	12,000	12,000	27,000	30,000	30,000	30,000	
Injuries & Damages	65.751.59250	0	0	500	500	0	0	0	0	
Employee Pension/Benefits	65.751.59260	95,339	104,185	120,000	120,000	116,000	140,000	140,000	140,000	
Regulatory Commission Exp	65.751.59280	3,833	0	5,000	5,000	5,000	0	5,000	5,000	
Misc General Expense	65.751.59300	703	12,815	2,000	2,000	1,000	1,000	1,000	1,000	
Transportation Expenses	65.751.59330	10,134	10,926	13,000	13,000	10,000	10,000	10,000	10,000	
Maintenance of General Plant	65.751.59350	6,622	2,223	7,500	7,500	7,500	7,500	7,500	7,500	
Sub-total Administrative & General		236,385	230,060	260,000	260,000	262,500	289,100	294,100	314,100	20.8%
Operation & Maintenance Expenses - subtotal		1,647,390	1,837,301	1,932,160	1,932,160	1,774,100	2,420,840	2,314,500	2,334,500	
Depreciation	65.761.54030	508,420	210,157	183,000	183,000	215,000	300,000	300,000	300,000	
Taxes	65.761.54080	479,866	479,962	462,500	462,500	480,000	630,000	630,000	630,000	
Total Operating Expenses		2,635,676	2,527,420	2,577,660	2,577,660	2,469,100	3,350,840	3,244,500	3,264,500	26.6%
Operating Income		390,736	700,378	633,471	633,471	501,900	21,660	128,000	108,000	
Non Operating Income (Expenses)										
Interest Income	65.44190	93,396	19,776	14,000	14,000	10,000	12,000	12,000	12,000	
Water Property Rent	65.44720	0	37,183	37,000	37,000	37,000	40,000	40,000	40,000	
Other Water Revenue	65.44740	39,937	7,433	2,000	2,000	1,000	1,000	1,000	1,000	
Interest on LTD	65.771.54270	-55,464	-52,770	-50,051	-50,051	-13,024	0	0	0	
Amortization of note discount	65.771.54280	-2,142	-2,142	-2,142	-2,142	-4,818	0	0	0	
Depreciation - CIAC	65.761.54031		-258,187	-432,000	-432,000	-300,000	-300,000	-300,000	-300,000	
Improvements to facilities of others	65.761.56820	-211,192	-45,600	0	0	-45,600	0	0	0	
Sub-total non-operating Income (Expenses)		-135,465	-294,307	-431,193	-431,193	-315,442	-247,000	-247,000	-247,000	-33.4%
Income before Capital Contributions		255,271	406,071	202,278	202,278	186,458	-225,340	-119,000	-139,000	
Capital Contributions	65.44990	1,432,398	1,478,951	1,490,000	1,490,000	1,500,000	1,500,000	1,500,000	1,500,000	
Net Change in Retained Earnings		1,687,669	1,885,022	1,692,278	1,692,278	1,686,458	1,274,660	1,381,000	1,361,000	
Retained Earnings - Beginning of Period		1,205,979	2,893,648	4,778,671	4,778,671	4,778,671	6,501,362	6,501,362	6,501,362	
Retained Earnings - End of Period		\$2,893,648	\$4,778,671	\$6,470,949	\$6,470,949	\$6,465,129	\$7,776,022	\$7,882,362	\$7,862,362	

CITY OF FRANKLIN

COMMUNITY DEVELOPMENT AUTHORITY

In July 1992, the City of Franklin adopted Resolution 92-3830 establishing a Community Development Authority (CDA) under Sections 66.4325 and 66.431 of the Wisconsin Statutes. The CDA is to act as agent of the City (i) in planning and carrying out any community development programs and activities approved by the Mayor and Common Council, and (ii) to perform all acts, except the development of the general plan of the City, which may be performed by the City Plan Commission.

The powers of the CDA, under the Community Development Authority Law, include its power to issue revenue bonds to provide financing for qualified redevelopment projects to be constructed by private developers, including by way of illustration but not limitation the following public benefits: the elimination or prevention of substandard, deteriorated, unsanitary, and blighted areas; the provision and retention of gainful employment opportunities for the citizens of the City; increase in the City's tax base; and the stimulation of the flow of investment capital into the City with resultant beneficial effects upon the economy in the City.

PROGRAM DESCRIPTION:

The mission of the Franklin CDA is to provide for the administration of applicable laws within Planned District Development (PDD) #18 including the review and approval of land use and of sites and building plans.

SERVICES:

- Under the "Act" the CDA is authorized to issue revenue bonds, to finance projects of the character of the Franklin Business Park (FBP), to accept contributions of property, and to lease and/or sell such property.

Under a Development Agreement with MLG Development that the CDA has entered into originally in July, 1993 and continuous through a Fourth Amendment dated June, 1997, the CDA also with MLG is doing what it can to increase the values of properties located in TIF District 2 (Franklin Business Park) as soon as possible; and the CDA, along with the City and MLG, cooperate with each other in the marketing of land in the FBP to prospective tenants of the FBP.

BUDGET SUMMARY:

The CDA operates through a Capital Expenditure Fund and a Debt Service Fund. The tax levy generated by the increase in assessed value in the Business Park (TIF District) is the main source of revenue for the CDA. Land sales provide additional revenue support. 2002 was the last year in which the CDA may incur development expenses through its Capital Expenditure Fund. Debt service maturities extend until the year 2013, however, an outside consultant has projected that there may be enough revenue collected to retire all debt by 2011.

City of Franklin
TIF Lease Revenue Debt Maturities

Borrow Date	Purpose of borrowing, amount, interest rate	Payment Dates	Balance 12/31/2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
TIF #2 DEBT:													
	M&I First National Series 1993-B												
5/1/1993	Capital improvements												
	\$14,355,000 *												
	PRINCIPAL	4/1	1,800,000	900,000	900,000								
	INTEREST	4/1, 10/1		74,250	24,975								
	* 11.5 million defeased												
	M&I First National Series 1998-A												
7/1/1998	Capital improvements												
	\$5,275,000												
	PRINCIPAL	4/1	5,275,000	0	920,000	980,000	,055,000	1,120,000	,200,000				
	INTEREST	4/1, 10/1		359,260	328,670	265,250	196,550	122,040	41,700				
	M&I First National Series 1998-B												
7/1/1998	Capital improvements												
	\$18,145,000												
	PRINCIPAL	4/1	16,495,000	400,000	420,000	1,335,000	1,695,000	1,700,000	710,000	1,715,000	1,870,000	,875,000	1,880,000
	INTEREST	4/1, 10/1		789,658	771,408	731,586	662,230	583,295	502,733	420,960	333,945	241,255	146,480
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Population		Per Capita											
30,749	TIF No. 2 Debt Total	767	\$23,570,000	\$22,270,000	\$20,030,000	\$17,715,000	\$14,965,000	\$12,145,000	\$9,235,000	\$7,520,000	\$5,650,000	\$3,775,000	\$1,895,000
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	Annual Debt Repayment	82		\$2,523,168	\$3,365,053	\$3,311,836	\$3,608,780	\$3,525,335	\$3,454,433	\$2,135,960	\$2,203,945	\$2,116,255	\$2,026,480
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CITY OF FRANKLIN
FULL TIME EQUIVALENTS - AUTHORIZED POSITIONS

DEPARTMENT	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
MUNICIPAL COURT	0.20	0.20	0.20	0.20	0.20	0.20	0.20					
ADMINISTRATOR/CLERK ¹	4.00	4.33	4.33	4.71	5.00	5.00	5.50					
CLERK ¹												
EDP ADMINISTRATION			0.50	1.00	1.00	1.00	1.00					
ADMINISTRATOR ¹												
HUMAN RESOURCES ¹												
FINANCE	4.00	4.00	4.00	4.00	4.00	4.00	4.00					
ASSESSOR	2.00	2.00	2.00	2.00	2.00	2.00	2.00					
TREASURER	2.74	2.74	2.74	2.74	2.74	2.74	2.76					
MUNICIPAL BUILDINGS	2.29	2.29	2.29	2.29	2.28	2.58	2.58					
TOTAL GENERAL GOVERNMENT	15.23	15.56	16.06	16.94	17.22	17.52						
POLICE	45.00	47.50	49.00	51.00	58.50	66.50						
FIRE	21.50	27.50	27.50	28.50	31.50	31.50						
PAID ON CALL FIRE **	43.00	29.00	24.00	28.00	31.00	45.00						
BUILDING INSPECTION	7.50	7.67	7.80	8.00	8.00	9.38						
TOTAL PUBLIC SAFETY	117.00	111.67	108.30	115.50	129.00	152.38						
ENGINEERING	7.25	7.25	7.25	7.35	7.35	7.35	8.70	8.70	9.80	9.80	9.80	9.80
HIGHWAY	12.75	13.75	14.75	14.75	15.75	16.75	18.75	19.75	19.75	21.00	22.00	21.00
PARKS	0.25	0.25	0.25	0.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25
TOTAL PUBLIC WORKS	20.25	21.25	22.25	22.35	24.35	25.35	28.70	29.70	30.80	32.05	33.05	32.05
PUBLIC HEALTH	5.23	5.41	5.65	5.85	6.00	6.00	6.10	6.16	6.16	6.35	6.35	6.35
LIBRARY	N/A	7.13	7.38	7.38	9.50	10.37	10.15	11.77				
COMMUNITY DEVELOPMENT										0.75	1.00	0.75
PLANNING	2.00	2.00	2.50	3.00	3.38	3.43	3.38	4.50	4.49	4.49	4.49	4.46
ECONOMIC DEVELOPMENT	0.50	0.50	0.38	0.38	0.38	0.52	0.52	0.65	0.60	0.60	1.00	0.00
TOTAL GENERAL FUND										205.38	201.83	197.69
PUBLIC HEALTH - GRANT										0.60	0.60	0.60
LIBRARY										15.29	15.04	15.59
COMMUNITY DEVELOPMENT-TIF												
SEWER & WATER	8.75	8.75	8.75	8.75	8.75	8.75	8.75	9.75	9.75	10.75	9.80	10.80
TOTAL (including paid on call)	168.96	172.27	171.27	180.15	198.58	224.32	227.02	230.12	224.10	232.02	227.27	224.68
TOTAL FTE's	125.96	143.27	147.27	152.15	167.58	179.32	192.02	209.12	218.10	226.02	227.27	224.68

¹ Prior to 2000 this was the Administrator/Clerk and included the Human Resource Coordinator, Director of Administration